



Philippine Amusement and Gaming Corporation

Creating Opportunities Beyond Gaming

REQUEST FOR QUOTATION

Date	: July 21, 2021
Project Title	: Supply and Delivery of Toners for Existing Kyocera Machine
ITB No.	: DC21-07-001TAG
Approved Budget	: Two Hundred Twenty Four Thousand Five Hundred Thirty Five Pesos and 86/100 (PhP224,535.86), VAT Exclusive, Zero Rated Transaction.
Deadline for submission of Quotation	: July 28, 2021, Wednesday, 2:00 P.M. (Sealed Quotation) Please submit and address the envelope containing the accomplished RFQ form and required documents to the Procurement Section, 3 rd Floor, PAGCOR Casino Filipino – Tagaytay, Km 60, Aguinaldo Highway, Tagaytay City. The envelope shall bear the following information in capital letters: <ol style="list-style-type: none">1. Title and reference number for the project, and2. Name, address and contact details (telephone/cellphone number and/or email address) of the Bidder Note: Quotation(s)/Proposal(s) submitted after the deadline shall not be accepted.

Sir / Madame:

In accordance with the Technical Specifications and General Conditions for the aforementioned project stated herewith, kindly fill up and submit your lowest proposal on the item/s services stated below.

For any inquiries or clarifications, please contact the BBAC Secretariat at telephone number (046)413-1506 loc. 438 and look for Liberty Diokno.

Thank you.


ALEJANDRO NICARLO C. CADAVILLO, JR.

CHAIRMAN
BRANCH BIDS AND AWARDS COMMITTEE
CASINO FILIPINO – TAGAYTAY

Dear Mr. Cadavillo:

In accordance with your request, following is our quotation for your requirement:

I. TECHNICAL SPECIFICATIONS

Quantity /UOM	Technical Description	Offered Technical Proposal Please fill up with either: "Comply" or "Not Comply"
SUPPLY AND DELIVERY OF TONERS FOR EXISTING KYOCERA MACHINE		
8 Pcs	Toner, Kyocera, KM3500I/4500I/5500I TK6309	
12 Pcs	Toner, Kyocera, FS-1135MFP TK-1147	
14 Pcs	Toner, Kyocera, FS-1025/1125 TK-1124	
DELIVERY PERIOD: One (1) time delivery Within thirty (30) calendar days from the date of receipt of the Notice to Proceed.		
PLACE OF DELIVERY: Casino Filipino Tagaytay, Km 60, Aguinaldo Highway, Tagaytay City		
WARRANTY: For a period of three (3) months after acceptance of PAGCOR of the delivered goods/services.		
PERIOD FOR CORRECTION OF DEFECTS WITHIN WARRANTY PERIOD: The defective items shall be replaced within three (3) calendar days from receipt of notice.		

II. FINANCIAL QUOTATION:

FINANCIAL OFFER / QUOTATION			
Quantity / UOM	Description	UNIT COST VAT Exclusive, Zero Rated Transaction	TOTAL COST VAT Exclusive, Zero Rated Transaction
8 Pcs	Toner, Kyocera, KM3500I/4500I/5500I TK6309	PhP _____ (Amount in Figures) _____ _____ (Amount in Words)	PhP _____ (Amount in Figures) _____ _____ (Amount in Words)
12 Pcs	Toner, Kyocera, FS-1135MFP TK-1147	PhP _____ (Amount in Figures) _____ _____ (Amount in Words)	PhP _____ (Amount in Figures) _____ _____ (Amount in Words)

14 Pcs	Toner, Kyocera, FS-1025/1125 TK-1124	PhP _____ (Amount in Figures) _____ _____ (Amount in Words)	PhP _____ (Amount in Figures) _____ _____ (Amount in Words)
Amount in Words and in Figures of Grand Total Cost (VAT Exclusive, Zero Rated Transaction)		PhP _____ (Amount in figures) _____ _____ (Amount in words)	

VALIDITY OF OFFER: Within Ninety (90) calendar days from the date of opening of Quotations

PAYMENT SCHEDULE: Payment shall be based on actual billing and consumption and shall not exceed the total contract amount.

Payable within thirty (30) calendar days upon receipt of Billing/Sales Invoice.

III. ADDITIONAL REQUIREMENTS:

Upon submission of your quotation, kindly also submit the following:

1. Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
2. Philippine Government Electronic Procurement System (PhilGEPS) Registration/Organization Number; _____
3. Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located;
4. A duly notarized Special Power of Attorney (SPA), Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable, attesting that the signatory is the duly authorized and designated representative of the Supplier/Contractor, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the procurement activity.
5. Certification as Exclusive Distributor issued by Manufacturer.
6. Certification that the bidder has no sub-dealers selling at lower prices



NOTES:

1. Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. **All parameters** shall be filled in with the correct and accurate information as required.
2. Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT Exclusive, Zero Rated Transaction**.
5. For the purpose of standardization of quotations/proposals, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
9. The supplier agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Other terms and conditions are stipulated in the attached Service Contract.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Branch Bids and Awards Committee, to the provisions of the attached Draft Service Contract and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any quotation it may receive.



Very truly yours,

Signature over Printed Name

Date: _____

TIN: _____

Position: _____

Company Represented: _____

TIN: _____

Address / Tel. No. / Fax No.

Handwritten signature