

MINUTES OF THE MEETING
HELD BY THE BIDS AND AWARDS COMMITTEE (BAC) 3
on September 16, 2020, Wednesday, 10:00 A.M. through Video Conferencing via Zoom
Application

AGENDA : PRE-BID CONFERENCE

**SUPPLY AND DELIVERY OF TWO (2) LOTS ENTERTAINMENT
EQUIPMENT AND SUPPLIES UNDER ITB NO. PB20-08-046COR**

PRESENT :	Atty. Juan Miguel A. Maglaya	Chairperson, CID
	Margarita C. Bangi	Vice-Chairperson, HRDG
	Romeo R. Cruz, Jr.	Member, TD
	Catalina Villaflor	Member, MEG
	Ian Lester D. Baldos	Member, FMED
	Atty. Dianne Dp. Doria-Cerdena	Member, CID
ALSO PRESENT :	Rey Julius C. Fortuna	Alternate Provisional Member, End-user, ED
	Jonathan S. Magallanes	Technical Personnel, ED
	Aries S. Agudon	Technical Personnel, ED
	Sheryll Q. Despues	Procurement Officer I
	Andrea Marie V. Fontanilla	Procurement Staff II
	Allan Pierre Chua	Rep. from Prodynamix
Fred Caraan	Rep. from Joint Venture	
Ogie Llagas	Rep. from JB Music	

1.0 CERTIFICATION OF QUORUM:

The representative of the Procurement Department (PD), acting as the BAC Secretariat, certified that there is a quorum.

2.0 CALL TO ORDER:

The Chairperson of the Bids and Awards Committee (BAC) 3, Atty. Juan Miguel A. Maglaya, called the meeting to order at 10:00 a.m.

3.0 PURPOSE:

- 3.1 To explain in detail the contents of the Bidding Documents provided to the bidders.
- 3.2 To answer queries the bidders want to clarify relative to the documents issued to them.

4.0 INTRODUCTION:

4.1 The Chairperson introduced the members of the BAC 3, end-user's representatives and its Technical Personnel, and the PD. He also acknowledged the presence of three (3) prospective bidders, namely:

1. Prodynamix;
2. Joint Venture; and
3. JB Music.

4.2 The BAC welcomed any clarifications/queries the prospective bidder might ask relative to the project, to be able to immediately settle any issues raised.

5.0 DISCUSSION:

5.1 The BAC, with the assistance of the representatives from the end-user, Entertainment Department, and the PD discussed the salient provisions of the bidding documents and the conduct of the bidding process. Attached hereto as Annex 'A' were the slide presentations, Schedule of Requirements and Technical Specifications for reference.

5.2 Since no clarifications were raised by the prospective bidders, the Secretariat reminded the bidders on the deadline for the Submission and Receipt of Bids which is on September 28, 2020.

6.0 ADJOURNMENT:

There being no further matters to discuss, the Chairperson adjourned the meeting at 10:35 a.m.

Prepared by:

(Sgd)
SHERYLL Q. DESPUES
Procurement Officer 1, PD

Noted by:

(Sgd)
MARINEL M. PUNZALAM
Sr. Procurement Officer, PD

ATTESTED BY:

(Sgd)

ATTY. JUAN MIGUEL A. MAGLAYA
Chairperson, CID

(Sgd)

MARGARITA C. BANGI
Vice-Chairperson, HRDG

(Sgd)

ATTY. DIANNE DP DORIA-CERDENA
Member, CID

(Sgd)

ROMEO R. CRUZ, JR.
Member, TD

(Sgd)

CATALINA F. VILLAFLOR
Member, ITD

(Sgd)

IAN LESTER R. BALDOS
Member, FMED

(Sgd)

REY JULIUS C. FORTUNA
Alternate Provisional Member/
End-User, ED

(Sgd)
Jonathan S. Magallanes
Technical Personnel, ED

(Sgd)
Aries S. Agudon
Technical Personnel, ED