

MINUTES OF THE MEETING
HELD BY THE BIDS AND AWARDS COMMITTEE (BAC) 1
ON FEBRUARY 18, 2020, TUESDAY, 2:30 P.M.
AT THE CORPORATE LOUNGE 1, SIXTH (6th) FLOOR, NEW WORLD MANILA BAY

AGENDA : PRE-BID CONFERENCE

**SUPPLY AND DELIVERY OF MIMEOGRAPHING MACHINE UNDER ITB
NO. PB20-01-022COR**

PRESENT :

WILZA S. MAGPUSAO	Vice-Chairperson, ESG
ANNA MARIE S. CALUAG	Member, HRDG
JOSEPH ERWIN G. DELOS SANTOS	Alternate Member, LG
CHONA B. PORCIONCULA	Alternate Provisional Member, FMED
CZARINA FE S. ASUNCION	Procurement Officer I, PD

ALSO PRESENT:

JOSE L. BENEMERITO, JR.	U-Bix Corporation
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1.0 CERTIFICATION OF QUORUM

The representative of the Procurement Department (PD), acting as the BAC Secretary, certified that there is a quorum.

2.0 CALL TO ORDER

The meeting was called to order at 10:30 a.m. by the Bids and Awards Committee (BAC) 1 Vice-Chairperson, Ms. Wilza S. Magpusao .

3.0 PURPOSE

- 3.1 To explain in detail the contents of the Bidding Documents provided to the bidders.
- 3.2 To answer queries of the bidders relative to the documents issued to them.

4.0 INTRODUCTION / PROCEEDING:

- 4.1 The Vice-Chairperson introduced the members of the Committee, the end-user, Facilities Management and Engineering Department and PD. She also acknowledged the presence of one (1) prospective bidder.
- 4.2 She also welcomed any clarifications/queries of the prospective bidders relative to the project, to be able to immediately settle any issues raised.

5.0 DISCUSSION

- 5.1 The Bids and Awards Committee (BAC) 1, with the assistance of the representatives from the PD and the Technical Personnel of the end-user, FMED, discussed the salient provisions of the Bidding Documents, particularly the eligibility documents, technical component and financial component documents required to be submitted by the prospective bidders, schedules for the pre-screening of documents and the Submission and Opening of Bids, Technical Specifications and Schedule of Requirements of the

project. Attached for reference is Annex "A" containing the presentation during said activity.

6.0 ADJOURNMENT:

There being no further matters to discuss, the Vice-Chairperson adjourned the meeting at 3:30 p.m.

Minutes prepared by:


CZARINA FE S. ASUNCION
Procurement Officer 1, PD

Noted by:


MARINEL M. PUNZALAN
Senior Procurement Officer, PD

ATTESTED BY:

NOT PRESENT

RODERICK R. CONSOLACION
Chairperson



WILZA S. MAGPUSAO
Vice-Chairperson, ESG

NOT PRESENT


ALIAH M. COMAGUL
Member, LG



ANNA MARIE S. CALUAG
Member, HRDG



JOSEPH ERWIN G. DELOS SANTOS
Alternate Member, LG



CHONA B. PORCIONCULA
Alternate Provisional Member, FMED



ATTENDANCE SHEET

Form No.

QMS - 644

Revision No.

0

Effectivity

March 15, 2019

Name of Meeting: PRE-BID CONFERENCE (BAC 1)

Supply and Delivery of Mimeographing Machine for SOG 1 under ITB No.PB20-0022COR.

