



REQUEST FOR QUOTATION

Date : **December 3, 2020**

PAP Code/
Project Title : **CEB-55 Supply and Delivery of Decorations for Marketing Events**

ITB No. : **SV20-11-025CEB**

Approved Budget for
the Contract (ABC) : **TWO HUNDRED THOUSAND PESOS ONLY (PHP 200,000.00),
Vat Exclusive, Zero Rated Transaction**

Deadline for the
Submission and
Receipt of
Quotations/Proposals : **December 9, 2020, Tuesday, 1:00 pm (Sealed Quotation)**

Opening of Quotation : **December 9, 2020, Tuesday 2:00 pm**
Please submit and address the envelope containing the accomplished RFQ form and required documents to the Procurement Office, Casino Filipino – Cebu, 3rd Floor of Waterfront Hotel & Casino, Salinas Drive, Lahug, Cebu City.

The envelope shall bear the name and address of the Bidder in capital letters;

1. Title and reference number for the project, and
2. Name, address and contact details (telephone/cellphone number and/or email address) of the Bidder

Note: Quotations submitted after the deadline shall not be accepted.

Sir / Madame:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation.

For any inquiries or clarifications, please contact the Procurement Section at telephone number 268-4989 and look for Mr. Eric A. Laquindanum.

Thank you.


JOEL G. CANTOS
A/SCM
Chairman, BBAC, CF-Cebu

Dear Mr. Cantos:

In accordance with your request, the following is our quotation for your requirement:

I. Technical Specifications/Scope of Work and General Conditions of the Project:

Description / Scope of Work		Offered Technical Quotation/ Proposal
Supply and Delivery of Decorations for Marketing Events		<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
QTY.	DESCRIPTION	
35 pcs.	Pampanga Lanterns - Assorted Designs - Medium to Large Size	
800 pcs	Balloons -Standard Latex/Rubber Balloons - Non Helium - Size 12" round - with Stick - Assorted Colors	
50 boxes	Thumb Tacks -approx. 100pcs per box -ordinary but durable	
120 packs	Specialty Paper -220 GSM Board -Assorted Light Colors -Size 8.5" x 13" -10 sheets per pack	
200 pcs.	Party Poppers -Medium Sized	
5 pcs.	Styro Cutter -Material ABS + Stainless Steel Wire -Size 20 *14 * 7mm/0.55*027 in. -Battery Operated -Cutting Range Ordinary Foam and Sponge, KT Board used to make Moulds	
100 pcs.	Styrofoam -1/2"x 4' x 8' -White	

3 units	Glue Gun -Small -20watts -durable and heavy duty		
200 pcs.	Glue Sticks -for Small Glue Gun		
Terms and Conditions:			
1. The Supplier/Contractor should follow the specifications given by the End User and should use good quality material. 2. The Supplier /Contractor should not exceed beyond the budget given by the End User. 3. The Supplier/Contractor should deliver the item/s as schedule by the End User. <i>g delivery</i> 4. The items shall be ordered on a staggered basis. 5. Delivery should made to Casino Filipino Cebu – Mactan Satellite 6. The End User has the right to "Return" the defective items to the Supplier.			<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Completion Period	Within Thirty (30) calendar days from acknowledgement of the Notice to Proceed		<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Delivery Place	Mactan - Satellite , Waterfront Hotel & Casino, Lapu Lapu City,		<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY

II. Financial Quotation:

Qty.	Description	Unit Cost VAT Exclusive, Zero Rated Transaction	Total Cost VAT Exclusive, Zero Rated Transaction
35 pcs.	Pampanga Lanterns - Assorted Designs - Medium to Large Size	PHP	PHP
800 pcs	Balloons -Standard Latex/Rubber Balloons - Non Helium - Size 12" round	PHP	PHP

	- with Stick - Assorted Colors				
50 boxes	Thumb Tacks			PHP	PHP
120 packs	Specialty Paper -220 GSM Board -Assorted Light Colors -Size 8.5" x 13" -10 sheets per pack			PHP	PHP
200 pcs.	Party Poppers -Medium Sized			PHP	PHP
5 pcs.	Styro Cutter -Material ABS + Stainless Steel Wire -Size 20 *14 * 7mm/0.55*027 in. -Battery Operated -Cutting Range Ordinary Foam and Sponge, KT Board used to make Models			PHP	PHP
100 pcs.	Styrofoam -1/2"thk x 4" x 8" -White			PHP	PHP
3 units	Glue Gun -Small -20watts			PHP	PHP
200 pcs.	Glue Sticks -for Small Glue Gun			PHP	PHP

NOTES:

1. The quotations (unit and total price) shall be rounded off up to two (2) decimal places.
2. Quotations must be gross of all applicable taxes and VAT Exclusive, Zero Rated transactions

VALIDITY OF OFFER: Ninety (90) calendar days from the opening of quotations.

PAYMENT SCHEDULE: Payment shall be made upon issuance of the Certificate of Acceptance

(Grand Total Amount)

Amount in Words and in Figures:

PHP _____

Additional Requirements:

Bidders have the option to submit the following documents, together with the quotation, on the deadline for the Submission and Receipt of Quotations/Proposal or at the latest within five (5) calendar days from the determination of the bidder having the Lowest / Single Calculated Quotation and receipt of the BBAC notice relative thereto:

1. BIR Certificate of Registration for individuals (*If applicable*);

OR;

- 1.1 Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
- 1.2 Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located or Official Receipt as proof of payment for renewal.
2. Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership; **OR;**
PhilGEPS Registration Number: _____;
3. Omnibus Sworn Statement using the form prescribed in Annex A hereof for projects with an ABC amounting to more than Fifty Thousand Pesos (PHP 50,000.00).
The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.
4. Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS) for projects with an ABC amounting to more than Five Hundred Thousand Pesos (PHP 500,000.00).
In accordance with Executive Order (E.O.) No. 398, Revenue Regulation (R.R.) No. 03-2005 and Revenue Memorandum Circular (RMC) 16 - 2005, the above-mentioned tax returns shall refer to the following:
 - a) Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, **OR;**
 - b) Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, and Opening & Preliminary Examination of Quotations.

NOTES:

- 1 Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.
- 2 Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
- 3 The prices quoted are to be paid in Philippine Currency.
- 4 All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction.**

- 5 For the purpose of standardization of quotations, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7 PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 8 Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
- 9 The supplier/contractor/consultant agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10 For projects with an ABC amounting to more the Five Hundred Thousand Pesos (PHP 500,000.00) the winning supplier/contractor/consultant shall be required to post a performance security prior to the signing of the contract to guarantee the faithful performance of the winning supplier/contractor/consultant, in accordance with any of the following schedule:

Form of Security	Amount in Percentage of Total Contract Price
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)

The Performance Security shall remain valid for the entire contract duration and shall be release only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

- 11 Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Casino Filipino – Cebu, Procurement Section to the provisions of the attached Annex A (Terms and Conditions) of the Purchase Order/Service Contract and to the rules and regulations of the Government and PAGCOR.

Very truly yours,

Signature over Printed Name / Date
TIN: _____

Position

Company Represented
TIN: _____

Address / Tel. No. / Fax No.

End-User: 