

**MINUTES OF THE MEETING
HELD BY THE BIDS AND AWARDS COMMITTEE (BAC) 3
ON SEPTEMBER 23, 2020, WEDNESDAY, 10:00 A.M. THROUGH VIDEO CONFERENCING
VIA ZOOM APPLICATION**

AGENDA : PRE-BID CONFERENCE

**SUPPLY AND DELIVERY OF FIVE (5) LOTS FOOD AND BEVERAGES FOR
EMPLOYEES OF CF-WINFORD AND ITS SATELLITES**

PRESENT :	Atty. Juan Miguel A. Maglaya	Chairperson, CID
	Margarita C. Bangi	Vice Chairperson, HRDG
	Catalina F. Villaflor	Member, ITD
	Atty. Dianne DP. Doria-Cerdena	Member, CID
	Fe M. Ramos	Alternate Provisional Member/ End-User, CF-Winford
	Jocelyn G. Soriano	Representative, End-User, CF- Winford
	Carlos D. Neyra IV	Procurement Officer II, PD

ALSO PRESENT:	Joanna Manalon	EDCT Food Services
	Edcel Villanueva	EDCT Food Services
	Mark Peralta	IFood Group Inc.
	Sallie Romero	Treeside
	Mark Salaza	MGO
	Manny Syjuco	SYJUCO

1.0 CALL TO ORDER:

The representative of the Procurement Department (PD), acting as the BAC Secretariat, certified there is a quorum. The Chairperson, Atty. Juan Miguel A. Maglaya called the meeting to order at 10:00 a.m.

2.0 PURPOSE

- 2.1 To explain in detail the contents of the Bidding Documents provided to the bidders.
- 2.2 To answer queries the bidders want to clarify relative to the documents issued to them.

3.0 INTRODUCTION / DISCUSSION:

3.1 The Chairperson introduced the members of the Committee, the end-user's representatives, and the PD. He also acknowledged the presence of five (5) prospective bidders, namely:

1. EDCT Food Services;
2. IFood Group Inc.;
3. Treeside;
4. MGO; and
5. SYJUCO

3.2 The BAC 3, with the assistance of the representatives from the PD and the end-user, Casino Filipino (CF) - Winford, discussed the salient provisions of the bidding documents

and the conduct of the bidding process. Attached hereto as Annex 'A' were the slide presentations, Schedule of Requirements and Technical Specifications for reference;

3.3 The BAC 3 welcomed any clarifications/queries the prospective bidders might ask relative to the project, to be able to immediately settle any issues raised;

3.4 No queries and/or clarifications were raised by the prospective bidders.

3.5 The Secretariat informed the BAC 3 and the bidders that there will be some revisions in the Schedule of Requirement, Technical Specifications and the Bidding Forms of the Bidding Documents and a Bid Bulletin will be issued relative to this.

4.0 ADJOURNMENT:

There being no further matters to discuss, the Chairperson adjourned the meeting at 11:25 a.m.

Minutes prepared by:

Checked by:

CARLOS ROBERTO D. NEYRA IV
Procurement Officer II, PD

MARINEL M. PUNZALAN
Sr. Procurement Officer, PD

ATTESTED BY:

ATTY. JUAN MIGUEL A. MAGLAYA
Chairperson, CID

MARGARITA BANGI
Vice-Chairperson, HRDG

ATTY. DIANNE DP. DORIA-CERDENA
Member, CID

IAN LESTER D. BALDOS
Member, FMED

Not Present

Not Present

ROMEO R. CRUZ, JR.
Member, FG

CATALINA F. VILLAFLO
Member, ITD

JOCELYN G. SORIANO
Representative, End-User, CF-
Winford

FE M. RAMOS
Alternate Provisional Member/End-
User, CF-Winford