



**REQUEST FOR QUOTATION**

Date	:	<b>March 12, 2020</b>									
Project Title	:	<b>SUPPLY, FABRICATION AND DELIVERY OF STEEL GATE AND WINDOW GLASS FOR THE REHABILITATION AND IMPROVEMENT OF ANTIPOLO REPEATER TOWER</b>									
ITB No.	:	FB20-03-007COR									
Approved Budget for the Contract (ABC)	:	<p>The total ABC is <b>Ninety-Eight Thousand Six Hundred Eighteen Pesos (PhP98,618.00)</b>, VAT Exclusive, Zero-Rated Transaction.</p> <p>The ABCs per lot are as follows:</p> <table border="1"> <thead> <tr> <th>Lot No.</th> <th>Description</th> <th>ABC (VAT Exclusive, Zero-Rated Transaction)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply, Fabrication and Delivery of Steel Gate</td> <td>Seventy-Seven Thousand Seven Hundred Pesos (PhP77,700.00)</td> </tr> <tr> <td>2</td> <td>Supply and Delivery of Window Glass</td> <td>Twenty Thousand Nine Hundred Eighteen Pesos (PhP20,918.00)</td> </tr> </tbody> </table>	Lot No.	Description	ABC (VAT Exclusive, Zero-Rated Transaction)	1	Supply, Fabrication and Delivery of Steel Gate	Seventy-Seven Thousand Seven Hundred Pesos (PhP77,700.00)	2	Supply and Delivery of Window Glass	Twenty Thousand Nine Hundred Eighteen Pesos (PhP20,918.00)
Lot No.	Description	ABC (VAT Exclusive, Zero-Rated Transaction)									
1	Supply, Fabrication and Delivery of Steel Gate	Seventy-Seven Thousand Seven Hundred Pesos (PhP77,700.00)									
2	Supply and Delivery of Window Glass	Twenty Thousand Nine Hundred Eighteen Pesos (PhP20,918.00)									
Fee for the Sale of Request for Quotation (RFQ)	:	Complete details of the project are indicated in the RFQ which will be available to prospective bidders at the Procurement Department (PD) upon payment of the applicable fee of Five Hundred Pesos (PhP500.00) for the sale of RFQ, pursuant to the latest Guidelines issued by the GPPB									
Schedule for Negotiations	:	<b>March 23, 2020, (Monday) @ 10:15 a.m.</b> Corporate Lounge, 6 <sup>th</sup> Floor, New World Manila Bay Hotel and Casino, 1588 M.H. Del Pilar corner Pedro Gil Sts., Malate Manila									
Deadline for the Submission and Receipt of the Best Offer/s	:	<b>March 30, 2020 (Monday) @ 2:00 p.m. (Sealed Quotation)</b> Corporate Lounge, 6 <sup>th</sup> Floor, New World Manila Bay Hotel and Casino, 1588 M.H. Del Pilar corner Pedro Gil Sts., Malate Manila									
Opening and Preliminary Examination of the Best Offer/s	:	<b>March 30, 2020 (Monday) @ 2:00 p.m. onwards</b> Corporate Lounge, 6 <sup>th</sup> Floor, New World Manila Bay Hotel and Casino, 1588 M.H. Del Pilar corner Pedro Gil Sts., Malate Manila									
<p>Please address and submit the envelope containing the accomplished RFQ form and required documents to the Bids and Awards Committee (BAC) 1, Sixth (6<sup>th</sup>) Floor, PAGCOR Executive Office, New World Manila Bay Hotel, 1588 M.H. del Pilar Street corner Pedro Gil Street, Malate, Manila.</p> <p>The envelope shall bear the following information in capital letters:</p> <ol style="list-style-type: none"> <li>Title and reference number of the project; and</li> <li>Name, address and contact details (telephone/cellphone numbers and/or e-mail address) of the Bidder.</li> </ol>											

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest price quotation.

For any inquiries or clarifications, please contact the PD at (02) 521-0019 or (02) 708-0307 and look for Mr. Oscar M. Reyes Jr.

Thank you.

