TRANSFER OF GAMING EQUIPMENT NOTIFICATION FORM

Use this form to notify PAGCOR regarding transfer of gaming equipment from the gaming site to another gaming site, Operator’s or Supplier’s authorized storage area or vice versa. Please accomplish this form by providing correct and complete information. The Operator shall submit this form to CMED (for bingo gaming sites) or GLDD (for non-bingo gaming sites) at least one (1) business day prior to intended date of implementation. Cut-off for submission of notifications shall be 4:00 P.M.

PLEASE NOTE THAT PAGCOR RESERVES THE RIGHT TO CONDUCT POST-AUDIT OF THE TRANSFER OF GAMING EQUIPMENT AND/OR PARAPHERNALIA.

Name of Operator: __________________________________________
Gaming Site Location: ________________________________________
Type of Game Offering: ______________________________________
Date of Implementation: ______________________________________

If a Supplier is involved in this notification, please fill up the following:
Name of Supplier: __________________________________________
Supplier’s Enrolment No.: ____________________________________
Supplier’s Permit to Possess No.: ________________________________

SECTION A: TRANSFER OF GAMING EQUIPMENT (TO BE PROVIDED BY OPERATOR)

A. GAMING EQUIPMENT FOR TRANSFER:

This is to request approval to pull-out and transfer:
(Put an [x] mark on any of the following)

- Gaming Machine(s)/Terminal(s)
- Bingo/Gaming System(s)
- Gaming Machine/ Terminal Assembly Parts/Peripherals
- Bingo System Component Part(s)/Paraphernalia
- Gaming Table(s)
- Table Layout(s)
- Chips/Plaques
- Bill Validator(s)/Acceptor(s)
- Electronic Bingo Card Daubers
- Game Conversion Kit(s)
- Others __________________

(Please accomplish and submit attached Inventory List of Gaming Equipment for Transfer.)

B. FROM (Origin of gaming equipment):

C. TO (Destination of gaming equipment):

D. REASON FOR TRANSFER OF GAMING EQUIPMENT:

I/We confirm and undertake to do the following:

a. New gaming machine along with its new game/s must undergo a prior evaluation and approval by GLDD, before it can be transferred from a gaming site to another location or vice versa.

b. If transfer of gaming machine, system, and all other gaming equipment and paraphernalia to be used in gaming site involves a Supplier, then the Supplier must be enrolled with GLDD and accredited by Operator/s.

c. Transfer of Instant Game tickets shall be supported at all times by Commercial/Proforma Invoice and delivery receipts (DRs).

d. A log report of all gaming equipment transferred to/from the gaming site shall be prepared and maintained, which shall be made available to CMED or GLDD at any time as deemed necessary by the concerned department.

e. The conduct of transfer of gaming equipment is compliant with the requirements set forth in Section 2 under Regulation 14 of the Gaming Site Regulatory Manuals.

f. Transfer notification form that shall result to an increase or decrease in the number of gaming machines or terminals in gaming site must have a corresponding Gaming Terminal Expansion/ Reduction Notification Form (GS Form No. 8) duly acknowledged by GLDD. This shall not be applicable if movement is due to replacement of machine/s.

Authorized Signatory: ________________________________________
Position Title: ______________________________________________
Signature: _____________________________________________
Date: ________________________________________________
CMED/GLDD Reference No.: ____________

Request for transfer of gaming equipment should be accompanied by Confirmation of Accountability duly filled up and signed by receiving Operator/Supplier. Requesting Operator should request the receiving Operator/Supplier to accomplish Section B of this form.

SECTION B: CONFIRMATION OF ACCOUNTABILITY (TO BE FILLED UP BY THE CONCERNED OPERATOR OR SUPPLIER)

____________________________________________ (Name of Receiving Party) hereby ASSUMES RESPONSIBILITY/ACCOUNTABILITY for the abovementioned transferred items.

Further, our gaming site/warehouse is available to PAGCOR for inspection and inventory of gaming machines, equipment and/or paraphernalia at anytime that may be deemed necessary by PAGCOR.

By:

Authorized Signatory of Receiving Party (Signature over Printed Name) ___________________________ Date ___________________________

SECTION C: SUBMISSION INSTRUCTIONS

Once Sections A and B are completed, please submit this form to CMED or GLDD, as applicable, along with the necessary attachments. Hard copies may be submitted directly to CMED/GLDD office or scanned copies of the documents may be emailed using the e-mail addresses indicated below:

A. Compliance Monitoring and Enforcement Department  
   Philippine Amusement and Gaming Corporation  
   3rd Floor PAGCOR House, 1330 Roxas Boulevard, Ermita, Manila  
   Tel. Nos. ___________________________

B. Gaming Licensing and Development Department  
   Philippine Amusement and Gaming Corporation  
   3rd Floor PAGCOR House, 1330 Roxas Boulevard, Ermita, Manila  
   Tel. Nos. 522-3429 / 521-1542 loc. 336 or 385  

E-mail addresses:

A. ___________________________

B. gldd.rgucompliance@pagcor.ph

If submission of this notification form is done thru e-mail, the Operator should ensure that it has been duly received and acknowledged by CMED or GLDD, as applicable. The Operator shall be notified thru e-mail confirming receipt of this notification form. If no e-mail confirmation is received, the Operator should submit the hard copy of the notification form directly to CMED or GLDD, as applicable.

SECTION C: ACKNOWLEDGEMENT OF NOTIFICATION (TO BE FILLED UP BY CMED OR GLDD)

☐ RECEIVED with REFERENCE NO. ______________________

By: Printed Name: ___________________________ Signature: ___________________________

Position Title: ___________________________ Date: ___________________________
INVENTORY LIST OF GAMING EQUIPMENT FOR TRANSFER

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*Under particulars, please indicate Game Name, Brand and Model, if applicable.