

**MINUTES OF THE MEETING
HELD BY THE BIDS AND AWARDS COMMITTEE (BAC) 3
ON MARCH 16, 2020, MONDAY, 10:15 A.M.
CONFERENCE ROOM, FOURTH (4th) FLOOR, PAGCOR CORPORATE ANNEX
OFFICE, CARMEN BLDG., U.N. AVE. COR. MA. OROSA ST., ERMITA, MANILA**

AGENDA : PRE-BID CONFERENCE

**SUPPLY AND DELIVERY OF CARD PRINTER CONSUMABLES FOR
PAGCOR'S EXISTING HITI CS200E CARD PRINTER UNDER ITB NO.
PB20-02-031COR**

PRESENT :

Juan Miguel A. Maglaya	Chairperson, CID
Margarita C. Bangi	Vice-Chairperson, HRDG
Dianne DP Doria-Cerdena	Member, CID
Romeo R. Cruz Jr.	Member, TD
Ian Lester D. Baldos	Member, FMED
Catalina F. Villaflor	Member, ITD
Nilo D. Fernandez	Technical Personnel, MD
Marlo Gonzales	BAC Secretary, PD

ALSO PRESENT: Jose Cabeliza Aperture Trading Corporation

1.0 CALL TO ORDER:

The representative of the Procurement Department (PD), acting as the BAC Secretariat, certified there is a quorum. The Chairperson, Atty. Juan Miguel A. Maglaya called the meeting to order at 10:15 a.m.

2.0 PURPOSE

- 2.1 To explain in detail the contents of the Bidding Documents provided to the bidders.
- 2.2 To answer queries the bidders want to clarify relative to the documents issued to them.

3.0 INTRODUCTION / DISCUSSION:

- 3.1 The Chairperson introduced the members of the Committee, end-user's representatives, and the PD. He also acknowledged the presence of the representative from the prospective bidder, Aperture Trading Corporation;
- 3.2 The BAC, with the assistance of the representatives from PD and the end-user, SOG-5, discussed the salient provisions of the bidding documents and the conduct of the bidding process. Attached hereto as Annex 'A' were the slide presentations, Schedule of Requirements and Technical Specifications for reference;
- 3.3 The BAC welcomed any clarifications/queries the prospective bidders might ask relative to the project, to be able to immediately settle any issues raised;
- 3.4 The prospective bidder did not raise any questions and/or clarifications and said that they found everything in order.

4.0 ADJOURNMENT:

There being no further matters to discuss, the Chairperson adjourned the meeting at 11:00 a.m.

Minutes prepared by:


MARLO L. GONZALES
Procurement Officer I, PD

Checked by:


MARINEL M. PUNZALAN
Sr. Procurement Officer, PD

ATTESTED BY:



JUAN MIGUEL A. MAGLAYA
Chairperson



DIANNE DP DORIA-CERDENA
Member, CID



CATALINA F. VILLAFLOR
Member, ITD



NILO D. FERNANDEZ
Technical Personnel, MD



MARGARITA C. BANGI
Vice-Chairperson



ROMEO R. CRUZ, JR.
Member, TD



IAN LESTER D. BALDOS
Member, FMED