



REQUEST FOR QUOTATION

Date : **October 15, 2020**

PAP Code/
Project Title : **CEB-41 Live Plants Rental for Two (2) Years**

ITB No. : **SV20-10-017CEB**

Approved Budget for
the Contract (ABC) : **NINE HUNDRED NINETY NINE THOUSAND SIX HUNDRED PESOS
ONLY (PHP 999,600.00), Vat Exclusive, Zero Rated Transaction**

Deadline for the
Submission and
Receipt of
Quotations/Proposals : **October 28, 2020, Wednesday, 1:00 pm (Sealed Quotation)**

Opening of Quotation : **October 28, 2020, Wednesday, 2:00 pm**
Please submit and address the envelope containing the accomplished
RFQ form and required documents to the Procurement Office, Casino
Filipino – Cebu, 3rd Floor of Waterfront Hotel & Casino, Salinas Drive,
Lahug, Cebu City.

The envelope shall bear the name and address of the Bidder in capital
letters;

1. Title and reference number for the project, and
2. Name, address and contact details (telephone/cellphone number
and/or email address) of the Bidder


Note: Quotations submitted after the deadline shall not be accepted.

Sir / Madame:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation.

For any inquiries or clarifications, please contact the Procurement Section at telephone number 268-4989 and look for Mr. Eric A. Laquindanum.

Thank you.


JOEL G. CANTOS
A/SCM
Chairman, BBAC, CF-Cebu

Dear Mr. Cantos:

In accordance with your request, the following is our quotation for your requirement:

I. Technical Specifications/Scope of Work and General Conditions of the Project:

Description / Scope of Work		Offered Technical Quotation/ Proposal	
Live Plants Rental for Two (2) Years		<p>Please check the box corresponding to your offered specifications</p> <input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY	
Quantity (Monthly)	Items Description		Location
28 pieces	4 feet up plants w/ pot		Main
20 pieces	2-3 feet plants w/ pot		
10 pieces	Small plants w/ pot		
3 pieces	Fountain plants w/ pot		
18 pieces	4 feet up plants w/ pot		Mactan
10 pieces	2-3 feet plants w/ pot		
8 pieces	4 feet up plants w/ pot		Parkmall
8 pieces	2-3 feet plants w/ pot		
8 pieces	4 feet up plants w/ pot		Crown
8 pieces	2-3 feet plants w/ pot		
8 pieces	4 feet up plants w/ pot		Talisay
8 pieces	2-3 feet plants w/ pot		
Scope of Works/Other Terms and Conditions:			
A.	The Contractor shall lease to PAGCOR various indoor live plants with pots as herein detailed per location.		
B.	The Contractor shall be responsible for the maintenance of the indoor plants in the premises, which shall include, but not limited to, the watering, fertilizing and pruning thereof and ensure that they are kept in good condition.		
C.	The Contractor shall water the plants every Wednesday and Saturday or otherwise arranged.		

End-User: 

D.	PAGCOR may opt to request different species of plants as replacements, provided these are of similar value & quantity.		
E.	In the event PAGCOR determines that any of the indoor plants has ceased to be in good condition, PAGCOR shall immediately notify the CONTRACTOR. The CONTRACTOR shall thereupon replace said deteriorating plant within 48 hours from the receipt of notice from PAGCOR with an indoor plant equivalent or greater specification.		
F.	In case of special occasions or events, PAGCOR may request the CONTRACTOR to provide additional indoor plants to be used only for the special occasion or event, free of charge.		
G.	PAGCOR shall inspect and choose plant variation at the Contractors site prior to first delivery. In the event that the Contractor cannot deliver on the specified schedule, the Contractor shall make a request letter for the changes and duly approved by PAGCOR. This letter of request shall form part of billing processing requirement on the affected date.		<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
H.	Payment shall be made monthly or as billed based on agreed delivery schedule, upon submission of Statement of Account at CF-Cebu Main office, and shall not exceed the total contract price. Total Cost is VAT exclusive, ZERO Rated Transaction.		
Completion Period	Within Two (2) years from effectivity date provided in the notice to proceed.	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY	
Delivery Place	<p>Casino Filipino – Cebu Main, Waterfront Hotel & Casino Salinas Drive, Lahug, Cebu City</p> <p>Mactan Satellite, Waterfront Airport Mactan Hotel & Casino, Airport Road, Lapu Lapu City, Cebu</p> <p>Park Mall Satellite, Park Mall, Ouano Avenue, Reclamation Area, Mandaue City, Cebu</p> <p>Crown Regency Satellite, Crown Regency Hotel and Towers 3rd and 4th Floors of Tower 1, Jones Avenue, Fuente Osmena Circle, Cebu City</p> <p>Talisay Satellite, Win Hotel and Casino, Brgy. Linao, Talisay City, Cebu</p>	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY	

