



Philippine Amusement and Gaming Corporation

Creating Opportunities Beyond Gaming

REQUEST FOR QUOTATION

Date : **October 13, 2021**

PAP Code/
Project Title : **CEB-65 Supply and Delivery of Christmas Decoration for CF-Cebu and its Satellites**

ITB No. : **SV21-10-006CEB**

Approved Budget for
the Contract (ABC) : **FIVE HUNDRED THOUSAND PESOS (PHP 500,000.00), Vat Exclusive, Zero Rated Transaction**

Deadline for the
Submission and
Receipt of
Quotations/Proposals : **October 21, 2021, Thursday, 1:00 pm (Sealed Quotation)**

Opening of Quotation : **October 21, 2021, Thursday, 2:00 pm**
Please submit and address the envelope containing the accomplished RFQ form and required documents to the Procurement Office, Casino Filipino – Cebu, 3rd Floor of Waterfront Hotel & Casino, Salinas Drive, Lahug, Cebu City.

The envelope shall bear the name and address of the Bidder in capital letters:

1. Title and reference number for the project, and
2. Name, address and contact details (telephone/cellphone number and/or email address) of the Bidder


Note: Quotations submitted after the deadline shall not be accepted.

Sir / Madame:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation.

For any inquiries or clarifications, please contact the Procurement Section at telephone number 268-4989 and look for Mr. Eric A. Laquindanum.

Thank you.


JOEL G. CANTOS
A/SCM, CFT
Chairman, BBAC, CF-Cebu

Dear Mr. Cantos:

In accordance with your request, the following is our quotation for your requirement:

i. Technical Specifications/Scope of Work and General Conditions of the Project:

Description / Scope of Work		Offered Technical Quotation/ Proposal
CEB-65 Supply and Delivery of Christmas Decorations for CF-Cebu and its Satellites		Please check the box corresponding to your offered specifications <input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
300 sets	LED LIGHT BULB (colored, warm white, etc.) Series 100 Bulbs	
300 pieces	LED LIGHT BULB (1.5 watts base: E-27, assorted colors)	
8 kilos	GLITTERS (big grind in assorted colors)	
8 kilos	GLITTERS (sugar fine, assorted pastel & neon colors)	
40 pieces	CAPIZ BALLS (at least 8" diameter)	
100 pieces	PINE GARLAND (fabric made, approx. 3-4 meters long)	
2 pieces	GUN TACKER (heavy duty)	
5 pieces	GLUE GUN SMALL (heavy duty w/ switch "on" & "off")	
5 pieces	GLUE GUN BIG (heavy duty w/ switch "on" & "off")	
700 pieces	GLUE STICK BIG (16mm. hot melt adhesive, white)	
1500 pieces	GLUE STICK SMALL (13mm. hot melt adhesive, white)	
8 pairs	SCISSORS BIG (heavy duty)	
5 sets	CUTTER L-500 (w/ blade, heavy duty)	
40 bunch	FLORAL WIRE (green, white & brown)	
30 rolls	FLORAL TAPE (green, white & brown)	
30 pieces	FLORAL FOAM (for artificial flowers)	
10 gals.	PAINT LATEX ODORLESS (assorted colors)	
10 gals.	ACRYLIC EMULSION (good quality)	
30 cans	AEROSOL SPRAY PAINT (assorted colors)	
120 meters	SINAMAY FIBERS SHEETS (assorted colors w/ gold thread)	
100 bundles	NATIVE TWIGS "SHAPU" (12 pieces per bundle)	
10 bundles	FOREST VINE "BAGUN" (6-10 pieces per bundle, 4-6' ft. height)	

