



# Philippine Amusement and Gaming Corporation

Creating Opportunities Beyond Gaming

## REQUEST FOR QUOTATION

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| Date                                 | : November 27, 2020  |
| Project Title                        | : Supply and delivery of Room Accommodation for CF-Cebu Main (Three Years)   |
| ITB No.                              | : DC20-11-008CEB   |
| Approved Budget                      | : The ABC in the total amount of Twenty-Four Million Six Hundred Thousand and 00/100 Pesos (Php 24,600,000.00) VAT Exclusive, Zero Rated Transaction for Three (3) Years<br><br>Note: Payment shall be based on actual billing and shall not exceed the total contract price.  |
| Deadline for submission of Quotation | : <b>(Open Quotation)</b><br><br>Please submit and address the envelope containing the accomplished RFQ form and required documents at the Procurement Section, 3 <sup>rd</sup> Level, Casino Filipino-Cebu, Waterfront Hotel & Cebu City Hotel and Casino, Salinas Drive, Lahug, Cebu City, Tel No.: (032) 231-1650<br><br><b>The envelope shall bear the name and address of the Bidder in capital letters together with the title of the project.</b><br><br>Furthermore, copies of the accomplished RFQ and the other required documents may also be submitted through fax at telefax numbers (032)268-4989 or through electronic mail at <a href="mailto:RamahdynaJezza.Conejos@pagcor.ph">RamahdynaJezza.Conejos@pagcor.ph</a> |

Sir / Madame:

In accordance with the Technical Specifications and General Conditions for the aforementioned project stated herewith, kindly fill up and submit your lowest proposal on the item/s services stated below.

For any inquiries or clarifications, please contact the Branch Procurement Section, Casino Filipino-Cebu, at telephone numbers (032) 232-7119/268-4989 and look for Ms. Ramahdyna Jezza Q. Conejos.

Thank you.

**JOEL G. CANTOS**

Chairman,  
Branch Bids and Awards Committee (BBAC) CF-Cebu

End-User  BBAC Chairman 

Dear Mr. Cantos,

| Description  | Offered Technical Proposal  |
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| <p><b>Project:</b> Supply and Delivery of Hotel and Room Accommodation for Three (3) Years at a Hotel Accredited by the Cebu City Tourism Commission located within the Business District of Cebu City</p>   | <p>Please fill up each column with either: "Comply" or "Not Comply"</p> |
| <p><b>Contract Period:</b> Three (3) years</p>   |   |
| <p><b>Location:</b> Salinas Drive, Lahug Cebu City</p>   |   |
| <p><b>TECHNICAL SPECIFICATIONS/SCOPE OF WORK</b></p>   |   |
| <p>This Hotel Landmark should be at the center of the Queen City of the South, one of the Philippines' famous landmarks. Located approximately 30 minutes from Mactan International Airport, and a stone's throw away from the city's financial district and best attractions, this hotel is the place to go and stay and have a relaxing time when in heart of the city.</p>          |   |
| <p>This Hotel should have the largest Casino in the Visayas where it adds a unique attraction for relaxation and excitement. This Hotel should be one of the tourist destinations in Cebu City.</p>  |   |
| <p>This Hotel should have a neo-classical structure design and is a purpose-built international class hotel offering distinctive convention and business facilities, catering to the needs of the business and leisure community. This Hotel should also have the biggest and grandest Grand Ballroom for holding concerts and events.</p>   |   |
| <p>This Hotel should have a wide array of specialty restaurants from Chinese, Japanese, Italian and International buffet. It should also have a Lobby Lounge which exudes an overwhelming feeling of vastness because of its high ceilings and tastefully hand-crafted Cebuano furniture. The Hotel should also have a Pastry Shop that offers freshly baked goodies and delights.</p> |   |
| <p>The Hotel should consist of at least 500 guestrooms. All of the rooms should be fully carpeted, central air-conditioned, equipped</p>   |   |

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| with IDD phones, cable TV, minibar, safety deposit box, shower and bath, and has an unobstructed view of the city or the mountains.   |  |
| The hotel should also have the following facilities namely: Business Center, Conference facilities, 24-hour Gym, Outdoor Pool, Massage Center, ATM Machine, Clinic, Non-smoking rooms, Basement parking and Safety Deposit Box.   |  |
| The Hotel should be compliant of all the safety and health protocols mandated by the City Government.   |  |
| The Hotel shall comply with the required documents needed as PAGCOR accredited supplier and its related documents in compliance with RA 91-84.  |  |
| The Hotels shall furnish PAGCOR an updated room rates for all the room categories.  |  |
| The Hotels shall offer a selection of different room categories, namely, standard room, superior room, junior suite, Executive suite,, deluxe room, deluxe premium room, ambassador room, ambassador suite, bridal suite, family suite, presidential suite and penthouse suite. |  |
| The Hotel shall accommodate requests for meals for PAGCOR WVIP, VIP & Guests.   |  |
| The Hotel shall accept reservation for any room accommodation bookings for PAGCOR WVIP, VIP & Guests and will hold such reservation until the date of arrival. CRS/ Concierge on duty will facilitate the bookings and will send a copy of the LOA or Booking Order thru fax.   |  |
| The Hotel will honor only legitimate and duly signed letter of authority (LOA) form or Booking Order (BO) form for personal account bookings, from the Customer Relations Section's staff on duty.  |  |
| The Hotel shall confirm room bookings thru facsimile at tele-fax number 032-231-0218 and will inform the CRS/ Concierge on duty before the releasing of the rooms.  |  |
| Statement of Account (SOA) with complete attachments should be submitted every Thursday of the week to Customer Relations Section (CRS) for payments to be processed immediately.   |  |
| CONTRACTOR shall refer to authorized signatories who will sign the letter of authority  |  |

