

PHILIPPINE AMUSEMENT AND GAMING CORPORATION
BRANCH BIDS AND AWARDS COMMITTEE

Casino Filipino Cebu (CF-Cebu)

November 26, 2020, Tuesday, 2:00 P.M.

Conference Room, 3rd Level, Casino Filipino Cebu, Waterfront Cebu City Hotel
Salinas Drive, Lahug Cebu City

AGENDA : PRE-BID CONFERENCE

PROJECT : **Supply, Delivery & Installation of UPS battery for the 2x120 KVA UPS of CF-Cebu under ITB No. PB20-10-008CEB**

ABC : **One Million Three Hundred Thousand Pesos (Php 1,300,000.00), VAT Exclusive, Zero-Rated Transaction**

ITB NO. : **PB20-10-008CEB**

PRESENT :

JOEL G. CANTOS	Chairman, A/SCM Pmall Satellite
AUBREY MAE M. PARONDA	Vice-Chairman, SBLSO
CELESTE B. JAVIER	Member, A/SBAM PFLMS
JOSE ERNESTO D. VIOLAN	Member, SSuO
FELICISIMO C. DJGO	Member, SSeO
JOHN EVAN V. RANOLLO	Member, End-user, FM
Lloyd Lato	Comfac Corporation

1.0 CALL TO ORDER

The meeting was called to order at around 2:00 p.m. by the Chairman of the Branch Bids and Awards Committee, who welcomed and acknowledged all members, End-User and bidders present. After declaring a quorum, the Chairman asked whether there were observers present to which the Secretariat answered in the negative despite sending out invitations last **November 19, 2020**.

2.0 PURPOSE OF THE MEETING:

The meeting was convened to discuss in detail the contents of the bid documents provided to the prospective bidders, explain the requirements of the project in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations, and to answer the queries of the prospective bidders relative to the project.

3.0 REFERENCES:

- 3.1 PPMP and APP 2020 approved last August 27, 2020
- 3.2 Minutes of Pre-Procurement

4.0 DISCUSSION/RESOLUTION:

- 4.1.1 One (1) prospective bidder participated in the Pre-Bid Conference, to wit:

1. COMFAC CORPORATION

- 4.1.2 As of the moment, no Bidder/s bought the Bid Documents for the project; thus, representative/s were welcomed to ask for clarifications and questions

- 4.2 The Procurement Officer discussed the bid data sheet, special conditions of the bidding documents, general conditions and the bidding procedures of the project in accordance with the Implementing Rules and Regulations of Republic Act 9184. The discussions on the following points were taken up for clarification:

- Pre-Screening of Technical Requirements – It was emphasized that the pre-screening of documents is not mandatory and will cover only the submittals under Envelope No. 1. The pre-screening activity is non-binding and an initiative of the BBAC to assist the bidders in completing the requirements stated in the bid documents, but the BBAC would not commit to the accuracy of the documents presented during the pre-screening since suppliers may submit different documents during the Submission and Opening of the Bids. The suppliers must ensure that the contents of their bids are complete and whatever they submit during the Opening of the Bids will be final.
- Final bids shall be limited to two (2) decimal points only; a third decimal shall be rounded off to the nearest tenths of a hundred for ranking of Lowest Calculated Bid.
- The Chairman of BBAC confirms that improvised envelopes may be used as long as it will comply with the proper sealing and markings.
- Net Financial Contracting Capacity (NFCC) shall be based on the ABC. Or a Credit Line Certificate equivalent to ten percent (10)% of the ABC
- Bid Securing Declaration may be submitted in lieu of Bid Security.

- Bidders are required to provide separate financial bids for each lot participated which shall be submitted in separate envelopes enclosed in the Second (2nd) Bid Envelope (Financial Component)
- Queries on the bidding documents - Prospective bidders are instructed that if they have questions after the pre-bid conference, they may send their questions in writing to the BBAC not later than 10 calendar days before the acceptance and opening of the bids. The BBAC would be responding to their queries not later than seven (7) calendar days before the deadline for the submission and receipt of bids. Any queries after that period would not be accepted as provided by law.
- Post Qualification Procedure - The Procurement Officer explained that Bidders with passed rating would be subjected to post qualification. All documents submitted during the opening of the bids would be validated by the BBAC and the End-User before the BBAC declares the lowest/single calculated and responsive bidder.

It was reiterated that the bidder with the lowest calculated bid would have the privilege of being post qualified first to determine if the bidder concerned complied with and is responsive to all the requirements and conditions for eligibility. If the lowest calculated bidder is found to have complied with all the requirements, the said bidder shall be declared as the Lowest/Single Calculated and Responsive Bidder, and the BBAC shall recommend to the Head of Procuring Entity the award of the contract to the said bidder.


- If the lowest bidder fails to comply with the requirements as specified in the bidding documents, the bid of the second highest calculated bidder will be post qualified. The procedure for post qualification shall be repeated until an award is made to a bidder who complies with all the requirements.
- 4.3 The Chairman informed those present that the Bidding Schedule will proceed as planned. The Procurement Officer, informed the committee of the Bidding schedule.
- 4.4 The Procurement Officer reminded the committee of the schedule of pre-screening on December 4, 2020 from 1:00 pm to 5:00pm and the date and time of the submission and opening of bids is on December 9, 2020 2:00pm. Late submissions will not be accepted.


3 ADJOURNMENT:


Since there are no further matters to discuss, the Chairman adjourned the meeting at 3:00pm.


Minutes prepared by:


RAMAHDYNA JEZZA CONEJOS
PO


JOEL G. CANTOS
Chairman, A/SCM Crown, Talisay, VIP
Club Fuente Satellites



AUBREY MAE M. PARONDA
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JOHN EVAN Y. RANOLLO
End-User, SFMO