**(SGD)**

**RODERICK R. CONSOLACION**

Chairperson

Bids and Awards Committee (BAC) 1

MMP/omr

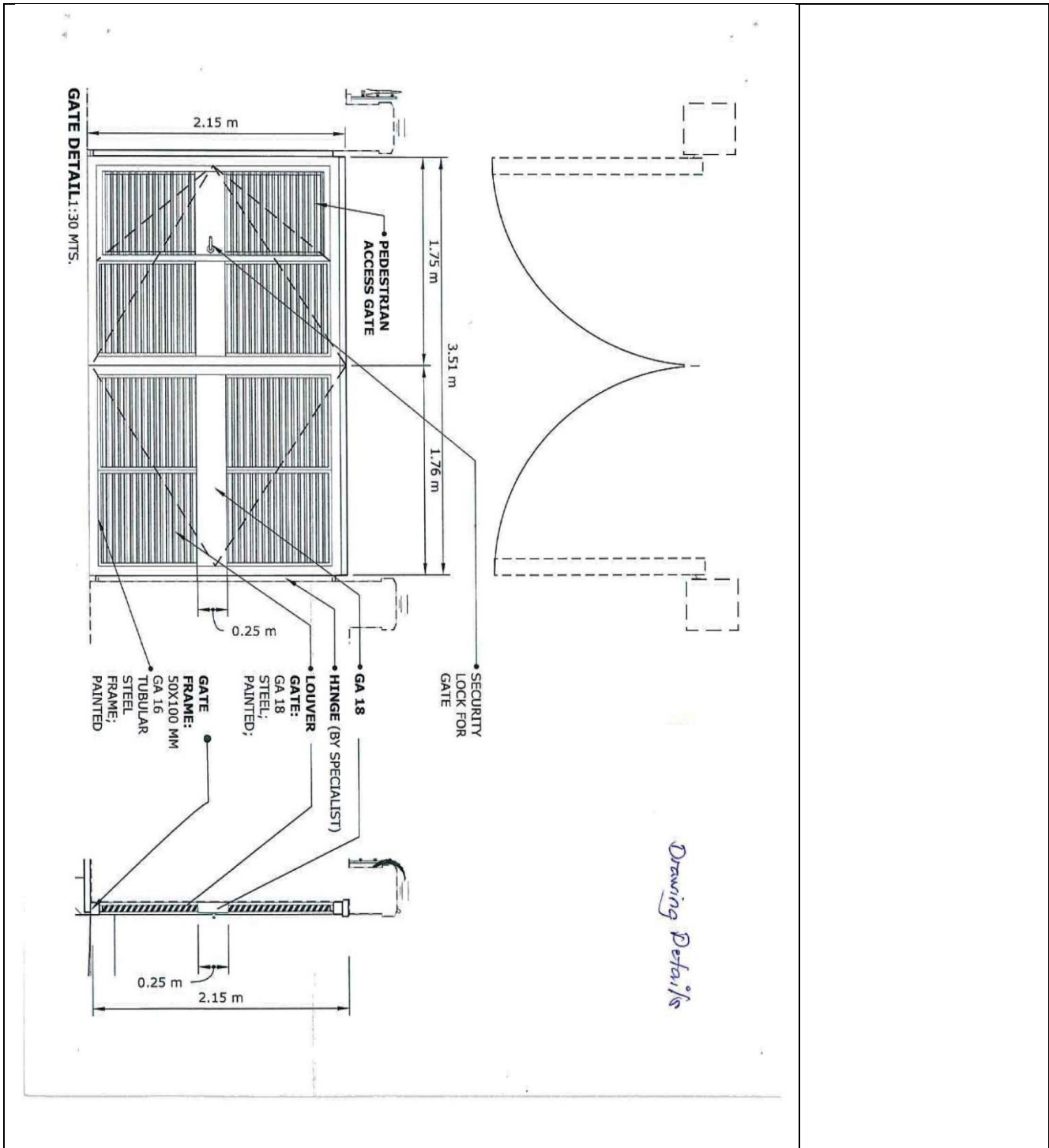
**Dear Mr. Consolacion:**

In accordance with your request, following is our quotation for your requirement:

**TECHNICAL SPECIFICATIONS**

LOT 1:

<b>Item Description</b>	<b>Total Quantity</b>	<b>Please indicate whether “Comply” or “Not Comply”</b>	<b>Brand Name</b>
Supply, Fabrication and Delivery of Galvanized Iron Steel, Louver blade Ga. 18, Gate Frame Ga. 16, painting finish epoxy primer including fixing and all accessories needed to complete the work  Size: 3510mm W X 2150 H (Double Leaf) 1-set	<b>1 Lot</b>		
<b>ADDITIONAL TERMS AND CONDITIONS:</b>			<b>Please indicate whether “Comply” or “Not Comply”</b>
<b>DELIVERY COMPLETION PERIOD:</b> Within sixty (60) calendar days from the date of receipt by the winning supplier of the Notice to Proceed.			
<b>DELIVERY ADDRESS:</b> Imus Warehouse, #363 Bayan Luma VI, Imus Cavite			
The period for correction of defects in the warranty period is Fifteen (15) calendar days from the receipt of notice.			