Date: February 18, 2020

Venue: 6th Floor, Corporate Lounge, New World Manila Bay Hotel

Start Time: 2:30 p.m

End Time: 3:00 pm

NAME	ID NO.	POSITION	DEPT./OFFICE	SIGNATURE
1. RODERICK R. CONSOLACION, Chairperson	00-0199	Vice-President	LG	
2. WILZA S. MAGPUSAO, Vice-Chairperson	02-0348	Asst. Vice-President	ED	<i>[Signature]</i>
3. ALIAH M. COMAGUL, Member	16-0186	Sr. Legal Counsel	LG	
4. ANNA MARIE S. CALUAG, Member	87-0210	Sr. Manager	HRDG	<i>[Signature]</i>
5. JERRY ADOR G. TARROBAL, Member	92-0154	Asst. Vice-President	SSD	
6. Carlos C. Canlas, Member	87-2155	Senior Treasury Officer	FG	
7. <i>JOSEPH BELOD G. BOND...</i>	<i>91-0401</i>	<i>SR. MGMT. ADM. OFFICER</i>	<i>LG</i>	<i>[Signature]</i>
End-user/TWG				
8. <i>CHONA B. PORCIONCULA</i>	<i>90-0178</i>	<i>Sr. Manager</i>	<i>PMED</i>	<i>[Signature]</i>
9. <i>WILFRIDO S. CORRAL JR</i>	<i>090301</i>	<i>SPMA</i>	<i>PMED</i>	<i>[Signature]</i>
10. <i>VERLON ANNE L. ROSALES</i>	<i>15 0043</i>	<i>SPMA</i>	<i>PMED</i>	<i>[Signature]</i>
11.				
Secretariat/OPR				
12. Marinel M. Punzalan,	95-0315	Senior Procurement Officer	PD	
13. Czarina Fe S. Asuncion	07-0503	Procurement Officer I	PD	<i>[Signature]</i>
14. Ruben B. Villamer Jr.	09-7063	Procurement Staff II	PD	<i>[Signature]</i>
COA Observer				



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Name of Meeting: PRE-BID CONFERENCE (BAC 1)
Supply and Delivery of Mimeographing Machine for SOG 1 under ITB No.PB20-01-022COR.

Date: February 18, 2020 Venue: 6th Floor, Corporate Lounge, New World Manila Bay Hotel

Start Time: 2:30 p.m End Time: _____

NAME OF BIDDER	ID NO.	POSITION	DEPT./OFFICE	SIGNATURE
1. JOSE L. BENEMERITO JR	444	BUSINESS SOLUTION OFFICER	Company Name: <u>UBIX CORPORATION</u> Address: <u>1344 ANGENO ST</u> <u>MANILA CITY</u> Tel. No.: _____	
2.			Company Name: _____ Address: _____ Tel. No.: _____	
3.			Company Name: _____ Address: _____ Tel. No.: _____	
4.			Company Name: _____ Address: _____ Tel. No.: _____	
5.			Company Name: _____ Address: _____ Tel. No.: _____	
6.			Company Name: _____ Address: _____ Tel. No.: _____	

PHILIPPINE AMUSEMENT AND GAMING CORPORATION
8th Floor PAGCOR House Annex Office, 1105 United Nations Avenue cor. Maria Orosa St.,
Ermita, Metro Manila

MEMORANDUM
February 14, 2020

TO : THE MEMBERS
BIDS AND AWARDS COMMITTEE (BAC) 1

- Wilza S. Magpusao, Vice-Chairperson, ED-ESG
- Aliah M. Comagul, Member, LSD-LG
- Jerry Ador G. Tarrobal, Member, SSD-SG
- Anna Marie S. Caluag, Member, HRCED-HRDG
- Carlos C. Canlas, Member, STO - FG
- The AVP/Representative FMED(End-User)

FROM : THE CHAIRPERSON, BAC 1

SUBJECT : PRE- BID CONFERENCE

This refers to the Pre- Bid Conference for the Supply and Delivery of Mimeographing Machine for SOG 1 under ITB No.PB20-01-022COR.

The Bids and Awards Committee (BAC) 1 shall convene on:

Date : February 18, 2020, Tuesday
Time : 2:30 p.m.
Venue : Corporate Lounge, 6th Floor, New World Manila Bay Hotel and Casino, 1588 M.H Dei Pilar corner Pedro Gil Sts., Malate, Manila

Thank you.


RODERICK R. CONSOLACION

MMP/cha /rbv