



February 16, 2022

**Joint Venture of:**

**EPITOME SERVICES, INC. AND DEARJOHN SERVICES, INC.**

Unit C, DearjohnBldg. 2, 27 Presidents Avenue,

BF Homes, Paranaque City

Telephone No.: 7799-0450 / 8478-1750

Email Address: [info.epitomeservicesinc@gmail.com](mailto:info.epitomeservicesinc@gmail.com)

ATTENTION: **Ms. CHERRY LYNNE S. OZENIA**  
Corporate Treasurer – Epitome Services, Inc.

Dear Ms. Ozenia:

SUBJECT: **NOTICE TO PROCEED**

We are pleased to inform you that the Service Contract for the Procurement of Janitorial Services for Two (2) Years for Casino Filipino – Malate under ITB no. PB21-03-003MAL, that was awarded to you has been signed by the contracting parties.

Thus, we are issuing this Notice to Proceed for you to commence with the performance of your obligations under contract for a period of two (2) years effective on February 22, 2022.

Moreover, you shall deliver to PAGCOR's premises the required janitorial supplies and materials on February 22, 2022. The succeeding deliveries of the required supplies and materials shall be within the first five (5) calendar days of the month.

You may coordinate with A/Sr. Facilities Management Officer Arnold A. Manucdoc or Facilities Management Officer Nerissa G. Verano of the Facilities Management Section (FMS) at (02) 8245-9763 to 74 local 8026/8027, for the specific details of their requirement.

Please acknowledge receipt of this letter and email it back to us at [MarvinJay.Hapin@pagcor.ph](mailto:MarvinJay.Hapin@pagcor.ph).

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,

**RODENMARX P. GATDULA**

OFFICER-IN-CHARGE

CASINO FILIPINO - MALATE

cc: BBAC Members  
End-user, FMS

*mh*

Received:

*N. Marino*  
**NERISSA A. MARINO**

Printed Name and Signature

**Feb. 17, 2022**

Date