**Notes: Price Quotation (unit and total prices) shall be rounded off to two (2) decimal places.**

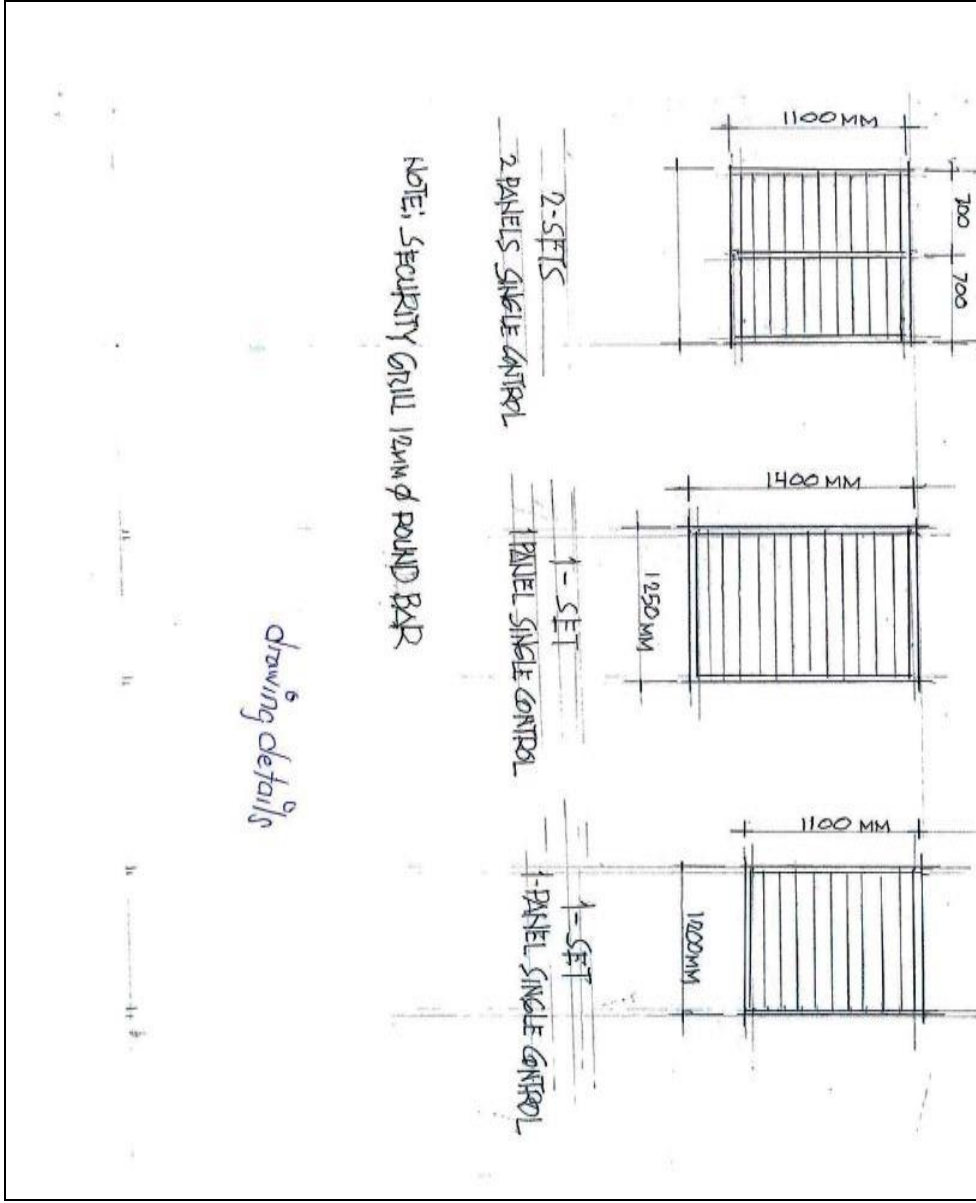
**FINANCIAL QUOTATION**

**LOT 1:**

<b>Quantity</b>	<b>Technical Description</b>	<b>BEST OFFER/QUOTATION</b> (VAT Exclusive, Zero-Rated Transaction)
<b>1 Lot</b>	<p>Supply, Fabrication and Delivery of Galvanized Iron Steel, Louver blade Ga. 18, Gate Frame Ga. 16, painting finish epoxy primer including fixing and all accessories needed to complete the work</p> <p>Size: 3510mm W X 2150 H (Double Leaf) 1-set</p>	<p>PhP _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>(Please indicate amount in words and in figures)</p>

