

MINUTES OF THE MEETING
HELD BY THE BRANCH BIDS AND AWARDS COMMITTEE (BBAC)
CASINO FILIPINO – TAGAYTAY
ON JULY 27, 2021 (TUESDAY), 11:00 A.M.
Former Chine Restaurant, Third (3rd) Floor, Casino Filipino-Tagaytay

AGENDA : PRE-BID CONFERENCE

Supply, Delivery, Installation, Testing and Commissioning of Stainless Submersible Deep Well Pump under ITB no. PB21-06-002TAGa-07

PRESENT :

ALEJANDRO NICARLO C. CADAVILLO, JR.	Chairman
ALFRED P. GALPAO	Member, Sr. Surveillance Officer
ARNEL P. DIMAPILIS	Member, Acting Sr. Security Officer
NIÑO GODFREY S. MELO	Member, Acting Finance Officer II
ESABELINDA G. FERMA	End-user, Facilities Mgmt. Section
LIBERTY B. DIOKNO	Procurement Officer I
MICHAEL RYAN R. EYAYA	Acting Asst. Procurement Officer
RIAN C. RUADO	Procurement Staff

PROSPECTIVE BIDDER/S:

No Bidder

1. CERTIFICATION OF QUORUM:

The Branch Bids and Awards Committee (BBAC) certified that there is a quorum.

2. CALL TO ORDER:

The BBAC Chairman, Mr. Alejandro Nicarlo C. Cadavillo. Jr., called the meeting to order at 11:00 a.m.

3. PURPOSE OF THE MEETING:

3.1. To explain the following:

- a) Salient procedures of the bidding process;
- b) Important provisions of the Bidding Documents;
- c) Schedule of Requirements; and
- d) Technical Specifications and/or Additional Terms and Conditions
- e) Warranty and other Special Conditions for the Contract

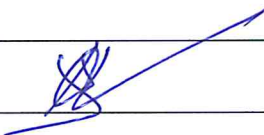


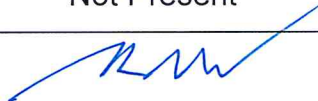
3.2. To answer queries of the bidders who have matters to clarify relative to the documents issued to them.

4. ADJOURNMENT:

There being no bidder who attended, the Chairman announced the Submission and Opening of the bids will be scheduled on August 9, 2021. The meeting was adjourned at **11:15 a.m.**

Minutes Prepared by:


MICHAEL RYAN R. EYAYA
Acting Asst. Procurement Officer

ATTESTED BY:	
ALEJANDRO NICARLO C. CADAVILLO, JR. Chairman	
ELIZA A. DELA CRUZ Vice-Chairperson	Not Present
ARNEL P. DIMAPILIS Member, Acting Sr. Security Officer	
ALFREDO P. GALPAO Member, Sr. Surveillance Officer	
MARIUS ALEXANDER AMBION Member, Sr. Facilities Mgmt. Officer	Not Present
NIÑO GODFREY S. MELO Member, Acting Finance Officer II	
RODANTE P. MARANAN Alternate Member, Sr. Treasury Officer	Not Present
ESABELINDA G. FERMA End-user, Facilities Management Section	