



**Philippine Amusement and Gaming Corporation**

*Creating Opportunities Beyond Gaming*

April 11, 2022

**ECO-HYGIENE INSTITUTIONAL SALES CORPORATION**

149-A Rev. Aglipay Street, Brgy. Old Zaniga,  
Mandaluyong City  
Tel. No.: (02) 8931-2766  
Email: [joel.salvador@quantapaper.com](mailto:joel.salvador@quantapaper.com)

Attention: **MR. JOEL J. SALVADOR**  
Authorized Representative

Dear Mr. Salvador:

Subject: NOTICE TO PROCEED

We are pleased to inform you that the Purchase Contract for the Supply and Delivery of Jumbo Tissue Paper under ITB No. PB21-02-016CORa-09 has been signed by the contracting parties.

Thus, we are issuing this Notice to Proceed for you to complete the supply and delivery of said item/s based on the following schedules at the PAGCOR Imus Warehouse, Bayan Luma Imus, Cavite:

DELIVERY	QTY	DATE
First (1 <sup>st</sup> ) Delivery	6,300 rolls	Within Thirty (30) calendar days from the date of receipt of the Notice to Proceed or upon advice of end-user.
Second (2 <sup>nd</sup> ) Delivery	6,180 rolls	Within Sixty (60) calendar days from the date of receipt of the Notice to Proceed or upon advice of end-user.
Third (3 <sup>rd</sup> ) Delivery	6,180 rolls	Within One Hundred Twenty (120) calendar days from the date of receipt of the Notice to Proceed or upon advice of end-user.
Fourth (4 <sup>th</sup> ) Delivery	6,180 rolls	Within One Hundred Eighty (180) calendar days from the date of receipt of the Notice to Proceed or upon advice of end-user.
Fifth (5 <sup>th</sup> ) Delivery	6,180 rolls	Within Two Hundred Forty (240) calendar days from the date of receipt of the Notice to Proceed or upon advice of end-user.
Sixth (6 <sup>th</sup> ) Delivery	6,180 rolls	Within Three Hundred (300) calendar days from the date of receipt of the Notice to Proceed or upon advice of end-user.
<b>TOTAL</b>		<b>37,200 Rolls</b>

Please be reminded that should you opt to submit a warranty security in a form of Special Bank Guarantee, it must be submitted on or before the scheduled delivery. Otherwise, PAGCOR shall apply the standard retention money of at least one percent (1%) of the contract price. The same shall be released after three (3) months from the formal acceptance, if and when there is no patent and latent defects.

You may coordinate with Logistics Management Officer, Ramces C. Cea of our Logistics Management Department, at (02) 8529-8625, for the specific details of their requirement.

Kindly acknowledge receipt of this letter and email to [Sheryll.Despues@pagcor.ph](mailto:Sheryll.Despues@pagcor.ph).

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,

**ALBERTO O. REGINO JR.**  
Chief of Staff

/CDN/sqd

cc: BAC 3, LMD

Received:

*Joel Salvador*  
 Printed Name and Signature  
 Sales Representative  
 Position  
 April 28, 2022  
 Date