



REQUEST FOR QUOTATION

Date	:	May 4, 2022
Project Title	:	Procurement of Pest Control Services
ITB No.	:	SV22-05-004DAV
Approved Budget for the Contract (ABC)	:	The ABC for the project is in the total amount of Three Hundred Thousand Pesos (PhP 300,000.00) , VAT-Exclusive, Zero-Rated Transaction.
Deadline for the Submission and Receipt of Quotations/ Proposals		May 12, 2022, Thursday, 2:00 p.m. (Sealed Quotation)
Opening and Examination of Quotation(s) / Proposal(s)	:	May 12, 2022, Thursday, 2:00 p.m. onwards Please submit and address the envelope containing the accomplished RFQ form and required documents to the Branch Bids and Awards Committee (BBAC) through the Procurement Office, located at the Basement Area, Casino Filipino Davao, Lanang, Davao City during office hours of PAGCOR from 9:00 a.m. to 5:00 p.m. The envelope shall bear the following information in capital letters: <ol style="list-style-type: none">1. Title and reference number for the project, and2. Name, address and contact details (telephone/cellphone number and/or email address) of the Bidder Note: Quotation(s)/Proposal(s) submitted after the deadline shall not be accepted.

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation:

For any inquiries or clarifications, please contact the Procurement Section at telephone number 234-3997 loc. 162 and look for Mr. Jose-Lito E. Molina.

Thank you.

Sgd

REGINA C. LEMANA

Chairperson

Branch Bids and Awards Committee (BBAC)

Dear Ms. Lemana:

In accordance with your request, the following is our quotation for your requirement:

I. TECHNICAL SPECIFICATIONS/ SCOPE OF WORK AND GENERAL CONDITIONS OF THE PROJECT

TERMS OF REFERENCE	Offered Technical Proposal Please fill up each column with either: “Comply” or “Not Comply”
Procurement of Pest Control Services	
<p>Location and Approximate Floor Area:</p> <p>a. Casino Filipino Davao-Main Km.7 Lanang, Davao City – 4,171.41sqm</p> <p>b. Tagum Satellite Casino Pennylane Hotel, Apokon Road, Tagum City – 1,050 sqm</p>	
SCOPE OF WORK / TECHNICAL DESCRIPTION	
<p>1. The SERVICE PROVIDER shall provide PAGCOR with Technical and professional general PEST control treatment program, including general comprehensive pest control treatment and free on-call services when needed, covering office facilities and all PAGCOR premises & common areas (garbage, generator & maintenance areas) located at Casino Filipino-Davao Km. 7, Lanang, Davao City and Pennylane Hotel, Apokon Road, Tagum City. Pest Control Services which shall include but not limited to the following services:</p>	
The Program of treatment shall be specified as follows:	
<p>A. Ant and Cockroach Control Treatment by residual spraying, fogging or misting will be carried out regularly in the whole premises, such as supply and storage areas, employee’s canteen, locker rooms, various offices, common areas especially in the suspected harborages and breeding places of cockroaches, such as pantries, toilet areas and drainages. Cracks and crevices and hidden surfaces such as inside drawer units, cupboards and cabinets shall also be treated with insecticidal solutions with residual effect, in which case all contents thereof must be removed prior to the scheduled date of service. Residual misting and / or spraying will be applied to areas where fogging treatment is not advisable.</p>	
<p>B. Rodent Control Regular treatment by bait laying of anticoagulant preparations in areas used as passageways and harborages of rats and mice, based on system of permanent / semi-permanent bait stations.</p>	