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| <p>(LOA) and/or booking order (BO) forms for all Room Accommodation that will be the basis or attachment for the Statement of Account.</p>   |  |
| <p>The Hotel must have a proven track record in the Hotel &amp; Restaurant Service industry/operation that the company is or had been in the hotel / restaurant operation business for at least five (5) years</p>   |  |
| <p><b>ROLE OF THE CONCESSIONAIRE</b></p>   |  |
| <p>Maintain the cleanliness and sanitation of their respective premise, rooms, equipment and utensils, most especially on all its related permits for the establishment and its manpower component.</p>  |  |
| <p>Ensure utmost cleanliness and proper hygiene not only in all the rooms but also in the preparation, handling and serving of food served to its patrons</p>  |  |
| <p>Provide credit facility for all official/authorized PAGCOR officers.</p>  |  |
| <p><b>Other Requirements</b></p> <p>The Service Provider shall enter and operate under a three (3)-year concession contract agreement.</p> <p>Six (6) months extension may be allowed at the option of the PAGCOR Management, subject to satisfactory performance.</p> <p>The parties have the right to pre-terminate the contract for breach of any of the provisions of the Contract, subject to 30 days prior notice.</p>   |  |
| <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. Payment shall be based on actual billing and consumption and shall not exceed the total contract price; and</li> <li>2. The unit cost shall be based on the unit cost reflected in the room rates as mutually agreed upon by both parties. Contractor should attach the latest room rates as part of the submittal which shall be annexed in execution of the contract and shall be treated as the final offer of price.</li> </ol> |  |

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| <b>APPROVED BUDGET</b><br>(VAT-Exclusive, Zero-Rated Transaction)<br><b>[FOR THREE (3) YEARS]</b>  | <b>AMOUNT OF QUOTATION</b><br>In words and in figures<br>(VAT-Exclusive, Zero-Rated Transaction)<br><b>[FOR THREE (3) YEARS]</b> |
| Twenty-Four Million Six Hundred<br>Thousand and 00/100 Pesos (Php<br>24,600,000.00) VAT Exclusive, Zero<br>Rated Transaction for Three (3) Years |  |

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| <b>VALIDITY OF OFFER:</b> Within Ninety (90) calendar days from the date of opening of quotations   |  |
| <b>SCHEDULE OF REQUIREMENTS:</b> Within a period of three (3) years which shall commence from the effectivity period specified in the Notice to Proceed   |  |
| <b>PAYMENT SCHEDULE:</b><br>Payable within thirty (30) calendar days upon receipt of Billing/ Sales Invoice.  |  |
| <b>WARRANTY SECURITY</b><br>One percent (1%) of the payment shall be withheld as Warranty Security to guarantee the faithful performance of all of the obligations under the contract.<br><br>The Warranty Security shall remain valid until issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance. |  |

**Additional Requirements:**

Together with the submission of the proposal/quotation, kindly submit the following requirements on the deadline for the Submission and Receipt of Quotations:

1. Philippine Government Electronic Procurement System (PhilGEPS) Registration Number or a valid PhilGEPS Registration Certificate;
2. Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located;
3. Latest Income or Business Tax Returns filed and paid through the Electronic Filing and Payment System (EFPS) of the Bureau of Internal Revenue (BIR) per Executive Order (E.O.) 398, Revenue Regulation (R.R.) -3-2005 and Revenue Memorandum Circular (R.M.C.) 16-2005.

*Note: The above-mentioned tax returns shall refer to the following:*

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- a) Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, and
  - b) Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids; and
4. A duly notarized Special Power of Attorney (SPA), Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable, attesting that the signatory is the duly authorized and designated representative of the Supplier/Contractor, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the procurement activity.
  5. Hotel Contracted Room Rates valid for three (3) years.

*(If above requirements are already on file and updated, whether through the PhilGEPS Certificate of Registration and Membership or within PAGCOR's records/database of suppliers, the BAC shall no longer require its resubmission.)*

**NOTES:**

1. Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All blank spaces shall be filled in with the correct and accurate information as required.
2. Quotations submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The quotation may be accepted immediately or after some negotiations.
4. The prices quoted are to be paid in Philippine Currency.
5. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, and are **VAT-Exclusive, Zero-Rated Transaction**.
6. For the purpose of standardization of quotations, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. The supplier agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the total cost of the unperformed portion for everyday of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Other terms and conditions are stipulated in the attached Service Contract.

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**BIDDER'S COMMITMENT:**

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Bids and Awards Committee, to the provisions of the attached Contract and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any quotation it may receive.

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name

Date: \_\_\_\_\_

TIN: \_\_\_\_\_

Position: \_\_\_\_\_

Company Represented: \_\_\_\_\_

TIN: \_\_\_\_\_

Address / Tel. No. / Fax No.  
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