



REQUEST FOR QUOTATION

Date : **December 17, 2020**

PAP Code/
Project Title : **CEB-88 Supply and Delivery of Various Items for Wash Up Room**

ITB No. : **SV20-12-029CEB**

Approved Budget for
the Contract (ABC) : **SEVEN HUNDRED THOUSAND PESOS ONLY (PHP 700,000.00),
Vat Exclusive, Zero Rated Transaction**

Deadline for the
Submission and
Receipt of
Quotations/Proposals : **January 7, 2021, Thursday, 1:00 pm (Sealed Quotation)**

Opening of Quotation : **January 7, 2021, Thursday, 2:00 pm**
Please submit and address the envelope containing the accomplished
RFQ form and required documents to the Procurement Office, Casino
Filipino – Cebu, 3rd Floor of Waterfront Hotel & Casino, Salinas Drive,
Lahug, Cebu City.

The envelope shall bear the name and address of the Bidder in capital
letters;

1. Title and reference number for the project, and
2. Name, address and contact details (telephone/cellphone number
and/or email address) of the Bidder

Note: Quotations submitted after the deadline shall not be accepted.

Sir / Madame:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation.

For any inquiries or clarifications, please contact the Procurement Section at telephone number 268-4989 and look for Mr. Eric A. Laquindanum.

Thank you.


JOEL G. CANTOS
A/SCM, CFT
Chairman, BBAC, CF-Cebu

Dear Mr. Cantos:

In accordance with your request, the following is our quotation for your requirement:

I. Technical Specifications/Scope of Work and General Conditions of the Project:

Description / Scope of Work		Offered Technical Quotation/ Proposal
Supply and Delivery of Various Items for Wash Up Room		Please check the box corresponding to your offered specifications <input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Quantity	Items Description	
200 pieces	BATH TOWEL 120 cm x 66 cm, extra absorbent soft cotton towel, durable, white color	
200 pieces	HAND TOWEL 62 cm x 33 cm, extra absorbent soft cotton towel, durable, white color	
200 pieces	FACE TOWEL 31 cm x 31 cm, extra absorbent soft cotton towel, durable, white color	
275 pieces	BATH MAT 75 cm x 50 cm, 100% cotton, thick towel mat, extra absorbent white color	
120 pieces	FLAT BED SHEET 239 cm x 234 cm, durable white color 100% cotton linens (flat sheet)	
120 pieces	FITTED SHEET 133 cm x 89 cm, durable white color 100% cotton linens (fitted sheet)	
240 pieces	PILLOWS W/ CASE 57 cm x 51 cm, made of 100% cotton	
50 pieces	THROW PILLOW W/ CASE 42 cm x 42 cm, the pillow cover is made of polycotton (design/color for approval)	
1 roll	CLOTH ORDINARY SATIN plain color for table cloth 100 meter/roll (color for approval)	
1 roll	CLOTH LINEN cotton linen for table cloth plain color (color for approval) 100 meter /roll	
3,000 pieces	BATH SOAP 15g/pack, white Packaging should have printed company logo.	
3,000 pieces	DENTAL KIT single set with 5gms toothpaste and toothbrush (soft brush) <i>(soft brush)</i> Packaging should have printed company logo.	
3,000 pieces	SHAVER Packaging should have printed company logo. Single blade	
3,000 pieces	SHAMPOO WITH CONDITIONER SACHET 7ml/sachet with conditioner Packaging should have printed company logo.	


3,000 packs	COTTON BUDS about three inches (7.6 cm) long, and usually double-tipped at least 4 pcs/pack Packaging should have printed company logo.	
700 pairs	SLIPPERS open toe hotel slippers, white cloth type	
Other Terms and Conditions:		
1	Sample pictures/brochures and other detailed specifications shall be attached during presentation of bids. The brand shall be indicated on the bid proposal per item.	
2	Delivery shall be on staggered basis within six (6) months from the acknowledgement of Notice to Proceed. Schedule of deliveries will be provided by the End-User. Sample of actual item is required prior to issuance of notice to proceed and delivery.	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
3	Prices indicated should be VAT exclusive, zero rated transaction.	
4	Processing of payment will be every after delivery of items based on the schedule of delivery.	
5	Defective items delivered should be replaced within seventy-two (72) hours.	
Completion Period	Delivery shall be on staggered basis within six (6) months from the acknowledgement of Notice to Proceed	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Delivery Place	Casino Filipino – Cebu Main, Waterfront Hotel & Casino Salinas Drive, Lahug, Cebu City	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY

