

PHILIPPINE AMUSEMENT AND GAMING CORPORATION
BRANCH BIDS AND AWARDS COMMITTEE
Casino Filipino Cebu (CF-Cebu)

April 8, 2021, 2:00 P.M.

Conference Room, 3rd Level, Casino Filipino Cebu, Waterfront Cebu City Hotel
Salinas Drive, Lahug Cebu City

AGENDA : PRE-BID CONFERENCE

PROJECT : **Three (3) Years Pest Control Services for CF - Cebu and Satellites under PB21-03-001CEB**

ABC : **One Million Three Hundred Twenty Thousand One Hundred Sixty-Three and 20/100 Pesos (Php 1,320,163.20), VAT Exclusive, Zero-Rated Transaction**

ITB NO. : **PB21-03-001CEB**

PRESENT :

JOEL G. CANTOS	Chairman, ASCM CFT Satellites
CELESTE B. JAVIER	Member, A/SBAM PFLMS
NOEL P. GARCIA	Member, SM
HAVERY MARIO N. DON	Member, SMSe
JULIUS GONZAGA	End-User, FMO1
DINDO REVILLA	Pesticon Enterprises Inc
GEOVANI GAKO	Jansen Pest Control
ROY CABUCOS	Eco Pest Control
ARNEL CALERA	Gepestcon
MARIE LITH SAN JUAN	Gepestcon

1.0 CALL TO ORDER

The meeting was called to order at around 2:00 p.m. by the Chairman of the Branch Bids and Awards Committee, who welcomed and acknowledged all members, End-User and bidders present. After declaring a quorum, the Chairman asked whether there were observers present to which the Secretariat answered in the negative despite sending out invitations last **March 30, 2021**.

2.0 PURPOSE OF THE MEETING:

The meeting was convened to discuss in detail the contents of the bid documents provided to the prospective bidders, explain the requirements of the project in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations, and to answer the queries of the prospective bidders relative to the project.

3.0 REFERENCES:

- 3.1 Indicative PPMP and APP 2021 approved last January 6, 2021
- 3.2 Minutes of Pre-Procurement

4.0 DISCUSSION/RESOLUTION:

- 4.1.1 Four (4) prospective bidders participated in the Pre-Bid Conference, to wit:

1. PESTICON ENTERPRISES INC
2. JANSEN PEST CONTROL
3. ECO PEST CONTROL
4. GEPESTCON

- 4.1.2 As of the moment, no Bidder/s bought the Bid Documents for the project; thus, representative/s were welcomed to ask for clarifications and questions

- 4.2 The Procurement Officer discussed the bid data sheet, special conditions of the bidding documents, general conditions and the bidding procedures of the project in accordance with the Implementing Rules and Regulations of Republic Act 9184. The discussions on the following points were taken up for clarification.

- Pre-Screening of Technical Requirements – It was emphasized that the pre-screening of documents is not mandatory and will cover only the submittals under Envelope No. 1. The pre-screening activity is non-binding and an initiative of the BBAC to assist the bidders in completing the requirements stated in the bid documents, but the BBAC would not commit to the accuracy of the documents presented during the pre-screening since suppliers may submit different documents during the Submission and Opening of the Bids. The suppliers must ensure that the contents of their bids are complete and whatever they submit during the Opening of the Bids will be final.
- Final bids shall be limited to two (2) decimal points only; a third decimal shall be rounded off to the nearest tenths of a hundred for ranking of Lowest Calculated Bid.
- The Chairman of BBAC confirms that improvised envelopes may be used as long as it will comply with the proper sealing and markings.

- Net Financial Contracting Capacity (NFCC) shall be based on the ABC. Or a Credit Line Certificate equivalent to ten percent (10)% of the ABC
- Bid Securing Declaration may be submitted in lieu of Bid Security.
- Bidders are required to provide separate financial bids for each lot participated which shall be submitted in separate envelopes enclosed in the Second (2nd) Bid Envelope (Financial Component)
- Queries on the bidding documents - Prospective bidders are instructed that if they have questions after the pre-bid conference, they may send their questions in writing to the BBAC not later than 10 calendar days before the acceptance and opening of the bids. The BBAC would be responding to their queries not later than seven (7) calendar days before the deadline for the submission and receipt of bids. Any queries after that period would not be accepted as provided by law.
- A Bid Bulletin shall be issued for the project, subsequently uploaded at the PhilGEPS which shall form part of the requirement as technical component of the bid.

Page No.	SECTION VIII (CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS)		Please indicate whether "Comply" or "Not Comply"
42	From No additional Requirement	To Site Inspection Certificate from the End-User	

- Post Qualification Procedure - The Procurement Officer explained that Bidders with passed rating would be subjected to post qualification. All documents submitted during the opening of the bids would be validated by the BBAC and the End-User before the BBAC declares the lowest/single calculated and responsive bidder.

It was reiterated that the bidder with the lowest calculated bid would have the privilege of being post qualified first to determine if the bidder concerned complied with and is responsive to all the requirements and conditions for eligibility. If the lowest calculated bidder is found to have complied with all

the requirements, the said bidder shall be declared as the Lowest/Singe Calculated and Responsive Bidder, and the BBAC shall recommend to the Head of Procuring Entity the award of the contract to the said bidder

- If the lowest bidder fails to comply with the requirements as specified in the bidding documents, the bid of the second highest calculated bidder will be post qualified. The procedure for post qualification shall be repeated until an award is made to a bidder who complies with all the requirements.

4.3 The Chairman informed those present that the Bidding Schedule will proceed as planned. The Procurement Officer, informed the committee of the Bidding schedule.

4.4 The Procurement Officer reminded the committee of the schedule of pre-screening on April 15, 2021 from 1:00 pm to 3:00pm and the date and time of the submission and opening of bids is on April 21, , 2021 (Wednesday) 2:00pm. Late submittals will not be accepted.

3 ADJOURNMENT:

Since there are no further matters to discuss, the Chairman adjourned the meeting at 3:00pm.

Minutes prepared by:


RAMAHDYNA JEZZA CONEJOS
PO

Not present

JOEL G. CANTOS
Chairman, A/SCM Crown, Talisay, VIP
Club Fuente Satellites

AUBREY MAE M. PARONDA
Vice-Chairman, SBLSO

NOEL P. GARCIA
Member, SM

CELESTE B. JAVIER
Member, A/SBAM PFLMS

HAVERY MARIO N. DON
Member, SMSe

Mistake
Not present

JOSE ERNESTO D. VIOLAN
Member, SSuO

JULIUS GONZAGA
End-User, FMO1