



# Philippine Amusement and Gaming Corporation

*Creating Opportunities Beyond Gaming*

June 30, 2021

## PHILCOPY CORPORATION

#793 J.P. Rizal, Poblacion, Makati City  
Telephone Nos. (02) 8899-84-21, (02) 8899-84-23  
E-mail Address: fer.cortez@philcopy.net

Attention: **FERNANDO CORTEZ**  
Major Accounts Manager

Dear Sir:

Subject: **NOTICE TO PROCEED**

We are pleased to inform you that the Purchase Contract for the Supply and Delivery of Duplicating Machine and Consumables under ITB No. PB20-08-047COR, that was awarded to you has been signed by the contracting parties.

Thus, we are issuing this Notice to Proceed for you to complete the supply and delivery of the items within thirty (30) calendar days from receipt of this notice.

Please be reminded that should you opt to submit a warranty security in a form of Special Bank Guarantee, it must be submitted on or before the scheduled delivery. Otherwise, PAGCOR shall apply the standard retention money of at least one percent (1%) of the contract price. The same shall be released after three (3) months from the formal acceptance, if and when there is no patent and latent defects.

You may coordinate with Acting Senior Manager Alma S. Lim or Sr. Engineering Officer Winifredo C. Corral, of the FMED, at 02-8522-0299/ 02-8521-0957 loc 3207, for the specific details of their requirements.

Please acknowledge receipt of this Notice by signing the same and fax it at (02) 8708-03-07.

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,

**ALBERTO O. REGINO JR.**  
Chief of Staff

CDN/omr

Cc: BAC 1,  
AVP, FMED

FERNANDO F. CORTEZ/MAJOR ACCOUNTS MANAGER

Received by: Name/Position

JULY 01, 2021

Date