10 bundles	TAMARIND TWIGS (10-15 pieces per bundle, dried w/o leaves)	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
50 meters	ALFAGINA CLOTHS (in diff. designs/colors)	
80 meters	CHRISTMAS CLOTH DESIGNS (assorted designs)	
80 meters	METALLIC CLOTH (120 cm. width) uncut	
150 meters	CHRISTMAS TRIMMINGS (assorted designs)	
10 boxes	CHRISTMAS RIBBONS (10-12 rolls per box, assorted designs)	
200 meters	CONTINUOUS BEADS (assorted designs & colors)	
100 packs	CHRISTMAS BALLS SMALL (2-3" dia. assorted designs, 12 pieces per pack)	
100 packs	CHRISTMAS BALLS MEDIUM (4-5" dia. assorted designs, 12 pieces per pack)	
100 packs	CHRISTMAS BALLS LARGE (6-7" dia. assorted designs, 12 pieces per pack)	
200 pieces	POINSETTIAS MEDIUM (4-5" wide bloom, assorted designs)	
200 pieces	POINSETTIAS LARGE (6-7" wide bloom, assorted designs)	
200 pieces	ARTIFICIAL FLOWERS W/ STALK (assorted designs)	
40 bunch	ARTIFICIAL FLOWERS IN A BUNCH (assorted designs)	
40 bunch	ARTIFICIAL LEAVES IN A BUNCH (assorted designs)	
20 pieces	GLASS VASES (8-12" height, assorted designs)	
20 pieces	CERAMIC VASES/POTS (6-10" height, assorted designs)	
25 pieces	BAMBOO POLES	
Additional Requirements	<ol style="list-style-type: none"> Actual sample shall be required on some of the items prior to awarding. Assorted colors and designs will be subject to the end-user's approval. Defective items shall be returned and replacement will be within 24 hours. One time delivery within fifteen (15) calendar days from the acknowledgement of the Notice to Proceed. Prices indicated should be VAT Exclusive, Zero Rated Transaction. Billing will be processed provided that all required documents for processing of payments will be submitted and all items will be delivered complete without defects and according to the end-user's final approval. 	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Completion Period	Within fifteen (15) calendar days from the acknowledgement date of Notice to Proceed	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY

Delivery Place	Casino Filipino – Cebu Main, Waterfront Hotel & Casino Salinas Drive, Lahug, Cebu City	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
-----------------------	--	--

II. Financial Quotation:

Qty./Unit	Description	Unit Cost VAT Exclusive, Zero Rated Transaction	Total Cost VAT Exclusive, Zero Rated Transaction
300 sets	LED LIGHT BULB (colored, warm white, etc.) Series 100 Bulbs	PHP	PHP
300 pieces	LED LIGHT BULB (1.5 watts base: E-27, assorted colors)	PHP	PHP
8 kilos	GLITTERS (big grind in assorted colors)	PHP	PHP
8 kilos	GLITTERS (sugar fine, assorted pastel & neon colors)	PHP	PHP
40 pieces	CAPIZ BALLS (at least 8" diameter)	PHP	PHP
100 pieces	PINE GARLAND (fabric made, approx. 3-4 meters long)	PHP	PHP
2 pieces	GUN TACKER (heavy duty)	PHP	PHP
5 pieces	GLUE GUN SMALL (heavy duty w/ switch "on" & "off")	PHP	PHP
5 pieces	GLUE GUN BIG (heavy duty w/ switch "on" & "off")	PHP	PHP
700 pieces	GLUE STICK BIG (16mm. hot melt adhesive, white)	PHP	PHP
1500 pieces	GLUE STICK SMALL (13mm. hot melt adhesive, white)	PHP	PHP
8 pairs	SCISSORS BIG (heavy duty)	PHP	PHP
5 sets	CUTTER L-500 (w/ blade, heavy duty)	PHP	PHP
40 bunch	FLORAL WIRE (green, white & brown)	PHP	PHP
30 rolls	FLORAL TAPE (green, white & brown)	PHP	PHP
30 pieces	FLORAL FOAM (for artificial flowers)	PHP	PHP
10 gals.	PAINT LATEX ODORLESS (assorted colors)	PHP	PHP
10 gals.	ACRYLIC EMULSION (good quality)	PHP	PHP
30 cans	AEROSOL SPRAY PAINT (assorted colors)	PHP	PHP
120 meters	SINAMAY FIBERS SHEETS (assorted colors w/ gold thread)	PHP	PHP
100 bundles	NATIVE TWIGS "SHAPU" (12 pieces per bundle)	PHP	PHP
10 bundles	FOREST VINE "BAGUN" (6-10	PHP	PHP

