



REQUEST FOR QUOTATION

Date	:	March 7, 2022
Project Title	:	Supply and Delivery of Water, Purified, 5 Gals.
ITB No.	:	FB22-03-003WIN
Approved Budget for the Contract (ABC)	:	Eight Hundred Two Thousand Eight Hundred Twenty-Three Pesos and 04/100 (PhP 802,823.04), VAT Exclusive, Zero-Rated Transaction
Fee for the Sale of Request for Quotation (RFQ)	:	Complete details of the project are indicated in the RFQ which will be available to all the prospective bidders at the Procurement Section (PS) of Casino Filipino-Winford upon payment of <u>One Thousand Pesos (PhP1,000.00)</u> for the sale or issuance of the RFQ.
Schedule for Negotiations	:	March 22, 2022, Tuesday, 10:30 a.m. 3 rd Floor Conference Room, 561 Ronquillo St. corner Rizal Avenue, Sta. Cruz Manila
Deadline for the Submission and Receipt of the Best Offer/s	:	March 29, 2022, Tuesday, 10:30 a.m. (Sealed Quotation) 3 rd Floor Conference Room, 561 Ronquillo St. corner Rizal Avenue, Sta. Cruz Manila
Opening and Preliminary Examination of the Best Offer/s	:	March 29, 2022, Tuesday, 10:30 a.m. onwards 3 rd Floor Conference Room, 561 Ronquillo St. corner Rizal Avenue, Sta. Cruz Manila
Please address and submit the envelope containing the accomplished RFQ form and required documents to the Casino Filipino-Winford Branch Bids and Awards Committee (BBAC), 6th Floor Procurement Section Room, 561 Ronquillo St. corner Rizal Avenue, Sta. Cruz Manila.		
The envelope shall bear the following information in capital letters: 1. Title and reference number of the project; and 2. Name, address and contact details (telephone/cellphone numbers and/or e-mail address) of the Bidder.		

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest price quotation.

For any inquiries or clarifications, please contact the Procurement Section (PS) at trunkline nos.85231593,85226898,85231589 and 85268083 Local No.1217 and look for Ms. Mary Jane D. Indiongco, Ivan Symon S. Edralin and Jaclynn A. Alvarado

Thank you.

(SGD)
JOCELYN G. SORIANO
 Chairperson
 BRANCH BIDS AND AWARDS COMMITTEE (BBAC)
 CASINO FILIPINO-WINFORD

Dear Ms. Soriano:

In accordance with your request, following is our quotation for your requirement:

I. TECHNICAL SPECIFICATIONS AND OTHER REQUIREMENTS OF THE PROJECT:

TECHNICAL SPECIFICATIONS		Offered Technical Quotation Please fill up each row with either: “Comply” or “Not Comply”		
PROJECT: Supply and Delivery of Water, Purified, 5 Gals.				
QTY	DESCRIPTION	Please fill up each row with either: “Comply” or “Not Comply”		
Twenty- One Thousand Three Hundred Twelve (21,312) bottles	<p>Twenty-One Thousand Three Hundred Twelve (21,312) bottles of Purified drinking water, 5GaL capacity with cap and sealed.</p> <p>Containers should be capable of handling five (5) gallons of water.</p> <p>Plastic container and shall conform to the test for heavy metals and migratory/leachable substances prescribed by the FDA-DOH.</p> <p>Containers and caps should be manufactured from virgin materials (materials which have not been recycled) of food grade quality with plastic label (seal); and free of adhesives or other substances that may interact physically or chemically with the product.</p> <p>Physical – Chemical Properties</p> <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%; text-align: center;">Description</td> <td style="width: 50%; text-align: center;">Guide Level</td> </tr> </table>	Description	Guide Level	
Description	Guide Level			

pH	5 – 7
TDS	<10ppm (Total dissolved Solids-TDS)
Taste	No Objectionable Taste
Odor	No Objectionable Odor
Color	5 TCU (True color units)
Turbidity	5 NTU (Nephelometric Turbidity units)

