

**CASINO FILIPINO-WINFORD
MINUTES OF THE MEETING
HELD BY THE BRANCH BIDS AND AWARDS COMMITTEE (BBAC)
ON APRIL 14, 2021, 11:00 AM, WEDNESDAY
VIA ZOOM MEETING**

AGENDA : PRE-BID CONFERENCE

SUPPLY AND DELIVERY OF JACKETS
ITB NO.: PB21-03-004WIN

PRESENT :

JOCELYN G. SORIANO	Chairperson
FE M. RAMOS	Member, SBAM
FLORDELIZAB. LAPUZ	Member, SHRO
RUBEN DOMINIC B. CUNANAN	Member, STO/OIC
MARIA VERONICA L. CAPILI	Member, FO II
ANNIE P. URRETE	Alternate Member, SFMO
LEONARD P. LIM	Representative, End-user
JACLYNN A. ALVARADO	Procurement Officer I
IVAN SYMON S. EDRALIN	Asst. Procurement Officer
MARY JANE D. INDIONGCO	Acting Procurement Asst.
MYLYN ILARDE	Procurement Staff II

ANGELICA S.TAN, Tanjer Enterprises
EDGAR CORNELIO, Pharmastar International Trading Corp.
EVANGELYN CALMA, Lantau Industrial Supply and Svcs. Corp.
MAY CEREDON, Bayo Manila, Inc.
HELEN M. MARCELLANO, Woman Fine Clothing, Inc.
SHERVIE ZAMUDIO, Moriah Apparel

1.0 CALL TO ORDER

Ms. Jocelyn G. Soriano, Chairperson of the Branch Bids and Awards Committee (BBAC) called the meeting to order at 11:13 a.m. in the afternoon.

2.0 PURPOSE OF THE MEETING

The Chairperson stated that the Branch Bids and Awards Committee convened to discuss the bidding requirements for the abovementioned project and to explain to the prospective bidders the bidding process.

3.0 INTRODUCTION:

3.1 The Chairperson acknowledged the presence of the members of the Committee, End-user, Marketing Section (MS) and the BBAC Secretariat. She also acknowledged the presence of the prospective bidders, namely:

1. Tanjer Enterprises;

2. Pharmastar International Trading Corp.;
3. Lantau Industrial Supply and Services Corp.
4. Bayo Manila, Inc.;
5. Moriah Apparel; and
6. Woman Fine Clothing, Inc.

3.2 She also welcomed any clarifications/queries the prospective bidders might ask relative to the project, to be able to immediately settle any issues raised.

4.0 DISCUSSION

The BBAC Secretariat discussed the salient provisions of the bidding documents and the conduct of the bidding process, queries were raised by the bidders, with details as follows:

Queries/Clarifications	Remarks						
Tanjor Enterprises inquire on the need to submit a sample jacket during the opening of bids	<p>➤ The BBAC Secretariat refer the inquiry under <i>Section VIII. Checklist of Technical and Financial Documents letter (o) Sample Jacket with the same materials (of any size)</i>. However, it was suggested by the end-user, MS that the sample jacket should have an embroidery of the CF-Winford logo which will be provided through email to the confirmed bidders. Said provision will be included in the Bid Bulletin that will be issued by the BBAC.</p>						
Moriah Apparel is inquiring where to secure the digital copy of logo for the sample jacket	<p>➤ The BBAC agreed to revise the Technical Specifications for the digital copy of logo, to wit:</p> <table border="1" data-bbox="974 1673 1856 2504"> <thead> <tr> <th data-bbox="974 1673 1430 1760">FROM</th> <th data-bbox="1430 1673 1856 1760">TO</th> </tr> </thead> <tbody> <tr> <td colspan="2" data-bbox="974 1760 1856 1843"><i>Section VII. Technical Specifications</i></td> </tr> <tr> <td data-bbox="974 1843 1430 2504">1. Corporate Zip Jacket Microfiber Black with inner lining, collar and 2 pockets in front and machine embroidered with white stitches design on left chest of Casino Filipino Winford Logo in assorted sizes (digital copy of logo will be provided to bidders).</td> <td data-bbox="1430 1843 1856 2504">1. Corporate Zip Jacket Microfiber Black with inner lining, collar and 2 pockets in front and machine embroidered with white stitches design on left chest of Casino Filipino Winford Logo in assorted sizes (<i>digital copy of logo will be provided to bidders who have purchased the Bidding Documents</i>).</td> </tr> </tbody> </table>	FROM	TO	<i>Section VII. Technical Specifications</i>		1. Corporate Zip Jacket Microfiber Black with inner lining, collar and 2 pockets in front and machine embroidered with white stitches design on left chest of Casino Filipino Winford Logo in assorted sizes (digital copy of logo will be provided to bidders).	1. Corporate Zip Jacket Microfiber Black with inner lining, collar and 2 pockets in front and machine embroidered with white stitches design on left chest of Casino Filipino Winford Logo in assorted sizes (<i>digital copy of logo will be provided to bidders who have purchased the Bidding Documents</i>).
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5.0 ADJOURNMENT

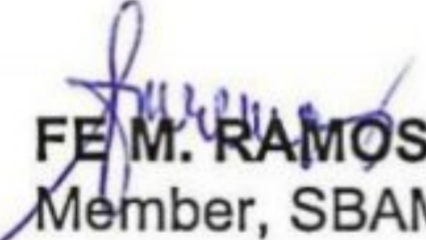
There being no further matters to discuss, the BBAC Chairperson adjourned the meeting at 12:10 p.m.


Minutes prepared by:

JACLYNN A. ALVARADO
Procurement Officer I


Attested by:


JOCELYN G. SORIANO
Chairperson


FE M. RAMOS
Member, SBAM


FLORDELIZA B. LAPUZ
Member, SHRO


ANNE P. URRETE
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