<p>These rodenticides should provide good control without presenting any hazard to properties/equipment or personnel. However, if the degree of infestations should ever warrant it, acute bait / chronic rodenticides will be used, but only after consultation with PAGCOR and then only under strict supervision of the Contractor. Supplementary control of holes that may serve as entry points will be employed if the situation so warrants.</p>	
<p>C. Fly & Mosquito Control Regular fogging and/or misting will be done in the premises in accordance with a pre-arranged schedule. Larviciding of known breeding places of flies and mosquitoes will be carried out.</p>	
<p>D. Termite Control A thorough inspection throughout the premises shall be conducted by the Service Provider. The details of the control measures applicable to the degree of infestation shall be submitted by the Service Provider subject to approval/evaluation of the end-user prior to application.</p>	
<p>DETAILED APPLICATION:</p>	
<ol style="list-style-type: none"> 1. The Service Provider shall conduct two (2) termite applications per site per month and shall be scheduled every month on a Monday at 5:00am, 1st & 3rd, 2nd & 4th, for Davao and Tagum respectively. Using Ultra Low Volume Fogger or Mist forming Ultra Low Volume (ULV) droplets between 5-50 microns (µm) in diameter. 2. Subsequent to the comprehensive service, a free disinfection service application during peak season and emergency cases shall be rendered for continued cleanliness of the premises. 3. The Service Provider shall agree to the quarterly evaluation of the outcome of the pest control measure implemented and may be changed accordingly if found to be ineffective. 4. All materials or chemicals to be used by the Service Provider must be Brand New, Non-Toxic and Odorless. 5. The Service Provider shall submit a Materials Safety Data Sheet (MSDS) and certify that all products are registered with the (FDA), DOH and have met standards including carcinogenicity and approved for use in the Philippines. 6. The Service Provider agrees that the schedule and location of services to be rendered may be changed as the need arises upon request of the end-user. 7. The Service Provider shall adhere to the Environmental Policies of PAGCOR. 	
<p>OTHERS:</p>	
<ol style="list-style-type: none"> 1. SERVICE PROVIDER shall assign skilled technicians to conduct a monthly inspection to determine and recommend additional treatments if, necessary, such as: <ul style="list-style-type: none"> ● Follow-up treatment on critical hotspots if there is indication of resistance to previous treatment. ● Integrated Pest Management for more sustainable results based on the operations and conditions of the establishment (e.g. non-chemical supportive measures). 	

<p>A <u>Monthly Inspection and Assessment Report</u> shall be submitted which contains a technical summary of service/s rendered and the corresponding recommendations.</p> <ol style="list-style-type: none"> 2. The SERVICE PROVIDER shall employ necessary and adequate equipment for the required services. 3. SERVICE PROVIDER must have Pest Management Service which includes applicable principle of Integrated Pest Management (IPM) for more sustainable results based on conditions of the establishment & its operation among others. Also, the SERVICE PROVIDER will conduct the Integrated Pest Management seminar to our janitors & food & beverage personnel. 4. SERVICE PROVIDER shall submit a Monthly Results Assessment Report inclusive of the technical summary of the service rendered & the recommendations promoting pest management based on our monitoring inspection. 5. SERVICE PROVIDER may also include recommendations for (IPM) Integrated Pest Management or non-chemical supportive measures. 6. SERVICE PROVIDER must provide and use all necessary and appropriate equipment needed for all required services 	
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AREA OF APPLICATION	CHEMICAL VOLUME/MONTH
<p>Casino Filipino-Davao Main – 4,171.41 sqm.</p> <ul style="list-style-type: none"> - Gaming Area - Gaming Offices - Entrances and Exits - Admin and Non-Gaming Offices - Canteen - Utility Rooms - General Power House 	<p>The Service Provider shall submit the lists of pesticide / chemicals to be used and their corresponding Certificate of Product Registration from the Bureau of Food and Drugs (BFAD) and the Materials Safety Data Sheet (MSDS).</p>
<p>Tagum Satellite Casino – 1,050 sqm.</p> <ul style="list-style-type: none"> - Gaming Area - Gaming and Non-Gaming Offices - Entrances and Exits - Employees Lounge - Utility Rooms - General Power House 	<p>The Service Provider shall submit the lists of pesticide / chemicals to be used and their corresponding Certificate of Product Registration from BFAD and the Materials Safety Data Sheet (MSDS).</p>

