



REQUEST FOR QUOTATION

Date : **October 29, 2020**

PAP CODE/ Project Title : **CEB-122 Two (2) Years Preventive Maintenance Services of 1 x 120KVA UPS of Parkmall Satellite Casino**

ITB No. : **SV20-10-018CEB**

Approved Budget for the Contract (ABC) : **SEVEN HUNDRED SIXTY THOUSAND PESOS (PHP 760,000.00), Vat Exclusive, Zero Rated Transaction**

Deadline for the Submission and Receipt of Quotations/Proposals : **November 12, 2020, Thursday, 1:00 pm (Sealed Quotation)**

Opening of Quotation : **November 12, 2020, Thursday, 2:00 pm**
Please submit and address the envelope containing the accomplished RFQ form and required documents to the Procurement Office, Casino Filipino – Cebu, 3rd Floor of Waterfront Hotel & Casino, Salinas Drive, Lahug, Cebu City.

The envelope shall bear the name and address of the Bidder in capital letters:

1. Title and reference number for the project, and
2. Name, address and contact details (telephone/cellphone number and/or email address) of the Bidder

Note: Quotations submitted after the deadline shall not be accepted.

Sir / Madame:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation.

For any inquiries or clarifications, please contact the Procurement Section at telephone number 268-4989 and look for Mr. Eric A. Laquindanum.

Thank you.


JOEL G. CANTOS
SBAM, PLFM
Chairman, BBAC, CF-Cebu

Dear Mr. Cantos:

In accordance with your request, the following is our quotation for your requirement:

I. **Technical Specifications/Scope of Work and General Conditions of the Project:**

Description / Scope of Work	Offered Technical Quotation/ Proposal										
<p>Two (2) Years Preventive Maintenance Services of 1 x 120KVA UPS of Parkmall Satellite Casino</p> <p>Location of Project: PARKMALL SATELLITE CASINO</p> <p>Contact Person/end –user: Engr. John Evan Y. Ranollo/ Julius M. Gonzaga / Facilities Management Section</p> <p>TECHNICAL SPECIFICATION:</p> <table border="1" data-bbox="215 958 1157 1332"><tr><td>Uninterrupted Power Supply (UPS) Type:</td><td>Cabinet type, floor standing</td></tr><tr><td>Brand:</td><td>GE</td></tr><tr><td>Model no:</td><td>LP33</td></tr><tr><td>Capacity:</td><td>120 kva</td></tr><tr><td>Supply Voltage:</td><td>400v, 3 phase, 60hz</td></tr></table> <p>A. Minimum Qualification of Service Provider:</p> <ol style="list-style-type: none">1. The Service Provider shall have engaged in the business for the last five (5) years.2. Two (2) years preferred minimum years for completed Contracts or any related contracts to be provided by the Service Provider. <p>B. Scope of works:</p> <p>The quarterly preventive maintenance services shall include the following works:</p> <ol style="list-style-type: none">1. <u>Environmental Check/Inspection:</u><ol style="list-style-type: none">a. Inspection of surrounding environment and measurement of UPS room temperature.b. Connect laptop with UPS Explorer Software.c. Download UPS parameters, configuration and history logs.	Uninterrupted Power Supply (UPS) Type:	Cabinet type, floor standing	Brand:	GE	Model no:	LP33	Capacity:	120 kva	Supply Voltage:	400v, 3 phase, 60hz	<p>Please check the box corresponding to your offered specifications</p> <p><input type="checkbox"/> COMPLY</p> <p><input type="checkbox"/> NOT COMPLY</p>
Uninterrupted Power Supply (UPS) Type:	Cabinet type, floor standing										
Brand:	GE										
Model no:	LP33										
Capacity:	120 kva										
Supply Voltage:	400v, 3 phase, 60hz										

End-User: 

2. Mechanical Check/Inspection:

- a. Tightness of screw, connections, etc.
- b. Check welded and soldered joints
- c. Visual inspection of all UPS parts and components for possible early break down
- d. Visual inspection of main upstream and downstream circuit breakers
- e. Cleaning and clearing of dust on all UPS parts
- f. Check-up all cooling fans for all bearing noise

3. Check on Battery / Rectifier / Charger:

- a. Check tightness of each individual battery terminal
- b. Check sign of oxidation at terminals, spillage and casing distortion
- c. Cleaning of battery and battery racks from corrosion
- d. Measurement and recording of battery float voltage
- e. Measurement and recording of battery internal resistance
- f. Visual check on filter capacitor's bank

4. Check on Inverter Unit:

- a. Measurement and recording of output voltage, output load current, output power, load power factor, output frequency and wave form
- b. Compare the readings from the mimic panel, calibrate if necessary
- c. Visual check on the capacitor's bank

5. Thermo-graph/Infra-red thermometer (optional) to be done once-a-year.

- a. By using thermal scanner or equivalent, scan UPS interior, all electrical terminations, circuit breakers and batteries for thermal anomalies. Submit thermal analysis report if anomaly has been found.

6. Preparation of Report:

- a. Preparation and submission of report within three (3) business day from the maintenance.
- b. Maintain a complete list of reports and intervention to update PAGCOR engineers on the history of the customer's unit.
- c. Scheduled Quarterly Preventive Maintenance check-up shall be rendered during regular business hours, which is from 9:00am to 6:00pm (Monday to Saturday).
- d. Emergency remedial service shall be provided outside regular working hours;
- e. On-site intervention within four (4) hours after receipt of emergency service call; Emergency/corrective on-site assistance or call maximum of 6 visits per year shall be free of charge.
- f. Services should be rendered by factory-trained engineers;
- g. Telephone support available 24/7.

