



REQUEST FOR QUOTATION

Date	: August 25, 2021
Project Title	: SUPPLY AND DELIVERY OF VARIOUS STICKERS FOR PAGCOR's ASSETS
ITB No.	: SV21-07-023COR
Approved Budget for the Contract (ABC)	: Seventy-One Thousand Six Hundred Sixty-Six Pesos and 67/100 (PhP71,666.67), VAT Exclusive, Zero-Rated Transaction
Deadline for the Submission and Receipt of Quotation(s)/ Proposal(s)	: September 2, 2021, Thursday, 1:30 p.m. (Sealed Quotation)
Opening and Examination of Quotation(s) / Proposal(s)	: September 2, 2021, Thursday, 1:30 p.m. onwards
<p>Please address and submit the envelope containing the accomplished RFQ form and required documents to the Bids and Awards Committee (BAC) 3, through the Procurement Department (PD), 8th Floor, PAGCOR Corporate Annex Office, Carmen Building, U.N. Ave. cor. Ma. Orosa St., Ermita, Manila.</p> <p>The envelope shall bear the following information in capital letters:</p> <ol style="list-style-type: none">1. Title and reference number of the project; and2. Name, address and contact details (telephone/cellphone numbers and/or e-mail address) of the Bidder. <p>Note: Quotation(s)/Proposal(s) submitted after the deadline shall not be accepted.</p>	

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest price quotation.

For any inquiries or clarifications, please contact the Procurement Department at telephone number 7755-3717 loc 7426 and look for Mr. Oscar M. Reyes Jr..

Thank you.


JUAN MIGUEL MAGLAYA
CHAIRPERSON
BIDS AND AWARDS COMMITTEE (BAC) 3

Dear Mr. Maglaya:

In accordance with your request, following is our quotation for your requirement:

TECHNICAL SPECIFICATIONS

Quantity / UOM	Technical Description	Offered Technical Proposal Please fill up with either: "Comply" or "Not Comply"
50,000 Pieces	Inventory Tag Sticker (Red 2021) Destructible Vinyl Sticker Diameter: 25mm. Color: Red (2021) Solid Background With PAGCOR Logo and Water Mark Print 1,000 pcs. per roll Font Style- Arial Black Font size-9.5 Note: Refer to attached Annex "A" for design	
50,000 Pieces	Inventory Tag Sticker (Blue 2021) Destructible Vinyl Sticker Diameter: 25mm. Color: Blue (2021) Solid Background With PAGCOR Logo and Water Mark Print 1,000 pcs. per roll Font Style- Arial Black Font size-9.5 Note: Refer to attached Annex "A" for design	

ADDITIONAL TERMS AND CONDITIONS	Please fill up with either: "Comply" or "Not Comply"
Delivery Period: <ul style="list-style-type: none"> • Within thirty (30) calendar days upon acknowledgement of the Purchase Order or upon advise of the end-user. 	
Others: <ul style="list-style-type: none"> • Supplier must submit actual sample/proofing of the final product to be delivered within a non-extendible period of seven (7) calendar days upon receipt of the notice having the lowest/single calculated quotation. • Defective items shall be replaced within seven (7) calendar days from receipt of notice. Failure to replace the same will be subjected to a penalty of one-tenth of 1-percent of the total items not delivered for each day of delay. 	

<ul style="list-style-type: none"> In case there are concerns identified in the sample submitted, said bidder shall be given an additional three (3) calendar days for the re-submission of the same; upon advice of the end-user. 	
Place of Delivery: Corporate Supplies Section-Logistics Management Department (CSS-LMD), PAGCOR Main Office, IMET BPO Tower, CBP-1A, Metropolitan Park, Roxas Blvd., Pasay City 1300 and look for Mr. Manuel C. Caluag, LMO II at telephone no. (02) 7522-0299 loc. 2011/2012.	

Financial Offer / Quotation			
Quantity / Unit of Measure	Description of Item	Unit Cost VAT-Exclusive, Zero Rated Transaction	Total Cost VAT-Exclusive, Zero Rated Transaction
50,000 Pieces	Inventory Tag Sticker (Red 2021)	PHP _____ (Amount in figures) _____ (Amount in words)	PHP _____ (Amount in figures) _____ (Amount in words)
50,000 Pieces	Inventory Tag Sticker (Blue 2021)	PHP _____ (Amount in figures) _____ (Amount in words)	PHP _____ (Amount in figures) _____ (Amount in words)
Grand Total Cost (VAT Exclusive, Zero Rated-Transaction)		PHP _____ (Amount in figures) _____ (Amount in words)	

VALIDITY OF OFFER: Ninety (90) calendar days from the date of Opening and Examination of Quotations

Additional Requirements:

As part of the post-qualification process, kindly submit the following documents for compliance within 3-calendar days from receipt of the notice and upon determination of the bidder having the Lowest / Single Calculated Quotation:

- Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located or Official Receipt as proof of payment for renewal.

2. Philippine Government Electronic Procurement System (PhilGEPS) Registration Number or a valid PhilGEPS Registration Certificate;

Philippine Government Electronic Procurement System (PhilGEPS) Registration Number: _____;

3. Omnibus Sworn Statement using the form prescribed in Annex A hereof.

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.

NOTES:

1. Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.
2. Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.
5. For the purpose of standardization of quotations/proposals, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
9. The supplier agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-

working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

10. Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the BAC, to the provisions of the attached Annex A (Terms and Conditions) of the Purchase Order and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any quotation it may receive.

Very truly yours,

Signature over Printed Name / Date
TIN: _____

Position

Company Represented

TIN: _____

Address

