



November 30, 2022

**KAITLIANA TRADING CORPORATION**

Lot 20 Joe Mac Subdivision  
San Vicente, Tarlac City  
Mobile No. 0966-685-5789  
Email Add: kaitlianasstrading@yahoo.com

Attention: **MS. JHON ROVELYN D. DACUMOS**  
President - Secretary

SUBJECT: **NOTICE TO PROCEED**

Madame:

We are pleased to inform you that the Purchase Contract for the public biddings for the **Supply and Delivery of Raw Materials for Employees' Meals (1st Sem)** under ITB No. **CB22-03-009ANGa-06** that was awarded to you has already been formally signed by the duly designated PAGCOR official and your representative.

We are, thus, issuing this Notice to Proceed for you to commence with the initial delivery within **thirty(30)** calendar days effective upon receipt of this notice, for a period of twenty-six (26) weeks.

You may coordinate with Ms. Willemy L. Lising, A/Sr. Facilities Management Officer, of the Facilities Management Section at telephone number (045) 625-7597 local 2101 for the specific details of their requirement.

Kindly acknowledge receipt of this letter and email back to us at [AnaIn.Dionisio@pagcor.ph](mailto:AnaIn.Dionisio@pagcor.ph) or [Allan.Ocampo@pagcor.ph](mailto:Allan.Ocampo@pagcor.ph).

Thank you.

Very truly yours,

*Redentor T. Rivera*  
**REDENTOR T. RIVERA**  
General Manager II  
CF - Angeles

Received:

*Jhon Rovelyn D. Dacumos*  
Printed Name, Position and Signature

Date

*12/1/22*