ADDITIONAL TERMS AND CONDITIONS	Please fill up with either: “Comply” or “Not Comply”
<p>The SERVICE PROVIDER shall closely coordinate with PAGCOR through its Sr. Facilities Management Officer and/or Assistant Facilities Management Officer regarding all matters relating to treatments & feedbacks for immediate action.</p>	
<p>The SERVICE PROVIDER shall provide pesticides/rodenticides that will not pose any hazard to PAGCOR, its personnel, guest or any person, property. If the degree of infestations should warrant, acute bait/chronic pesticides/rodenticides shall be used, but only after the approval of PAGCOR & under the strict supervision of the SERVICE PROVIDER.</p>	
<p>All chemicals to be used shall be certified by Fertilizers & Pesticide Authority as safe for use in all establishments.</p>	

The SERVICE PROVIDER shall prepare Job Order for every service/s rendered, acknowledged by PAGCOR Facilities Management Section.	
Payment for services/s rendered shall be within fifteen (15) calendar days from the receipt of billing statement.	
Schedule of Services: The required services shall commence not later than fifteen (15) calendar days from the date of acceptance.	
The supplier agrees to pay a penalty of one-tenth of one (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract without prejudice to other courses of action and remedies open to it.	
The Contractor shall submit the following Membership Credentials: a. Certificate of membership at PCAP (Pest Control Association of the Philippines) or PEAP (Pest Environment Association of the Philippines). b. Certificate of membership at PFPMAO (Philippine Federation of Pest Management Operator's Association Inc.) c. Certificate of Product Registration for the Food and Drug Administration	
NOTE: SERVICE PROVIDER SHALL VERIFY MAINTENANCE SERVICES/ WORKS WITH THE (FACILITIES MANAGEMENT AND ENGINEERING SECTION) END-USER FOR CLARIFICATIONS.	

II. **FINANCIAL QUOTATION:**

Description	Monthly Cost	Total Cost (One Year) VAT-Exclusive, Zero-Rated Transaction
Procurement of Pest Control Services	_____ _____ _____	_____ _____ _____
	PhP_____	PhP_____

NOTES:

1. The quotations (unit and total prices) shall be rounded off up to two (2) decimal places.
2. Quotations must be gross of all applicable taxes and VAT-exclusive, zero rated transactions.

VALIDITY OF OFFER: Ninety (90) calendar days from the date of opening of quotations

PAYMENT SCHEDULE: Payments shall be based on actual service/s, inclusive of goods and labor availed. Payment shall be made upon issuance of the Certificate of Acceptance.

Additional Requirements:

Bidders have the option to submit the following documents, together with the quotation, on the deadline for the Submission and Receipt of Quotations/Proposal or at the latest within three (3) calendar days from the determination of the bidder having the Lowest / Single Calculated Quotation and receipt of the BAC notice relative thereto:

1. BIR Certificate of Registration for individuals (***If applicable***);

OR;

- a. Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
 - b. Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located or Official Receipt as proof of payment for renewal.
2. Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership; **OR;**
PhilGEPS Registration Number: _____;
 3. Omnibus Sworn Statement using the form prescribed in Annex A hereof.
 4. The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.
 5. The Bidder shall submit the following Membership Credentials.
 - a. Certificate of membership at PCAP (Pest Control Association of the Philippines) or PEAP (Pest Environment Association of the Philippines).
 - b. Certificate of membership at PFPMAO (Philippine Federation of Pest Management Operator's Association Inc.)
 - c. Certificate of Product Registration for the Food and Drug Administration.

NOTES:

1. Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.
2. Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.

4. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.
5. For the purpose of standardization of quotations/proposals, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
9. The supplier/contractor/consultant agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the BAC, to the provisions of the attached Annex A (Terms and Conditions) of the Service Contract and to the rules and regulations of the Government and PAGCOR.

Very truly yours,

 Signature over Printed Name
 Date: _____
 TIN: _____
 Position: _____

 Company Represented:

 TIN: _____
 Address / Tel. No. / Fax No.

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit a quotation/ proposal (for consulting services)/ best offer (in case of Negotiated Procurement – Two Failed Biddings), and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;

3. *[Name of Bidder]* is not “blacklisted” or barred from procurement by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the procurement requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

a) Carefully examine all of the Request for Quotation/Request for Proposal (in case of consulting services);

b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

c) Made an estimate of the facilities available and needed for the contract, if any; and

d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the _____ under ITB No. _____, if any; and

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity;

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____