



REQUEST FOR QUOTATION

Date	:	December 5, 2022
Project Title	:	Supply and Delivery of One (1) Year (365 Days) Newspaper
ITB No.	:	SV22-07-037CORa-11
Approved Budget for the Contract (ABC)	:	One Hundred Sixty-Three Thousand, Two Hundred Sixty-Five Pesos (PHP163,265.00), VAT Exclusive, Zero-Rated Transaction
Deadline for the Submission and Receipt of Quotation(s)	:	December 12, 2022, Monday, 2:00 PM (Sealed Quotation)
Opening and Examination of Quotation(s)/Proposal(s)	:	December 12, 2022, Monday, 2:00 PM onwards
Please address and submit the envelope containing the accomplished RFQ form to the Bids and Awards Committee (BAC) 1, through the Procurement Department (PD), located at Eighth (8 th) Floor, PAGCOR Corporate Annex Office, 1105 UN Avenue cor. Maria Orosa Street, Ermita, Manila.		
The envelope shall bear the following information in capital letters: 1. Title and reference number of the project; and 2. Name, address and contact details (telephone/cellphone numbers and/or e mail address) of the Bidder.		
Note: Quotation(s)/Proposal(s) submitted after the deadline shall not be accepted.		

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest price quotation.

For any inquiries or clarifications, please contact the Procurement Department at telephone number (02) 7755-3199 loc. 7424 and look for Ms. Alice Jill A. See.

Thank you.

RODERICK R. CONSOLACION
CHAIRPERSON
BIDS AND AWARDS COMMITTEE (BAC) 1

PD22-01785

Dear Atty. Consolacion:

In accordance with your request, the following is our quotation for your requirement:

I. TECHNICAL SPECIFICATIONS

Quantity / Unit of Measurement (UOM)	Technical Description										Offered Technical Proposal Please fill up with either "Comply" or "Not Comply"																																																																																																																																																																																																								
1 Lot	<p>Supply and Delivery of One (1) Year (365 Days) Newspaper</p> <table border="1" data-bbox="359 678 1225 1377"> <thead> <tr> <th>Newspapers</th> <th>Maximum ABC per piece</th> <th>Mon</th> <th>Tues</th> <th>Wed</th> <th>Thurs</th> <th>Fri</th> <th>Sat</th> <th>Sun</th> <th>Quantity</th> </tr> </thead> <tbody> <tr> <td colspan="10">Broadsheets</td> </tr> <tr> <td>1. Business World</td> <td>P 25.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>-</td> <td>-</td> <td>620</td> </tr> <tr> <td>2. Business Mirror</td> <td>P 25.00</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>363</td> </tr> <tr> <td>3. Philippine Daily Inquirer</td> <td>P 20.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td>4. Malaya</td> <td>P 25.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>-</td> <td>-</td> <td>620</td> </tr> <tr> <td>6. Manila Bulletin</td> <td>P 20.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td>6. Manila Standard</td> <td>P 20.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>-</td> <td>672</td> </tr> <tr> <td>7. The Manila Times</td> <td>P 25.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td>8. Daily Tribune</td> <td>P 20.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td>8. The Philippine Star</td> <td>P 25.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td colspan="10">Tabloids</td> </tr> <tr> <td>1. Tempo</td> <td>P 10.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td>2. Pilipino Star Ngayon</td> <td>P 12.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td>3. Pang Masa</td> <td>P 10.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td>4. People's Journal</td> <td>P 10.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td>6. People's Journal Tonight</td> <td>P 10.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td>8. Abante</td> <td>P 10.00</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>363</td> </tr> <tr> <td>7. Abante Tonite</td> <td>P 10.00</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>623</td> </tr> <tr> <td>8. Bulgar</td> <td>P 10.00</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>363</td> </tr> </tbody> </table> <p>*Since the complete set of daily newspapers depends on the schedule of printing of publications, unavailable/undelivered newspaper/s should be deleted (strikethrough with initial when needed) in the delivery receipt as reference for inspection and payment processing.</p>										Newspapers	Maximum ABC per piece	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Quantity	Broadsheets										1. Business World	P 25.00	2	2	2	2	2	-	-	620	2. Business Mirror	P 25.00	1	1	1	1	1	1	1	363	3. Philippine Daily Inquirer	P 20.00	2	2	2	2	2	1	1	623	4. Malaya	P 25.00	2	2	2	2	2	-	-	620	6. Manila Bulletin	P 20.00	2	2	2	2	2	1	1	623	6. Manila Standard	P 20.00	2	2	2	2	2	1	-	672	7. The Manila Times	P 25.00	2	2	2	2	2	1	1	623	8. Daily Tribune	P 20.00	2	2	2	2	2	1	1	623	8. The Philippine Star	P 25.00	2	2	2	2	2	1	1	623	Tabloids										1. Tempo	P 10.00	2	2	2	2	2	1	1	623	2. Pilipino Star Ngayon	P 12.00	2	2	2	2	2	1	1	623	3. Pang Masa	P 10.00	2	2	2	2	2	1	1	623	4. People's Journal	P 10.00	2	2	2	2	2	1	1	623	6. People's Journal Tonight	P 10.00	2	2	2	2	2	1	1	623	8. Abante	P 10.00	1	1	1	1	1	1	1	363	7. Abante Tonite	P 10.00	2	2	2	2	2	1	1	623	8. Bulgar	P 10.00	1	1	1	1	1	1	1	363	
Newspapers	Maximum ABC per piece	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Quantity																																																																																																																																																																																																										
Broadsheets																																																																																																																																																																																																																			
1. Business World	P 25.00	2	2	2	2	2	-	-	620																																																																																																																																																																																																										
2. Business Mirror	P 25.00	1	1	1	1	1	1	1	363																																																																																																																																																																																																										
3. Philippine Daily Inquirer	P 20.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
4. Malaya	P 25.00	2	2	2	2	2	-	-	620																																																																																																																																																																																																										
6. Manila Bulletin	P 20.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
6. Manila Standard	P 20.00	2	2	2	2	2	1	-	672																																																																																																																																																																																																										
7. The Manila Times	P 25.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
8. Daily Tribune	P 20.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
8. The Philippine Star	P 25.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
Tabloids																																																																																																																																																																																																																			
1. Tempo	P 10.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
2. Pilipino Star Ngayon	P 12.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
3. Pang Masa	P 10.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
4. People's Journal	P 10.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
6. People's Journal Tonight	P 10.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
8. Abante	P 10.00	1	1	1	1	1	1	1	363																																																																																																																																																																																																										
7. Abante Tonite	P 10.00	2	2	2	2	2	1	1	623																																																																																																																																																																																																										
8. Bulgar	P 10.00	1	1	1	1	1	1	1	363																																																																																																																																																																																																										
<p>Additional Conditions:</p> <p>1. Daily delivery of the complete set of newspapers should be done not later than 6:00 a.m.</p> <p>The CCD Monitoring Team should be informed regarding delay of delivery at least an hour before 6:00 a.m.</p> <p>Special considerations on the delivery schedule will be given in favor of the supplier on Maundy Thursday, Good Friday and Black Saturday). Request should</p>																																																																																																																																																																																																																			


