



**April 28, 2022**

**PHILIPPINE DUPLICATORS, INC.**  
KM14 West Service Road, Edison Ave.  
Parañaque City Metro Manila.  
Tel. No.: (034) 434-5748  
Fax No. (034) 435-0463

**ATTN: Mr. GERRY CHRIS L. CARERRA**  
Account Manager

Gentleman:

**Subject: NOTICE TO PROCEED**

This refers to the public bidding for the Supply and Delivery of Four (4) Lots of Various IT Equipment Supplies and Materials for the Repair and Maintenance under ITB No. PB21-10-012BAC.

The attached Purchase Contract having been approved, this Notice to Proceed is being issued for you, to commence within thirty (30) calendar days the supply and delivery of the said items under **Lot 3 (Supply and Delivery of Toners for the Existing Gestetner Printer)** upon receipt of this Notice to Proceed.

You may coordinate with Mr. Ronald P. Sanchez, IT Officer, Information Technology Section of CF-Bacolod at telephone number (034) 434-8903 to 10, Local 111 for specific details of the requirement.

Please acknowledge receipt of this letter and then email it back to us at [lillyann.jelbuena@pagcor.ph](mailto:lillyann.jelbuena@pagcor.ph) or [german.delacruz@pagcor.ph](mailto:german.delacruz@pagcor.ph)

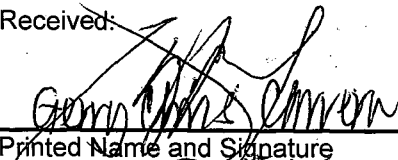
Thank you.

Very truly yours,

  
**JOSE MARCIANO C. BAUTISTA**  
Branch Manager

Cc: BBAC  
End-user

Received:

  
Printed Name and Signature

  
Date