	pieces per bundle, 4-6' ft. height)		
10 bundles	TAMARIND TWIGS (10-15 pieces per bundle, dried w/o leaves)	PHP	PHP
50 meters	ALFAGINA CLOTHS (in diff. designs/colors)	PHP	PHP
80 meters	CHRISTMAS CLOTH DESIGNS (assorted designs)	PHP	PHP
80 meters	METALLIC CLOTH (120 cm. width) uncut	PHP	PHP
150 meters	CHRISTMAS TRIMMINGS (assorted designs)	PHP	PHP
10 boxes	CHRISTMAS RIBBONS (10-12 rolls per box, assorted designs)	PHP	PHP
200 meters	CONTINUOUS BEADS (assorted designs & colors)	PHP	PHP
100 packs	CHRISTMAS BALLS SMALL (2-3" dia. assorted designs, 12 pieces per pack)	PHP	PHP
100 packs	CHRISTMAS BALLS MEDIUM (4-5" dia. assorted designs, 12 pieces per pack)	PHP	PHP
100 packs	CHRISTMAS BALLS LARGE (6-7" dia. assorted designs, 12 pieces per pack)	PHP	PHP
200 pieces	POINSETTIAS MEDIUM (4-5" wide bloom, assorted designs)	PHP	PHP
200 pieces	POINSETTIAS LARGE (6-7" wide bloom, assorted designs)	PHP	PHP
200 pieces	ARTIFICIAL FLOWERS W/ STALK (assorted designs)	PHP	PHP
40 bunch	ARTIFICIAL FLOWERS IN A BUNCH (assorted designs)	PHP	PHP
40 bunch	ARTIFICIAL LEAVES IN A BUNCH (assorted designs)	PHP	PHP
20 pieces	GLASS VASES (8-12" height, assorted designs)	PHP	PHP
20 pieces	CERAMIC VASES/POTS (6-10" height, assorted designs)	PHP	PHP
25 pieces	BAMBOO POLES	PHP	PHP
NOTES:			(Grand Total Amount)
1. The quotations (unit and total price) shall be rounded off up to two (2) decimal places.			Amount in Words and in Figures: _____
2. Quotations must be gross of all applicable taxes and VAT Exclusive, Zero Rated transactions			
VALIDITY OF OFFER: Ninety (90) calendar days from the opening of quotations.			_____
PAYMENT SCHEDULE: Payment shall be made upon issuance of the Certificate of Acceptance			PHP _____

Additional Requirements:

Bidders have the option to submit the following documents, together with the quotation, on the deadline for the Submission and Receipt of Quotations/Proposal or at the latest within five (5) calendar days from the determination of the bidder having the Lowest / Single Calculated Quotation and receipt of the BBAC notice relative thereto:

1. BIR Certificate of Registration for individuals (*If applicable*);
OR;
 - 1.1 Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
 - 1.2 Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located or Official Receipt as proof of payment for renewal.
2. Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership; **OR**;
PhilGEPS Registration Number: _____;
3. Omnibus Sworn Statement using the form prescribed in Annex A hereof for projects with an ABC amounting to more than Fifty Thousand Pesos (PHP 50,000.00).

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.
4. Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS) for projects with an ABC amounting to more than Five Hundred Thousand Pesos (PHP 500,000.00).

In accordance with Executive Order (E.O.) No. 398, Revenue Regulation (R.R.) No. 03-2005 and Revenue Memorandum Circular (RMC) 16 – 2005, the above-mentioned tax returns shall refer to the following:

- a) Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, OR;
- b) Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, and Opening & Preliminary Examination of Quotations.

NOTES:

- 1 Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.

- 2 Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
- 3 The prices quoted are to be paid in Philippine Currency.
- 4 All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.
- 5 For the purpose of standardization of quotations, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7 PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 8 Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
- 9 The supplier/contractor/consultant agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10 For projects with an ABC amounting to more the Five Hundred Thousand Pesos (PHP 500,000.00) the winning supplier/contractor/consultant shall be required to post a performance security prior to the signing of the contract to guarantee the faithful performance of the winning supplier/contractor/consultant, in accordance with any of the following schedule:

Form of Security	Amount in Percentage of Total Contract Price
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)

The Performance Security shall remain valid for the entire contract duration and shall be release only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

- 11 Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Casino Filipino – Cebu, Procurement Section to the provisions of the attached Annex A (Terms and Conditions) of the Purchase Order/Service Contract and to the rules and regulations of the Government and PAGCOR.

Very truly yours,

Signature over Printed Name / Date
TIN: _____

Position

Company Represented
TIN: _____

Address / Tel. No. / Fax No.