	<p>be sent by the supplier at least one (1) calendar day before the actual delivery date and approved by the end-user thereafter.</p> <p>2. Since the complete set of daily newspapers depends on the printing schedule of publications, unavailable/undelivered newspaper/s should be deleted (strikethrough with initial) in the delivery receipt as reference for inspection and payment processing.</p> <p>3. Undelivered newspaper/s which has/have to be bought during the day by CCD Monitoring Team – in case monitoring of said copy/ies is immediately required – should be reimbursed by the supplier.</p>	
Inspection	<p>Inspection of the items at the delivery site to check whether the items are complete.</p> <p>: Initial acceptance of items is done by the guard-on-duty and thorough inspection is done by CCD-Information and Publication Monitoring Team.</p>	
Period of Replacement / Reimbursement of Undelivered Copy/ies	<p>: Undelivered/Unavailable newspaper/s – due to late printing, machine malfunction, among others – can be delivered the following day, if possible.</p>	
Contract Duration	<p>: For a period of One (1) year (365 days)</p>	
Delivery Schedule	<p>: Daily delivery of complete set of newspapers for one year (365 days) starting December 15, 2022 or upon the advise of PAGCOR.</p>	
Delivery Place	<p>: Corporate Communications Department CCD Office, 5th Floor, PAGCOR Corporate Office Annex, 1105 Carmen Building, United Nations Avenue corner Maria Orosa Street, Ermita, Manila</p>	
Contact Persons	<p>Darren B. Agaton Acting Information and Publication Officer I Corporate Communications Department Tel. No. (02) 8526-0337 local 7168 Email: Darren.Agaton@pagcor.ph</p> <p>: Kristoffer Jake B. Pasano Senior Information Publication Assistant Corporate Communications Department Tel. No. (02) 8526-0337 local 7168 Mobile No. (0956) 759-8239 Email: KristofferJake.Pasano@pagcor.ph</p>	
PAYMENT	<p>: For immediate processing of payments, supplier should submit the billing statement/s, properly acknowledged delivery receipts and any other additional documents required by CCD/AD on any of the following schedule:</p> <ul style="list-style-type: none"> • After the first half of the month (1st to 15th) • End of second half of the month (16th to end of the month) • Every End of each month 	

