



**BID BULLETIN NO. 3**

DATE : APRIL 22, 2021

TO : ALL BIDDERS SIGNIFYING THEIR INTENT

PROJECT : **PROCUREMENT OF COURIER SERVICES UNDER ITB NO. PB21-03-018COR**

**I. INTRODUCTION:**

This Bid Bulletin is issued to clarify, supplement, modify and/or revise the particular sections in the Bid and Contract Documents as stipulated in the Bidding Documents issued prior to this date. The Bidders shall take note of the following items carefully and consider them in the preparation of their bid proposals, as they shall form part of the CONTRACT DOCUMENTS.

**II. CLARIFICATION/MODIFICATION IN THE BIDDING DOCUMENTS**

SECTION VIII. CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS	
PAGE	FROM
35-42	<p>xxx...xxx...xxx</p> <p><u>Technical Documents</u></p> <p>xxx...xxx...xxx</p> <p>(h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;</p> <p style="text-align: center;"><u>OR:</u></p> <p>Original copy of Notarized Bid Securing Declaration; <u>and</u></p> <p>xxx...xxx...xxx</p> <p>(j) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Special Power of Attorney for sole proprietorships, Notarized Secretary's Certificate/Board Partnership Resolution in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.</p>
	<p>Reminder: If the prospective bidder's representative who will attend the Submission, Receipt, Opening and Preliminary Examination of Bids is different from the authorized representative to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, then the prospective bidder can include the name/s of said representative in the above-mentioned proofs of authorization (e.g., <i>original copy of the duly notarized Secretary's Certificate for corporations,</i></p>

	<p><i>Board/Partnership Resolution for partnerships, corporations, and/or joint ventures or an original copy of the Special Power of Attorney for sole proprietorships, whichever is applicable)</i></p> <p>xxx...xxx...xxx</p>
	<p><b>TO</b></p>
	<p>xxx...xxx...xxx</p> <p><u>Technical Documents</u></p> <p>xxx...xxx...xxx</p> <p>(h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;</p> <p style="text-align: center;"><u>OR:</u></p> <p>Original copy of Notarized Bid Securing Declaration;</p> <p style="text-align: center;"><u>OR</u></p> <p><b>Unnotarized Bid Securing Declaration; and</b></p> <p>xxx...xxx...xxx</p> <p>(j) Original duly signed <b>and notarized</b> Omnibus Sworn Statement (OSS); and if applicable, Original <b>Notarized</b> Special Power of Attorney for sole proprietorships, Notarized Secretary's Certificate/Board Partnership Resolution in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.</p> <p style="text-align: center;"><u>OR</u></p> <p><b>Original duly signed and unnotarized Omnibus Sworn Statement (OSS); and if applicable, Original unnotarized Special Power of Attorney for sole proprietorships, unnotarized Secretary's Certificate/Board Partnership Resolution in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.</b></p> <p><b>Subject to compliance therewith, submission of an Original duly signed and notarized OSS and if applicable, Original notarized Special Power of Attorney for sole proprietorships, notarized Secretary's Certificate/Board Partnership Resolution in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder, after award of contract but before payment.</b></p> <p>Reminder: If the prospective bidder's representative who will attend the Submission, Receipt, Opening and Preliminary Examination of Bids is different from the authorized representative to do, execute and perform any</p>

and all acts necessary and/or to represent the prospective bidder in the bidding, then the prospective bidder can include the name/s of said representative in the above-mentioned proofs of authorization (e.g., *original copy of the duly notarized/unnotarized Secretary's Certificate for corporations, Board/Partnership Resolution for partnerships, corporations, and/or joint ventures or an original copy of the Special Power of Attorney for sole proprietorships, whichever is applicable*)

XXX...XXX...XXX

Please be guided accordingly. Kindly acknowledge receipt of this bid bulletin and fax it back to us at telefax no. (02) 7755-3199 local 7453.

Thank you.

  
**JUAN MIGUEL A. MAGLAYA** *✠*  
Chairperson  
BIDS AND AWARDS COMMITTEE (BAC) 3

*or*  *or*   
CDN/ksm04222021 *✓*

cc: BAC 3  
AVP, LMD

Received by:

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position / Name of Company

\_\_\_\_\_  
Date