



**INVITATION TO BID FOR THE PROCUREMENT OF JANITORIAL SERVICES FOR THREE (3) YEARS UNDER ITB No. CB22-11-006ILO**

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1. The Philippine Amusement and Gaming Corporation (PAGCOR), through the PAGCOR's Corporate Budget for CY 2022 intends to apply the sum of **Four Million Six Hundred Fifty Three Thousand Two Hundred Fifty One Pesos and 28/100 (PhP4,653,251.28)**, VAT Exclusive, Zero-Rated Transaction, being the total ABC to payments under the contract for the Procurement of Janitorial Services for Three (3) Years.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The PAGCOR now invites bids for the above Procurement Project. The complete schedule of deliveries is provided in the Section VI (Schedule of Requirements) of the Bidding Documents which will commence from the date of receipt by the winning supplier of the Notice to Proceed for a period of three (3) years or until the contract amount has already been depleted or consumed, whichever comes first. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from PAGCOR and interested bidders may inspect and obtain further information from the Procurement Section (PS), as the BBAC Secretariat, of PAGCOR Casino Filipino – Ilocos Norte and/or inspect the Bidding Documents at the Second (2nd) Floor, Viven Hotel, PAGCOR Casino Filipino – Ilocos Norte during office hours, Monday to Friday, from 1:00 p.m. to 6:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested Bidders starting on **December 1, 2022 (Thursday)** until **December 26, 2022 (Monday)** from the given address and website(s) below upon payment of **Five Thousand Pesos (PhP5,000.00)** for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.

PAGCOR shall allow the bidder to present its proof of payment for the fees either in person, by facsimile, or through electronic means.

Prospective bidders may also download the Bidding Documents free of charge from [www.pagcor.ph](http://www.pagcor.ph) and [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and may be allowed to submit bids provided that bidders pay the applicable fee of the Bidding Documents not later than the deadline for the submission and receipt of bids.

In effecting payment for the Bidding Documents, prospective bidders shall present either the Payment Slip, which may be secured from the PS, or a copy of this Invitation to Bid (ITB) to PAGCOR CF-Ilocos Norte's Cashier, located at the Second (2<sup>nd</sup>) Floor, Viven Hotel, PAGCOR Casino Filipino – Ilocos Norte.

6. The PAGCOR will hold a **Pre-Bid Conference on December 13, 2022 (Tuesday), 3:00PM at the Casino Filipino – Ilocos Norte (Conference Room), Second (2<sup>nd</sup>) Floor, Viven Hotel, San Nicolas, Ilocos Norte OR you may join through Video Conference via Zoom platform**, which shall be open to prospective bidders. You may send the request for provision of Zoom Meeting credentials thru [Benito.Montano@pagcor.ph](mailto:Benito.Montano@pagcor.ph) before the scheduled meeting.
7. Bids must be duly received by the BAC Secretariat through manual submission on or before **December 26, 2022 (Monday), 2:45PM at the Second (2<sup>nd</sup>) Floor, Viven Hotel, San Nicolas, Ilocos Norte**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **December 26, 2022 (Monday), 3:00PM at the Second (2<sup>nd</sup>) Floor, Viven Hotel, San Nicolas, Ilocos Norte**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Bidders shall bear all costs associated with the preparation and submission of their bids, and PAGCOR will in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Bidders should note that PAGCOR will only accept bids from those that have paid the applicable fee for the Bidding Documents.

PAGCOR assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the Bids and Awards Committee (BAC) shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest

Calculated Responsive Bid (LCRB) to determine the final bidder having the LCRB, based on the following procedures:


- a) In alphabetical order, the bidders shall pick one rolled paper.
  - b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the final bidder having the LCRB and recommended for award of the contract.
11. The PAGCOR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

BENITO S. MONTANO  
Procurement Officer I  
Procurement Section  
*Casino Filipino – Ilocos Norte*  
*Second (2<sup>nd</sup>) Floor, Viven Hotel,*  
*San Nicolas, Ilocos Norte*  
Benito.Montano@pagcor.ph  
Tel Nos.: (077) 600-0678

13. You may visit the following websites:

For downloading of Bidding Documents: [www.pagcor.ph](http://www.pagcor.ph) or  
[www.philgeps.gov.ph](http://www.philgeps.gov.ph)

Date of Issue: **December 1, 2022:**

  
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**EDGARDO C. FRANCISCO**  
Chairperson  
BRANCH BIDS AND AWARDS COMMITTEE  
CASINO FILIPINO – ILOCOS NORTE

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