Technical Working Group/End-user	FMO1 Roberto Holgado Contact Number: Office (02) 85226898 Loc 1224 CP# 0975 116 7960
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Schedule of requirement	For the year 2022
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Delivery Details	Delivery details with the supplier in staggered basis and the delivery schedule shall be based upon the advice from CF-Winford until such time the whole contract is consummated
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Item No	Quantity	Delivered, Weeks/Months
1 st delivery	1,776 containers/btls	Within thirty (30) calendar days from the effectivity date specified in the NTP or upon advise of the end-user
2 nd delivery	1,776 containers/btls	Within thirty (30) calendar days after the 1 st delivery or upon advise of the end-user
3 rd delivery	1,776 containers/btls	Within thirty (30) calendar days after the 2 nd delivery or upon advise of the end-user
4 th delivery	1,776 containers/btls	Within thirty (30) calendar days after the 3 rd delivery or upon advise of the end-user
5 th delivery	1,776 containers/btls	Within thirty (30) calendar days after the 4 th delivery or upon advise of the end-user
6 th delivery	1,776 containers/btls	Within thirty (30) calendar days after the 5 th delivery or upon advise of the end-user
7 th delivery	1,776 containers/btls	Within thirty (30) calendar days after the 6 th delivery or upon advise of the end-user
8 th delivery	1,776 containers/btls	Within thirty (30) calendar days after the 7 th delivery or upon advise of the end-user
9 th delivery	1,776 containers/btls	Within thirty (30) calendar days after the 8 th delivery or upon advise of the end-user
10 th delivery	1,776 containers/btls	Within thirty (30) calendar days after the 9 th delivery or upon advise of the end-user
11 th delivery	1,776 containers/btls	Within thirty (30) calendar days after the 10 th delivery or upon advise of the end-user
12 th delivery	1,776 containers/btls	Within thirty (30) calendar days after the 11 th delivery or upon advise of the end-user

Delivery Site	Casino Filipino – Ronquillo-600, Winford-400, Malabon-400, MGO TG-250, GRANZ-70, MGO SM-56 Facilities Management Section	
Inspections and acceptance of delivered items	Inspections and acceptance will be conducted during or after delivery (whichever is applicable)	
Period of correction defects in the warranty period	CF - Winford shall order the supplier (winning bidder) to recall and withdraw the particular batch of 5gal mineral water upon finding that same fails to comply with the quality standards or when the products are found adulterated or mislabeled.	
	Defective items should be replaced / delivered within two (2) calendar days upon receipt of notice.	
Terms and Conditions	Submission of a duly certified Microbial examination (from a reputable DOH-accredited laboratory and from the Health Department of the City or Municipality Government covering the place of business and the physical and chemical properties of purified water such as TDS, pH, Color and Turbidity) of the previous month during the opening of bids and on a monthly basis for the duration of the contract. These documents shall form part of the legal documents evidencing the statements/declaration under oath of the contents. PAGCOR reserves the right to demand sufficient samples for random validation of laboratory analysis.	
	As part of the Post Qualification Process, the TWG/End-user will conduct facility inspection of the Lowest/Single Calculated Quotation to check on their processing control and procedures, sanitary facilities.	
	Winning bidder to provide CF-Winford Thirty-Five (35) hot and cold water dispensers in good working conditions for five (5) gallon drinking water, which will be cleaned regularly every month, all free of charge (on loan only). Supplier shall send a substitute or replacement for each defective dispenser not later than two (2) days from notice of request.	
	Delivery fee and deposit for containers are waived and payment shall be based on staggered delivery.	
	Bidder shall provide a valid Certificate of Health Regulatory Device Registration (CHRDR) for water purification devices that produce safe drinking water conforming to the minimum quality standards set by FDA-DOH, within five (5) calendar days from the notice of LCQ/SCQ.	
	Bidder shall provide a certification of “Gross Alpha Beta Activity Test” if the source of water is deep well water.	

		Contract Duration: The contract shall be for a period of one (1) year commencing from the date of receipt of the Notice to Proceed	
		Validity of Offer: Ninety (90) calendar days from the date of the Submission, Receipt, Opening and Preliminary Examination of the Best Offer/Quotation	

II. FINANCIAL OFFER / QUOTATION:

Technical Description	Quantity	UOM	Unit Cost	Total Cost (VAT Exclusive, Zero-Rated Transaction)
Supply and Delivery of Water, Purified, 5 Gals.	21,312	bottle	PhP _____	PhP _____ <hr/> <hr/> (Please state amount in words and in figures)

NOTE: **PRICE OFFER [Unit and Total Costs should be rounded off up to two (2) decimal places]**

III. ADDITIONAL REQUIREMENTS:

Upon submission of your best offer/quotation, kindly also submit the following:

1. Valid and updated PhilGEPS Certificate of Platinum Registration and Membership with additional caveat in accordance with Section 8.5.2 of the 2016 Revised IRR of RA 9184 amended through GPPB Resolution No. 15-2021, provided that all of the following eligibility documents submitted to PhilGEPS are maintained and updated:
 - a. Securities and Exchange Commission (SEC) Registration Certificate for corporations, partnerships and/or joint ventures, Department of Trade and Industry (DTI) Registration Certificate for sole proprietorship, or Cooperative Development Authority (CDA) Registration Certificate for cooperatives;
 - b. Valid Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

OR

Recently expired Mayor's/Business Permits together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184;

c. Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); and

d. Audited Financial Statements (AFS), stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Bids.

2. Omnibus Sworn Statement in accordance with the attached prescribed form.

The Omnibus Sworn Statement shall be supported by an attached original document showing proof of authorization, e.g., original duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or an original Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner; and

3. Duly certified Microbial examination (from a reputable DOH-accredited laboratory and from the Health Department of the City or Municipality Government covering the place of business and the physical and chemical properties of purified water such as TDS, pH, Color and Turbidity) of the previous month.