C. Inspection and maintenance to be undertaken by contractor's

COMPLY

NOT COMPLY

qualified servicemen within regular working hours within regular working days. Any overtime service done beyond these regular working hours, at PAGCOR's request, will be shouldered by PAGCOR and paid after presentation of billing statement indicating the works done on the equipment.

D. Contractor to immediately provide qualified technicians/servicemen to service abnormal operations and/or emergency calls reported by PAGCOR.

E. PAGCOR to shoulder all replacement parts/consumables supplied by the Service Provider after presentation of service reports, replaceable spare parts description and with prior approval of PAGCOR, provided also that the cost of labor and spare parts submitted as reasonable and acceptable. Should PAGCOR opt to purchase replacement parts from other suppliers, such may be installed by the Service Provider at PAGCOR's cost.

F. Warranty for parts and services shall be three (3) Months from the acceptance of the items/services. However, any warranties, representations and obligations of the Service Provider under this Agreement shall not extend to such replacement parts and materials including batteries supplied by other supplier.

G. CONTRACTOR shall be held liable/pay the equipment amount damages or losses to the equipment during preventive maintenance check-up.

H. The CONTRACTOR shall regularly present, within the duration of the contract, a tax clearance from the BIR as well as a copy of its income and business tax returns duly stamped and received by the BIR and duly validated with the tax payments made thereon.

I. The CONTRACTOR shall pay taxes in full and on time, failure to do so will entitle PAGCOR to suspend payment for goods delivered or services rendered by the CONTRACTOR.

J. The Service Contract to be undertaken quarterly shall be for a period of two (2) years commencing from the receive of Notice to Proceed (NTP). Within the said period, PAGCOR may terminate the service contract with or without cause, without need of judicial intervention upon thirty (30) days written notice to the CONTRACTOR.

8. Services shall be rendered on a regular monthly basis for a period of two (2) years.

COMPLY

NOT COMPLY

COMPLY

NOT COMPLY

Completion Period	Contract shall commence on the effectivity date provided for in the Notice to Proceed for a period of two (2) years	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Delivery Place	Parkmall Satellite, Waterfront Hotel & Casino Salinas Drive, Lahug, Cebu City	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY

II. Financial Quotation:

Qty.	Description	Unit Cost (quarterly) VAT Exclusive, Zero Rated Transaction	Total Cost (for 2-years) VAT Exclusive, Zero Rated Transaction
1 Lot	Two (2) Years Preventive Maintenance Services of 1 x 120KVA UPS of Parkmall Satellite Casino	PHP	PHP
NOTES: 1. The quotations (unit and total price) shall be rounded off up to two (2) decimal places. 2. Quotations must be gross of all applicable taxes and VAT Exclusive, Zero Rated transactions VALIDITY OF OFFER: Ninety (90) calendar days from the opening of quotations. PAYMENT SCHEDULE: Payment shall be made upon issuance of the Certificate of Acceptance			(Grand Total Amount) Amount in Words and in Figures: _____ _____ PHP _____

Additional Requirements:

Bidders have the option to submit the following documents, together with the quotation, on the deadline for the Submission and Receipt of Quotations/Proposal or at the latest within three (3) calendar days from the determination of the bidder having the Lowest / Single Calculated Quotation and receipt of the BBAC notice relative thereto:

1. BIR Certificate of Registration for individuals (*If applicable*);
OR;
 - 1.1 Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
 - 1.2 Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located or Official Receipt as proof of payment for renewal.

2. Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership; OR;

PhilGEPS Registration Number: _____;

3. Omnibus Sworn Statement using the form prescribed in Annex A hereof for projects with an ABC amounting to more than Fifty Thousand Pesos (PHP 50,000.00).

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.

4. Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS) for projects with an ABC amounting to more than Five Hundred Thousand Pesos (PHP 500,000.00).

In accordance with Executive Order (E.O.) No. 398, Revenue Regulation (R.R.) No. 03-2005 and Revenue Memorandum Circular (RMC) 16 - 2005, the above-mentioned tax returns shall refer to the following:

- a) Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, OR;
- b) Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Quotations.

NOTES:

- 1 Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.
- 2 Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
- 3 The prices quoted are to be paid in Philippine Currency.
- 4 All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.
- 5 For the purpose of standardization of quotations, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7 PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

- 8 Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
- 9 The supplier/contractor/consultant agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10 For projects with an ABC amounting to more the Five Hundred Thousand Pesos (PHP 500,000.00) the winning supplier/contractor/consultant shall be required to post a performance security prior to the signing of the contract to guarantee the faithful performance of the winning supplier/contractor/consultant, in accordance with any of the following schedule:

Form of Security	Amount in Percentage of Total Contract Price
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)

The Performance Security shall remain valid for the entire contract duration and shall be release only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

- 11 Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Casino Filipino – Cebu, Procurement Section to the provisions of the attached Annex A (Terms and Conditions) of the Purchase Order/Service Contract and to the rules and regulations of the Government and PAGCOR.

Very truly yours,

Signature over Printed Name / Date
TIN: _____

Position

Company Represented
TIN: _____

Address / Tel. No. / Fax No.