**LOT 2:**

<b>Item Description</b>	<b>Total Quantity</b>	<b>Please indicate whether “Comply” or “Not Comply”</b>	<b>Brand Name</b>
<p>Supply and Delivery of Jalousie Clear Glass Window, 6mm thk. on aluminum frame including grills, fittings and accessories needed to complete the work</p> <p>Sizes and quantity as follows:                  2 sets- 1400mm W x 1100mm H (2 Panels Single Control)                   1 set- 1250mm W x 1400mm H (1 Panel Single Control)                   1 set- 1200mm W x 1100 H (1 Panel Single Control)</p>	<b>1 Lot</b>		
<b>ADDITIONAL TERMS AND CONDITIONS:</b>			<b>Please indicate whether “Comply” or “Not Comply”</b>
<b>DELIVERY COMPLETION PERIOD:</b> Within sixty (60) calendar days from the date of receipt by the winning supplier of the Notice to Proceed.			

<p><b>DELIVERY ADDRESS:</b> Imus Warehouse, #363 Bayan Luma VI, Imus Cavite</p>	
<p>The period for correction of defects in the warranty period is Fifteen (15) calendar days from the receipt of notice.</p>	
 <p>NOTE: SECURITY GRILL 12MM Ø ROUND BAR</p> <p>drawing details</p>	

**FINANCIAL QUOTATION**

**LOT 2:**

<b>Quantity</b>	<b>Technical Description</b>	<b>BEST OFFER/QUOTATION</b> (VAT Exclusive, Zero-Rated Transaction)
<b>1 Lot</b>	Supply, Fabrication and Delivery of Galvanized Iron Steel, Louver blade Ga. 18, Gate Frame Ga. 16, painting finish epoxy primer including fixing and all accessories needed to complete the work  Size: 3510mm W X 2150 H (Double Leaf) 1-set	PhP _____ _____ _____ _____ _____ _____ (Please indicate amount in words and in figures)

**VALIDITY OF OFFER:** Ninety (90) calendar days from the date of Submission, Receipt, Opening and Preliminary Examination of Best Offer/Quotation.

**I. ADDITIONAL REQUIREMENTS:**

Upon submission of your best offer, kindly also submit the following:

1. Bidders shall submit a valid PhilGEPS Certificate of Registration and Platinum Membership and its Annex in accordance with Section 8.5.2 of the 2016 Revised IRR of RA 9184, if registered under the Platinum category; Provided that all of the eligibility documents submitted to PhilGEPS are maintained and updated;

**OR**

In case any of the eligibility documents submitted to PhilGEPS is not updated, combination of a PhilGEPS Certificate of Registration and Platinum Membership, with any of the valid/updated Class “A” Eligibility Documents shall be submitted:

1. Securities and Exchange Commission (SEC) Registration Certificate for corporations, partnerships and/or joint ventures, Department of Trade and Industry (DTI) Registration Certificate for sole proprietorship, or Cooperative Development Authority (CDA) Registration Certificate for cooperatives;
2. Valid Mayor’s Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184.

3. Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); and
4. Audited Financial Statements (AFS), stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Quotations.

Provided that the winning bidder are obliged to notify PAGCOR that it was able to ensure that all the aforesaid eligibility documents are current and updated in PhilGEPS at the earliest possible time but not later than issuance of the Notice to Proceed (NTP).

**OR;**

In lieu of the PhilGEPS Certificate of Registration and Platinum Membership, bidders shall submit all of the valid and/or updated Class "A" Eligibility Documents; Provided that the bidder having the LCQ/SCQ submit/s a valid and updated PhilGEPS Platinum Certificate of Registration and Membership within five (5) calendar days from receipt of the BAC notice of the LCQ/SCQ during the post-qualification process.

2. Omnibus Sworn Statement in accordance with the attached prescribed form.

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.

**ADDITIONAL NOTES:**

1. Bidders shall provide correct and accurate information required in this form.
2. Offers/quotations submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.



