

**MINUTES OF THE MEETING
HELD BY THE BIDS AND AWARDS COMMITTEE (BAC) 1
ON JULY 28, 2021, WEDNESDAY at 10:15 a.m.
AT THE CORPORATE LOUNGE, SIXTH (6TH) FLOOR, PAGCOR EXECUTIVE OFFICE,
NEW COAST HOTEL MANILA,
1588 M.H. DEL PILAR CORNER PEDRO GIL STREETS, MALATE, MANILA**

AGENDA : PRE-BID CONFERENCE

**SUPPLY AND DELIVERY OF VARIOUS PRINTING CONSUMABLES
UNDER ITB NO. PB21-07-036COR**

PRESENT :

Roderick R. Consolacion	Chairperson, LG
Rodrigo D. Silverio, Jr.	Vice-Chairperson, ACD
Carlos C. Canlas	Member, FG
Emmanuel D. Pacabis	Member, SSD
Luis A.J.M. V. Dela Concepcion	Member, SSD
Christina V. Siapco	End-user, MD
Bryan S. Bigalbal	Senior Procurement Officer, PD
Gloria S. Alberto	Procurement Officer 1, PD
Jenyfer Francisco	Procurement Staff I, PD

1.0 CERTIFICATION OF QUORUM:

The representative of the Procurement Department (PD), acting as BAC Secretariat, certified that there is a quorum.

2.0 CALL TO ORDER:

The Chairperson of the Bids and Awards Committee (BAC) 1, Mr. Roderick R. Consolacion called the meeting to order at 10:16 a.m.

3.0 PURPOSE OF THE MEETING:

3.1 To explain the following:

- a) Salient procedures of the bidding process;
- b) Important provisions of the Bidding Documents;
- c) Schedule of Requirements; and
- d) Technical Specifications and/or Additional Terms and Conditions.

3.2 To answer queries the bidders want to clarify relative to the documents issued to them.

4.0 ADJOURNMENT:

There being no prospective bidder who attended the conference, the Chairperson adjourned the meeting at 10:32 a.m.

The BAC Secretariat announced that the Submission, Receipt, Opening and Preliminary Examination of Bids will be on August 9, 2021, at 9:00 a.m., with the same venue.

Prepared by:



GLORIA S. ALBERTO
Procurement Officer 1, PD

Noted by:



BRYAN S. BIGALBAL
Senior Procurement Officer, PD

ATTESTED BY:



RODERICK R. CONSOLACION
Chairperson, LG




RODRIGO D. SILVERIO, JR.
Vice-Chairperson, ACD

NOT PRESENT

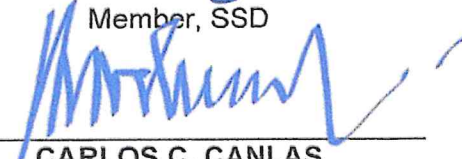
ALIAH M. COMAGUL
Member, LG



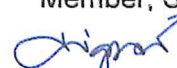
EMMANUEL D. PACABIS
Member, SSD



LUIS ANTONIO JOSE MARIA V. DELA CONCEPCION
Member, SSD



CARLOS C. CANLAS
Member, FG



CHRISTINA V. SIAPCO
End-User, MD



ATTENDANCE SHEET

Form No.

QMS - 644

Revision No.

0

Effectivity

March 15, 2019

Name of Meeting: **PRE-BID CONFERENCE (BAC 1)**

**Supply and Delivery of Printing Consumables Marketing Department
under ITB No. PB21-07-036COR. COMPETITIVE BIDDING**

Date: July 28, 2021
10:15 A.M.

Venue: Corporate Lounge, 6th Floor, PAGCOR
Executive Office, 1588 M.H del Pilar corner
Pedro Gil Streets, Malate, Manila

Start Time: 10:15 am

EndTime: 10:32 am

NAME	ID NO.	POSITION	DEPT./OFFICE	SIGNATURE
1. RODERICK R. CONSOLACION, Chairperson	00-0199	Vice-President	LG	
2. RODRIGO D. SILVERIO JR., Vice-Chairperson	07-0304	Asst. Vice-President I	ACD	
3. LUIS ANTONINO JOSE MARIA V. DELA CONCEPCION, Member	01-0044	Asst. Vice-President	SD	
4. ALIAH M. COMAGUL, Member	16-0186	Sr. Legal Counsel	LG	NOT PRESENT
5. EMMANUEL D. PACABIS, Member	92-0144	Senior Manager I	SSD	
5.. CARLOS C. CANLAS, Member	87-0215	Sr. Treasury Officer	FTD	
End-user/TWG				
8. <u>CHARITINA V. SIAYCO</u>	<u>89-0143</u>	<u>Smo</u>	<u>-FMED MD</u>	
9.			<u>-EMED MD</u>	
10.			<u>FMED MD</u>	
11.				
Secretariat/OPR				
12. Bryan S. Bigalbal	11-0344	Sr. Procurement Officer	PD	
13. Gloria S. Alberto	08-0083	Procurement Officer 1	PD	
14. <u>Jenifer Francis</u>	<u>12-715</u>	Procurement Staff II	PD	