



## REQUEST FOR QUOTATION


Date	: October 29, 2020
Project Title	: <b>SUPPLY AND DELIVERY OF CONSUMABLES FOR EXISTING GESTETNER COPIERS OF CF-CEBU</b>
ITB No.	: DC20-10-002CEB
Approved Budget for the Contract (ABC)	: <b>Twelve Thousand Three Hundred Fifty-Eight and 96/100 Pesos (Php 12,358.96) Vat Exclusive, Zero Rated Transaction</b>
Deadline for submission of Quotation	: November 6, 2020 (Open Quotation)  Please submit the accomplished RFQ form and required documents to the Bids and Awards Committee (BAC) Cebu through the Procurement Department (PD), 3 <sup>rd</sup> Floor, Waterfront Cebu City Hotel and Casino, Salinas Drive, Lahug, Cebu City  You may enclose all documents in an envelope duly marked with the following details: <ol style="list-style-type: none"><li>1. Title and reference number for the project, and</li><li>2. Name, address and contact details (telephone/cellphone number and/or email address) of the Bidder</li></ol> Furthermore, copies of the accomplished RFQ and the other required documents may also be submitted through fax at telefax numbers (032)268-4989 or through electronic mail at <a href="mailto:RamahdynaJezza.Conejos@pagcor.ph">RamahdynaJezza.Conejos@pagcor.ph</a>

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation:

For any inquiries or clarifications, please contact the Branch Procurement Section, Casino Filipino-Cebu, at telephone numbers (032) 232-7119/268-4989 and look for Ms. Ramahdyna Jezza "Quimbee" Q. Conejos.

Thank you.

  
**JOEL G. CANTOS**

Chairman,  
Branch Bids and Awards Committee (BBAC) CF-Cebu

Dear Mr. Joel G. Cantos:

In accordance with your request, following is our quotation for your requirement:

**I. TECHNICAL SPECIFICATIONS/ SCOPE OF WORK AND GENERAL CONDITIONS OF THE PROJECT**

Description / Scope of Work	Offered Technical Proposal Please fill up each column with either: "Comply" or "Not Comply"								
<b>SUPPLY AND DELIVERY OF CONSUMABLES FOR EXISTING GESTETNER COPIERS OF CF-CEBU under ITB No. DC20-10-002CEB</b>									
One (1) Lot									
<table border="1"> <thead> <tr> <th>Quantity</th> <th>Item Description</th> </tr> </thead> <tbody> <tr> <td>1 piece</td> <td>Drum BO399510</td> </tr> <tr> <td>1 Bag</td> <td>Developer D1589640</td> </tr> <tr> <td>1 piece</td> <td>Cleaning Blade AD042059</td> </tr> </tbody> </table>	Quantity	Item Description	1 piece	Drum BO399510	1 Bag	Developer D1589640	1 piece	Cleaning Blade AD042059	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Quantity	Item Description								
1 piece	Drum BO399510								
1 Bag	Developer D1589640								
1 piece	Cleaning Blade AD042059								
<b>ADDITIONAL REQUIREMENTS</b>									
1. Certification of Exclusive Distributorship/Resell	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY								
2. Sample pictures/brochures and other detailed specifications shall be attached during presentation of bids.	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY								
3. Expiration date should not less than one (1) year (for ink cartridge).	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY								
4. Prices indicated should be VAT Exclusive, Zero Rated Transaction.	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY								
<b>OTHER REQUIREMENTS</b>									
Place of Delivery : Casino Filipino – Cebu, Logistics Management Office, Waterfront Hotel & Casino, Salinas Drive, Lahug, Cebu City  Contact Person and Contact Details: Mr. Remigio Arque, Gaming Division at (032) 232-9888 local 5249.	Please fill up with either: "Comply" or "Not Comply"  <input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY								

End-User:  BBAC Chairman/Vice-Chairman



SCHEDULE OF REQUIREMENTS: One (1) Time Delivery within Thirty (30) days from the acknowledgement date of Notice to Proceed.	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Warranty Period: One (1) year from receipt of delivered items.	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Period for Replacement/Correction of Defects: Seven (7) calendar days from receipt of advice from PAGCOR	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Payments are subject to one (1) percent (1%) retention money as Warranty Security to guarantee the faithful performance of all of the obligations under the contract.  The Warranty Security shall remain valid until issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance.	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY

**II. FINANCIAL QUOTATION:**

Description	Unit Cost	Total Cost (VAT-Exclusive, Zero-Rated Transaction)
<b>SUPPLY AND DELIVERY OF CONSUMABLES FOR EXISTING GESTETNER COPIERS OF CF-CEBU under ITB No. DC20-10-002CEB</b>		
1 piece Drum BO399510	PhP _____	PhP _____
1 piece Developer D1589640	PhP _____	PhP _____
1 piece Cleaning Blade AD042059	PhP _____	PhP _____
TOTAL		

(Note: Please state amount in words and in figures)

**NOTES:**

- The quotations (unit and total prices) shall be rounded off up to two (2) decimal places.
- Quotations must be gross of all applicable taxes and VAT Exclusive, Zero-Rated Transactions.
- Payment shall be based on actual billing and consumption and shall not exceed the total contract price; and  
The unit cost per meal shall be based on the unit cost reflected in the menu/price list as mutually agreed upon by both parties. Supplier/provider should attach the latest menu/price list as part of the submittal which shall be annexed in execution of the contract and shall be treated as the final offer of price.

End-User \_\_\_\_\_ BBAC Chairman/Vice-Chairman \_\_\_\_\_

**VALIDITY OF OFFER:**

Ninety (90) calendar days from the date of opening of quotations

**PAYMENT SCHEDULE:**

Payable within thirty (30) calendar days upon receipt of Billing/Sales Invoice.

**ONLY IN CASES OF PROCUREMENTS OF GOODS OFFERED FROM ABROAD  
MODE OF PAYMENT:**

Note: Payments may be made either through Letter of Credit (LC) or Telegraphic Transfer. However, the charges for the opening of the LC shall be for the account of Contractor.

**ADDITIONAL REQUIREMENTS:**

Upon submission of your quotation, kindly also submit the following:

1. Valid Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement before issuance of the Notice of Award.

2. Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS) {for contracts with an Approved Budget for the Contract (ABC) amounting to more than Five Hundred Thousand Pesos (PhP500,000.00).

In accordance with Executive Order (E.O.) No. 398, Revenue Regulation (R.R.) No. 03-2005 and Revenue Memorandum Circular (RMC) 16 – 2005, the above-mentioned tax returns shall refer to the following:

- a) Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, or
  - b) Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of the Submission and Receipt of Quotations;
3. Philippine Government Electronic Procurement System (PhilGEPS) Registration Number or a valid PhilGEPS Platinum Certificate of Registration and Membership; and
  4. Original copy of the duly notarized Secretary's Certificate (in case of corporations, partnerships or joint ventures) or a Special Power of Attorney (in case of Sole Proprietor) attesting that the signatory is the duly authorized and



designated representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the procurement activity.

**[Please add only in cases of procurement of goods from abroad involving foreign bidders]** In the case of foreign bidders, the above-mentioned documents provided under numbers 1 to 4 may be substituted by the appropriate equivalent documents, if any, issued by the country of the foreign bidder concerned. The documents to be submitted to the BAC must be in English. A translation of the documents in English certified by the appropriate embassy or consulate in the Philippines must accompany the abovementioned documents if they are in other foreign language.

*(If above requirements are already on file and updated, whether through the PhilGEPS Certificate of Registration and Membership or within PAGCOR's records/database of suppliers, the BAC shall no longer require its resubmission.)*

**NOTES:**

1. Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All blank spaces shall be filled in with the correct and accurate information as required.
2. Quotations submitted exceeding the Approved Budget for the Contract (ABC) shall be rejected.
3. The quotation may be accepted immediately or after some negotiations.
4. The prices quoted are to be paid in Philippine Pesos(local transactions)/US Dollars (foreign transactions), VAT Exclusive, Zero Rated Transaction.
5. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, and are **VAT-Exclusive, Zero-Rated Transaction**.
6. For the purpose of standardization of quotations, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. The supplier agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the total cost of the unperformed portion for everyday of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of

the contract, without prejudice to other courses of action and remedies open to it.

10. Other terms and conditions are stipulated in the attached Purchase/Service Contract.

**BIDDER'S COMMITMENT:**

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Bids and Awards Committee (BAC), to the provisions of the attached Purchase/Service Contract and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any quotation it may receive.

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date:

\_\_\_\_\_  
TIN:

\_\_\_\_\_  
Position:

\_\_\_\_\_  
Company Represented:

\_\_\_\_\_  
TIN:

\_\_\_\_\_  
Address / Tel. No. / Fax No.

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\_\_\_\_\_  
End-User / BAC Chairman/Vice-Chairman