II. FINANCIAL QUOTATION

Financial Offer / Quotation			
Quantity/ UOM	ITEM DESCRIPTION	UNIT COST VAT Exclusive, Zero- Rated Transaction	TOTAL COST VAT Exclusive, Zero- Rated Transaction
520	Business World	PHP _____ (Amount in figures) _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ (Amount in words)
363	Business Mirror	PHP _____ (Amount in figures) _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ (Amount in words)
623	Philippine Daily Inquirer	PHP _____ (Amount in figures) _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ (Amount in words)
520	Malaya	PHP _____ (Amount in figures) _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ (Amount in words)
623	Manila Bulletin	PHP _____ (Amount in figures) _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ (Amount in words)

572	Manila Standard	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)
623	The Manila Times	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)
623	Daily Tribune	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)
623	The Philippine Star	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)
623	Tempo	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)
623	Pilipino Star Ngayon	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)

623	Pang Masa	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)
623	People's Journal	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)
623	People's Journal Tonight	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)
363	Abante	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)
623	Abante Tonite	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)	PHP _____ (Amount in figures) _____ _____ _____ (Amount in words)


DANILO T. HALILI

363	Bulgar	PHP _____ (Amount in figures)	PHP _____ (Amount in figures)
		_____	_____
		_____	_____
		(Amount in words)	(Amount in words)

GRAND TOTAL COST, VAT Exclusive, Zero-Rated Transaction	Amount in Figures: PHP _____
	Amount in Words:

VALIDITY OF OFFER: Ninety (90) calendar days from the date of Opening and Examination of Quotations

III. ADDITIONAL REQUIREMENTS:

As part of the post-qualification process, kindly submit the following documents for compliance within 3-calendar days from receipt of the notice and upon determination of the bidder having the Lowest / Single Calculated Quotation:

1. BIR Certificate of Registration for individuals (*If applicable*);

OR;

- 1.1 Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
- 1.2 Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located.

In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184.

2. Philippine Government Electronic Procurement System (PhilGEPS) Registration Number or a valid PhilGEPS Registration Certificate;


 DANILO T. HALILI

Philippine Government Electronic Procurement System (PhilGEPS) Registration Number: _____;

3. Omnibus Sworn Statement using the attached prescribed form.

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., original copy of a duly notarized Secretary's Certificate (in case of corporations, partnerships or joint ventures) or a Special Power of Attorney (in case of Sole Proprietor) attesting that the signatory is the duly authorized and designated representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the procurement process;

IV. NOTES:

1. Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.
2. Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall not be accepted.
3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT Exclusive, Zero-Rated Transaction**.
5. For the purpose of standardization of quotations/proposals, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
9. The **SUPPLIER** shall complete the supply and delivery of goods within the time agreed by both parties. Should the **SUPPLIER** incur delay in its performance, the **SUPPLIER** shall pay liquidated damages equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/items for everyday of delay including Sundays and Holidays, until such goods/items are finally delivered and accepted by **PAGCOR**. Such amount shall be deducted from any money due, or which may become due to the **SUPPLIER** or collected from any securities or warranties posted by the **SUPPLIER**. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price,

PAGCOR may rescind the contract and impose appropriate sanctions over above the liquidated damages to be paid.

In case the **SUPPLIER** still fails to deliver the item after the lapse of thirty (30) calendar days from the supposed date of delivery, in addition to the forfeiture of the Performance Security and the penalties agreed upon, **PAGCOR** shall have the option to terminate the Contract.

10. It will fully defend, protect, indemnify, and hold **PAGCOR** harmless from any and all adverse claims that may be made by any party for the possession and/or the use of the goods.
11. Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

V. BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the BAC, to the provisions of the Purchase Order and to the rules and regulations of the Government and **PAGCOR**.

We understand that **PAGCOR** is not bound to accept the lowest or any quotation it may receive.

Very truly yours,

Signature over Printed Name

Date: _____

TIN: _____


Position: _____

Company Represented:

TIN: _____

Address: _____

Tel. No. / Fax No.: _____


DANILO T. HALILI 