IV. ADDITIONAL NOTES:

1. Bidders shall provide correct and accurate information required in this form.
2. Offers/quotations submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are INCLUSIVE of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but should be VAT-Exclusive, Zero-Rated.
5. For the purpose of standardization of offer/quotations, this RFQ Form will prevail over all kinds and forms of offer/quotation. In case of price

discrepancy over the amounts in words and in figures, the amount in words will prevail.

6. Award of contract shall be made to the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Offer/Quotation (for goods and infrastructure projects) or Single or Highest Rated and Responsive Offer/Proposal (for consulting services).
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
8. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. To guarantee the faithful performance of the winning bidder's obligations, it shall post a Performance Security prior to the signing of the contract, in accordance with any of the following schedule:

Form of Security	Amount in Percentage of Total Contract Price
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)

The Performance Security shall remain valid for the entire contract duration and shall be release only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

10. The winning supplier agrees to pay a penalty of at least equal to one-tenth of one percent (1/10 of 1%) of the cost of the unperformed portion for every day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
11. Other terms and conditions relative to the project are provided in the attached Purchase Contract.

V. PROCEDURES:

1. Prospective bidders may download the Request for Quotations (RFQ) free of charge from the following websites: PAGCOR website (www.pagcor.ph) and PhilGEPS website (www.philgeps.gov.ph) and may be allowed to submit their offers provided that bidders shall pay the fee for the RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotations.
2. Bidders, except those who have previously participated in any of the last two (2) failed biddings, are required to pay the applicable fee for the sale of RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotations. A copy of the PAGCOR Official Receipt shall be presented as proof of payment.
3. The RFQ must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
4. Any requirements, guidelines, documents, clarifications, or other information relative to the negotiations that are communicated by the BBAC to a supplier, contractor, or consultant shall be communicated on an equal basis to all other suppliers, contractors, or consultants engaging in negotiations with the BAC relative to the procurement.
5. The prospective bidders shall be given equal time and opportunity to negotiate and discuss the technical and financial requirements of the project to be able to submit a responsive quotation or proposal.
6. Technical Specifications/Scope of Work and additional Terms and Conditions of the program/project/activity shall be fully discussed during Negotiations. In case there are changes in the requirements and/or technical specifications made after the consultations/negotiations, these shall be communicated on an equal basis.
7. Bidders should be responsible for securing copies of the Supplemental/Bid Bulletins at the websites of PAGCOR and the PhilGEPS.
8. Copies of the Supplemental Bid Bulletins are also sent either through fax or electronic mail to all prospective bidders who purchased the RFQ.
9. Following completion of the negotiations, the BBAC shall request all suppliers, contractors, or consultants in the proceedings to submit, on a specified date, time and venue, a best offer based on the final technical and financial requirements.

10. In all cases the best offer/quotations should be VAT Exclusive, Zero-Rated Transaction and not exceed the ABC.
11. During the Submission, Receipt, Opening and Preliminary Examination of the Best Offer/s or Quotation/s, the BBAC shall check the submitted best offer/s and other required documents using a non-discretionary pass/fail criteria. The BBAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion. If a bidder submits the required document, it shall be rated "passed" for that particular requirement. In this regard, offer/s or quotation/s that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed". Otherwise, the BBAC shall rate the best offer/quotation as "Passed".
12. PAGCOR shall select the successful offer on the basis of the best offer/s/quotation/s submitted by the bidders which in no case should comply with PAGCOR's requirements. The best offer/s submitted by the prospective bidders shall still be subjected to detailed bid evaluation and post-qualification.
13. The BBAC shall recommend award of contract to the Head of the Procuring Entity (HOPE) in favor of the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods or infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).
14. The BBAC shall recommend to the HOPE the award of contract.
15. In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the BBAC shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated and Responsive Offer/Quotation (for goods and infrastructure projects) or Highest Rated and Responsive Offer/Proposal (for consulting services) to determine the final bidder having the Lowest Calculated and Responsive Offer/Quotation, based on the following procedures:
 - a) In alphabetical order, the bidders shall pick one rolled paper.
 - b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the winning bidder having the Lowest Calculated and Responsive Offer/Quotation and recommended for award of the contract.
16. PAGCOR reserves the right to accept or reject any offer/quotation, and to annul the procurement process and reject all offers/quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Casino Filipino-Winford Branch Bids and Awards Committee (BBAC), to the provisions of the Purchase Contract and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any offer/quotation it may receive.

Very truly yours,

Signature over Printed Name
TIN: _____

Position

Company Represented
TIN: _____

Address / Tel. No. / Fax No.

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon with no. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ *[date issued]*, *[place issued]*
IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____