II. Financial Quotation:

Qty./ Unit/ (Monthly)	Description	Unit Cost (Monthly) VAT Exclusive, Zero Rated Transaction	Total Cost (for 2-Years Contract) VAT Exclusive, Zero Rated Transaction
28 pieces	4 feet up plants w/ pot (Main)	PHP	PHP
20 pieces	2-3 feet plants w/ pot (Main)	PHP	PHP
10 pieces	Small plants w/ pot (Main)	PHP	PHP
3 pieces	Fountain plants w/ pot (Main)	PHP	PHP
18 pieces	4 feet up plants w/ pot (Mactan)	PHP	PHP
10 pieces	2-3 feet plants w/ pot (Mactan)	PHP	PHP
8 pieces	4 feet up plants w/ pot (Parkmall)	PHP	PHP
8 pieces	2-3 feet plants w/ pot (Parkmall)	PHP	PHP
8 pieces	4 feet up plants w/ pot (Crown)	PHP	PHP
8 pieces	2-3 feet plants w/ pot (Crown)	PHP	PHP
8 pieces	4 feet up plants w/ pot (Talisay)	PHP	PHP
8 pieces	2-3 feet plants w/ pot (Talisay)	PHP	PHP

NOTES:

1. The quotations (unit and total price) shall be rounded off up to two (2) decimal places.
2. Quotations must be gross of all applicable taxes and VAT Exclusive, Zero Rated transactions

VALIDITY OF OFFER: Ninety (90) calendar days from the opening of quotations.

PAYMENT SCHEDULE: Payment shall be made upon issuance of the Certificate of Acceptance

**(Grand Total
Amount)
for Two (2) Years
Contract**

Amount in Words and
in Figures:

PHP _____

Additional Requirements:

Bidders have the option to submit the following documents, together with the quotation, on the deadline for the Submission and Receipt of Quotations/Proposal or at the latest within five (5) calendar days from the determination of the bidder having the Lowest / Single Calculated Quotation and receipt of the BBAC notice relative thereto:

1. BIR Certificate of Registration for individuals (*If applicable*);
OR;
 - 1.1 Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
 - 1.2 Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located or Official Receipt as proof of payment for renewal.

2. Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership; OR;

PhilGEPS Registration Number: _____;

3. Omnibus Sworn Statement using the form prescribed in Annex A hereof for projects with an ABC amounting to more than Fifty Thousand Pesos (PHP 50,000.00).

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.

4. Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS) for projects with an ABC amounting to more than Five Hundred Thousand Pesos (PHP 500,000.00).

In accordance with Executive Order (E.O.) No. 398, Revenue Regulation (R.R.) No. 03-2005 and Revenue Memorandum Circular (RMC) 16 - 2005, the above-mentioned tax returns shall refer to the following:

- a) Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, OR;
- b) Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Quotations.

NOTES:

- 1 Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.

- 2 Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
- 3 The prices quoted are to be paid in Philippine Currency.
- 4 All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.
- 5 For the purpose of standardization of quotations, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7 PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 8 Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
- 9 The supplier/contractor/consultant agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10 For projects with an ABC amounting to more the Five Hundred Thousand Pesos (PHP 500,000.00) the winning supplier/contractor/consultant shall be required to post a performance security prior to the signing of the contract to guarantee the faithful performance of the winning supplier/contractor/consultant, in accordance with any of the following schedule:

Form of Security	Amount in Percentage of Total Contract Price
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)

The Performance Security shall remain valid for the entire contract duration and shall be release only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

11 Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Casino Filipino – Cebu, Procurement Section to the provisions of the attached Annex A (Terms and Conditions) of the Purchase Order/Service Contract and to the rules and regulations of the Government and PAGCOR.

Very truly yours,

Signature over Printed Name / Date
TIN: _____

Position

Company Represented
TIN: _____

Address / Tel. No. / Fax No.

End-User: 