4. All prices quoted are INCLUSIVE of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but should be VAT-Exclusive, Zero-Rated.
5. For the purpose of standardization of offer/quotations, this RFQ Form will prevail over all kinds and forms of offer/quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Award of contract shall be made to the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods and infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
8. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. To guarantee the faithful performance of the winning bidder's obligations, it shall post a Performance Security prior to the signing of the contract, in accordance with any of the following schedule:

<b>Form of Security</b>	<b>Amount in Percentage of Total Contract Price</b>
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)

The Performance Security shall remain valid for the entire contract duration and shall be release only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

10. The winning supplier agrees to pay a penalty of at least equal to one-tenth of one percent (1/10 of 1%) of the cost of the unperformed portion for every day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR may rescind the contract once the

cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

11. Other terms and conditions relative to the project are provided in the attached Purchase Contract.

### **PROCEDURES:**

1. Prospective bidders may download the Request for Quotations (RFQ) free of charge from the following websites: PAGCOR website ([www.pagcor.ph](http://www.pagcor.ph)) and PhilGEPS website ([www.philgeps.gov.ph](http://www.philgeps.gov.ph)) and may be allowed to submit their offers provided that bidders shall pay the fee for the RFQ not later than the deadline for the Submission and Receipt of the Best Offers.
2. Bidders, except those who have previously participated in the last two (2) failed biddings, are required to pay the applicable fee for the sale of RFQ not later than the deadline for the Submission and Receipt of the Best Offers. A copy of the PAGCOR Official Receipt shall be presented as proof of payment.
3. The RFQ must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
4. Any requirements, guidelines, documents, clarifications, or other information relative to the negotiations that are communicated by the BAC to a supplier, contractor, or consultant shall be communicated on an equal basis to all other suppliers, contractors, or consultants engaging in negotiations with the BAC relative to the procurement.
5. The prospective bidders shall be given equal time and opportunity to negotiate and discuss the technical and financial requirements of the project to be able to submit a responsive quotation or proposal.
6. Technical Specifications/Scope of Work and additional Terms and Conditions of the program/project/activity shall be fully discussed during Negotiations. In case there are changes in the requirements and/or technical specifications made after the consultations/negotiations, these shall be communicated on an equal basis.
7. Bidders should be responsible for securing copies of the Supplemental/Bid Bulletins at the websites of PAGCOR and the PhilGEPS.

8. Copies of the Supplemental Bid Bulletins are also sent either through fax or electronic mail to all prospective bidders who purchased the RFQ.
9. Following completion of the negotiations, the BAC shall request all suppliers, contractors, or consultants in the proceedings to submit, on a specified date, time and venue, a best offer based on the final technical and financial requirements.
10. In all cases the best offer should be VAT Exclusive, Zero-Rated Transaction and not exceed the ABC.
11. During the Submission, Receipt, Opening and Preliminary Examination of the Best Offer/s or Proposal/s, the BAC shall check the submitted best offer/s and other required documents using a non-discretionary pass/fail criteria. The BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion. If a bidder submits the required document, it shall be rated "passed" for that particular requirement. In this regard, offer/s or proposal/s that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed". Otherwise, the BAC shall rate the best offer as "Passed".
12. PAGCOR shall select the successful offer on the basis of the best offer/s submitted by the bidders which in no case should comply with PAGCOR's requirements. The best offer/s submitted by the prospective bidders shall still be subjected to detailed bid evaluation and post-qualification.
13. The BAC shall recommend award of contract to the Head of the Procuring Entity (HOPE) in favor of the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods or infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).
14. The BAC shall recommend to the HOPE the award of contract.
15. In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the BAC shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated and Responsive Offer/Quotation (for goods and infrastructure projects) or Highest Rated and Responsive Proposal (for consulting services) to determine the final bidder having the Lowest Calculated and Responsive Offer/Quotation (for goods and infrastructure projects) or Highest Rated and Responsive Proposal (for consulting services), based on the following procedures:
  - a) In alphabetical order, the bidders shall pick one rolled paper.
  - b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the winning bidder having the LCRB and recommended for award of the contract.

16. PAGCOR reserves the right to accept or reject any offer/quotation, and to annul the procurement process and reject all offers/quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

**BIDDER'S COMMITMENT:**

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Bids and Awards Committee (BAC), to the provisions of the Purchase Contract and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any offer/quotation it may receive.

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name

TIN: \_\_\_\_\_

\_\_\_\_\_  
Position

\_\_\_\_\_  
Company Represented

TIN: \_\_\_\_\_

\_\_\_\_\_  
Address / Tel. No. / Fax No.