



March 2, 2022

**PHILCOPY CORPORATION**  
793 J.P Rizal Avenue, Poblacion  
Makati City  
Tel/Fax No.899-8625

**ATTENTION: MR. GOMER C. LAGMAY**  
TSD-Manager

Gentleman :

Subject : **NOTICE TO PROCEED**

We are pleased to inform you that the Service Contract for the **Supply and Delivery of Various Spare Parts of Existing Kyocera Copying Machine under ITB No. DC21-10-002WINa-11**, that was awarded to you has been signed by the contracting parties.

Thus, we are issuing this Notice to Proceed, for you to commence with the delivery of the required services and execution of the project, effective on the date of receipt of this notice. The Service Contract shall be in force for a period of one (1) year or until the volume or contract amount is depleted or consumed, whichever comes first.

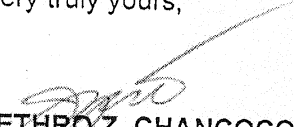
You may coordinate with Ms. Marie Christine D. Torres, Acting Logistics Management Officer, Ronquillo Satellite, Logistics Management Section, basement Ronquillo Satellite, 561 Ronquillo St. corner Rizal Avenue Sta. Cruz Manila thru (02) 85231593, (02) 85226898, (02) 85268083 local no.1204 for the specific details of their requirements.

Please acknowledge receipt of this Notice and email it to [Jaclynn. Alvarado@pagcor.ph](mailto:Jaclynn.Alvarado@pagcor.ph) .

We look forward to the completion of this project to our mutual satisfaction.

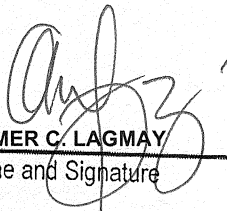
Thank you.

Very truly yours,

  
**JETHRO Z. CHANCOCO**  
General Manager  
CASINO FILIFINO-WINFORD

/jgs/jaa

Received:



**GOMER C. LAGMAY**  
Printed Name and Signature

Position: **TSD - MANAGER**

**MARCH 03, 2022**  
Date