1st delivery is sample 15 days for NTP required during part of actual item

the contractor packaging printed company logo design is from the end user

II. Financial Quotation:

Qty./ Unit	Description	Unit Cost		Total Cost	
		VAT Exclusive, Zero Rated Transaction		VAT Exclusive, Zero Rated Transaction	
200 pieces	BATH TOWEL 120 cm x 66 cm, extra absorbent soft cotton towel, durable, white color	PHP		PHP	
200 pieces	HAND TOWEL 62 cm x 33 cm, extra absorbent soft cotton towel, durable, white color	PHP		PHP	
200 pieces	FACE TOWEL 31 cm x 31 cm, extra absorbent soft cotton towel, durable, white color	PHP		PHP	
275 pieces	BATH MAT 75 cm x 50 cm, 100% cotton, thick towel mat, extra absorbent white color	PHP		PHP	
120 pieces	FLAT BED SHEET 239 cm x 234 cm, durable white color 100% cotton linens (flat	PHP		PHP	

End-User: 

	sheet)		
120 pieces	FITTED SHEET 133 cm x 89 cm, durable white color 100% cotton linens (fitted sheet)	PHP	PHP
240 pieces	PILLOWS W/ CASE 57 cm x 51 cm, made of 100% cotton	PHP	PHP
50 pieces	THROW PILLOW W/ CASE 42 cm x 42 cm, the pillow cover is made of polycotton (design/color for approval)	PHP	PHP
1 roll	CLOTH ORDINARY SATIN plain color for table cloth 100 meter/roll (color for approval)	PHP	PHP
1 roll	CLOTH LINEN cotton linen for table cloth plain color (color for approval) 100 meter /roll	PHP	PHP
3,000 pieces	BATH SOAP 15g/pack, white Packaging should have printed company logo.	PHP	PHP
3,000 pieces	DENTAL KIT single set with 5gms toothpaste and toothbrush Packaging should have printed company logo.	PHP	PHP
3,000 pieces	SHAVER Packaging should have printed company logo. Single blade	PHP	PHP
3,000 pieces	SHAMPOO WITH CONDITIONER SACHET 7ml/sachet with conditioner Packaging should have printed company logo.	PHP	PHP
3,000 packs	COTTON BUDS about three inches (7.6 cm) long, and usually double-tipped at least 4 pcs/pack Packaging should have printed company logo.	PHP	PHP
700 pairs	SLIPPERS open toe hotel slippers, white cloth type	PHP	PHP

NOTES:

1. The quotations (unit and total price) shall be rounded off up to two (2) decimal places.
2. Quotations must be gross of all applicable taxes and VAT Exclusive, Zero Rated transactions

VALIDITY OF OFFER: Ninety (90) calendar days from the opening of quotations.

PAYMENT SCHEDULE: Payment shall be made upon issuance of the Certificate of Acceptance

(Grand Total Amount)

Amount in Words and in Figures:

PHP _____

Additional Requirements:

Bidders have the option to submit the following documents, together with the quotation, on the deadline for the Submission and Receipt of Quotations/Proposal or at the latest within five (5) calendar days from the determination of the bidder having the Lowest / Single Calculated Quotation and receipt of the BBAC notice relative thereto:

1. BIR Certificate of Registration for individuals (*If applicable*);
OR;
 - 1.1 Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
 - 1.2 Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located or Official Receipt as proof of payment for renewal.

2. Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership; OR;

PhilGEPS Registration Number: _____;

3. Omnibus Sworn Statement using the form prescribed in Annex A hereof for projects with an ABC amounting to more than Fifty Thousand Pesos (PHP 50,000.00).

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.

4. Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS) for projects with an ABC amounting to more than Five Hundred Thousand Pesos (PHP 500,000.00).

In accordance with Executive Order (E.O.) No. 398, Revenue Regulation (R.R.) No. 03-2005 and Revenue Memorandum Circular (RMC) 16 - 2005, the above-mentioned tax returns shall refer to the following:

- a) Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, OR;
- b) Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Quotations.

NOTES:

- 1 Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All

parameters shall be filled in with the correct and accurate information as required.

- 2 Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
- 3 The prices quoted are to be paid in Philippine Currency.
- 4 All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.
- 5 For the purpose of standardization of quotations, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7 PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 8 Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
- 9 The supplier/contractor/consultant agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10 For projects with an ABC amounting to more the Five Hundred Thousand Pesos (PHP 500,000.00) the winning supplier/contractor/consultant shall be required to post a performance security prior to the signing of the contract to guarantee the faithful performance of the winning supplier/contractor/consultant, in accordance with any of the following schedule:

Form of Security	Amount in Percentage of Total Contract Price
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such	Thirty Percent (30%)

security specific for the contract awarded.

The Performance Security shall remain valid for the entire contract duration and shall be release only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

- 11 Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Casino Filipino - Cebu, Procurement Section to the provisions of the attached Annex A (Terms and Conditions) of the Purchase Order/Service Contract and to the rules and regulations of the Government and PAGCOR.

Very truly yours,

Signature over Printed Name / Date
TIN: _____

Position

Company Represented
TIN: _____

Address / Tel. No. / Fax No.