

**CASINO FILIPINO-WINFORD
MINUTES OF THE MEETING
HELD BY THE BRANCH BIDS AND AWARDS COMMITTEE (BBAC)
ON MARCH 25, 2021, 10:00 AM, THURSDAY
VIA ZOOM MEETING**

AGENDA : PRE-BID CONFERENCE

**SUPPLY AND DELIVERY OF FOOD AND BEVERAGES FOR
EMPLOYEES FOR RONQUILLO SATELLITE FOR THREE (3)
YEARS**

ITB NO.: PB21-03-002WIN

PRESENT :	JOCELYN G. SORIANO	Chairperson
	ATTY. JOENALEN G. BERMAS	Vice-Chairperson
	FE M. RAMOS	Member, SBAM
	FLORDELIZAB. LAPUZ	Member, SHRO
	MARIA VERONICA L. CAPILI	Member, FO
	KATHERINE L. SAN MIGUEL	Representative, End-user
	JACLYNN A. ALVARADO	Procurement Officer I
	IVAN SYMON S. EDRALIN	Asst. Procurement Officer
	MARY JANE D. INDIONGCO	Acting Procurement Asst.
	MYLYN ILARDE	Procurement Staff II

SALLY ROMERO, Treeside Foods, Inc.

1.0 CALL TO ORDER

Ms. Jocelyn G. Soriano, Chairperson of the Branch Bids and Awards Committee called the meeting to order at 10:10 a.m. in the afternoon.

2.0 PURPOSE OF THE MEETING

The Chairperson convened the Branch Bids and Awards Committee to discuss the bidding requirements for the abovementioned project and explain to the prospective bidders the bidding process.

3.0 INTRODUCTION:

3.1 The Chairperson acknowledged the presence of the members of the Committee, End-user, Human Resource Section (HRS) and the BBAC Secretariat. She also acknowledged the presence of the lone prospective bidder, namely:

1. Treeside Foods, Inc.;

3.2 She also apprised the prospective bidder that issues, concerns, clarifications, and queries relative to the project, will be entertained and settled during the conference.

4.0 DISCUSSION

The BBAC Secretariat discussed the salient provisions of the bidding documents and the conduct of the bidding process, queries/clarifications raised and the BBAC decided to issue Bid Bulletin No.1, with details as follows:

SECTION VII. TECHNICAL SPECIFICATIONS/ ** SECTION IX. BIDDING FORMS (PURCHASE CONTRACT)			
PAGE	FROM	TO	Please indicate whether "Comply" or "Not Comply"
30	7. The Service Provider must obtain/secure a notarized occupancy agreement or contract with the building owner where the casinos are housed for the space it will occupy to do its business.	7. The Service Provider must submit a notarized Certification or Contract from the building owner stating that the bidder will be allowed to do business within the building where the casino is housed in the event that the procurement project will be awarded.	
Additional Technical Specification: (Please indicate whether "Comply" or "Not Comply")			
15. A notarized contract that is valid for the duration of the procurement project shall be submitted within ten (10) calendar days upon receipt of the Notice of Award (NOA).			
STATEMENT OF COMPLIANCE: _____			

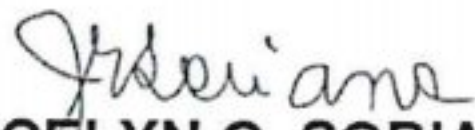
5.0 ADJOURNMENT

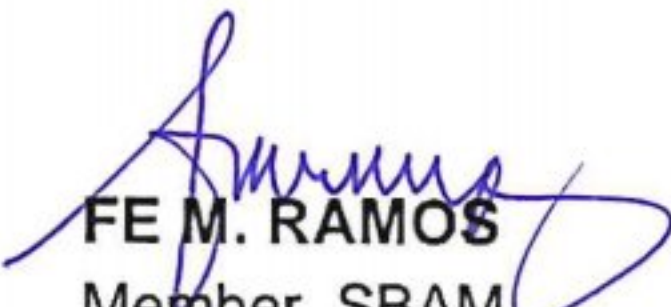
There being no further matters to discuss, the BBAC Chairperson adjourned the meeting at 12:15 p.m.

Minutes prepared by:

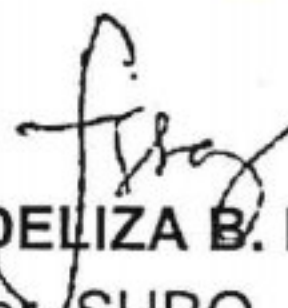

JACLYNN A. ALVARADO
 Procurement Officer I

Attested by:


JOCELYN G. SORIANO
Chairperson


FE M. RAMOS
Member, SBAM


JOANALEN G. BERMAS
Vice-Chairperson


FLORDELIZA B. LAPUZ
Member, SHRO


MARIA VERONICA L. CAPILI
Member, ~~SHRO~~ Finance Officer


KATHERINE L. SAN MIGUEL
Representative, End-user