



March 3, 2022

**COPYLANDIA OFFICE SYSTEMS CORP**

TAA Center F. Cabahug St.  
Brgy. Kasambagan  
Cebu City  
Contact No. 09175568464

ATTN: **MR. MELVIN R. CODINA**  
Senior Solutions Consultant-Cebu Branch

Subject: **NOTICE TO PROCEED**


This refers to the public bidding for the Supply and Delivery of Photocopiers and Other Office Equipment under ITB No. PB21-11-031CEB (Lot 1: Supply & Delivery Photocopiers).

The attached Purchase Contract having been approved, this Notice to Proceed is issued for you, to commence with the deliveries within forty-five (45) calendar days from the acknowledgement of this notice.

You may coordinate with Mr. Francisco Kong, Teller, of the Treasury Division at telephone number 032-232-9888 local 5233 for specific details of the requirement.

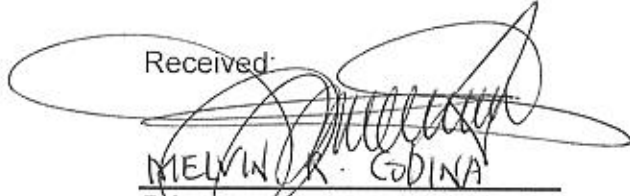
Kindly acknowledge receipt of this letter and fax it back to us at fax no/s. 032-231-1650 or email the same at RamahdynaJezza.Conejos@pagcor.ph  
Thank you.

Very truly yours,

  
**MA. CONSOLACION A. PASION**  
Officer-In-Charge/Branch Manager  
CASINO FILIPINO - Cebu

Cc: BBAC  
End-user  
AVP, PD

Received:

  
**MELVIN R. CODINA**  
Printed Name and Signature

3/7/22  
Date