



REQUEST FOR QUOTATION


Date	:	October 28, 2022
Project Title	:	Supply and Delivery Of Toners for the Existing Ineo Duplicating Machine of CF-Bacolod
ITB No.	:	DC22-10-002BAC
Approved Budget for the Contract (ABC)	:	The Total ABC is in the Amount of Ninety-Five Thousand Six Hundred Twenty-Five Pesos only (Php95,625.00) VAT Exclusive, Zero-Rated Transaction.
Deadline for submission of Quotation	:	November 7, 2022, Monday, 9:30 am (Open Quotation) Please submit the accomplished RFQ form and required documents at the Branch Bids and Awards Committee (BBAC), CF-Bacolod through the Procurement Section, Ground Floor L-Fisher Hotel Annex Building 15th Corner Aguinaldo Street Bacolod City. You may enclose all the documents in an envelope duly marked with the following details: <ol style="list-style-type: none">1. Title and reference number of the project; and2. Name, address and contact details (telephone/cellphone number and/or email address) of the bidder. Note: Quotation(s)/Proposal(s) submitted after the deadline shall not be accepted.

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the aforementioned project stated herewith, kindly fill up and submit your lowest proposal quotation.

For any inquiries or clarifications, please contact the Procurement Section at 034-434-8901 local 102 or 110 and look for A/PO Lilly Ann L. Jelbuena

Thank you.


BEN M. POLIDO
CHAIRPERSON
BRANCH BIDS AND AWARDS COMMITTEE
CASINO FILIPINO – BACOLOD

Supply and Delivery of Toners for the Existing Ineo duplicating Machine of CF-Bacolod
Under ITB No. DC22-10-002BAC

Dear Mr. Polido:

In accordance with your request, following is our quotation for your requirement:

Supply and Delivery of Toners for the Existing Ineo duplicating Machine of CF-Bacolod	QTY	UNIT	Offered Technical Proposal Please fill up each column with either: "Comply" or "Not Comply"
Toner/Ink Cartridge for Ineo 226	13	pc	
MT TN1188 for Ineo 226	5	pc	
Riso, Ink, CV Black	17	botl	
Riso, Master CVB4	6	Roll	
Schedule of Delivery: Thirty (30) working Days upon receipt of the notice to proceed			
Delivery Place: Casino Filipino Bacolod, 15 th Cor. Aguinaldo Street, Bacolod City			

II. PRICE OFFER: (Unit and Total Prices shall be rounded-off up to two (2) decimal places)

Supply and Delivery of Toners for the Existing Ineo duplicating Machine of CF-Bacolod	QTY	UNIT	Unit Cost VAT Exclusive, Zero-Rated Transaction	Total Cost VAT Exclusive, Zero-Rated Transaction
Toner/Ink Cartridge for Ineo 226	13	pc	PhP_____	PhP_____
MT TN1188 for Ineo 226	5	pc	PhP_____	PhP_____
Riso, Ink, CV Black	17	bottle	PhP_____	PhP_____
Riso, Master CVB4	6	Roll	PhP_____	PhP_____
GRAND TOTAL COST in Figures VAT Exclusive, Zero-Rated Transaction			PhP_____	
GRAND TOTAL COST amount in words VAT Exclusive, Zero-Rated Transaction				

VALIDITY OF OFFER: Within ninety (90) calendar days from the date of opening of quotations

Supply and Delivery OF Toners for the Existing Ineo duplicating Machine of CF-Bacolod
Under ITB No. DC22-10-002BAC

FMO EDUARDO B. OLIVARES
END-USER

ADDITIONAL REQUIREMENTS:

Together with your quotation, kindly submit the following documents on the deadline for the submission of quotation:

1. Philippine Government Electronic Procurement System (PhilGEPS) Registration/Organization Number or a valid PhilGEPS Platinum Certificate of Registration and Membership;
2. Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located;

In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted prior to processing of payment;

3. Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS):
 - a) Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, or
 - b) Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, and Opening & Preliminary Examination of Bids/Quotations; and
4. Omnibus Sworn Statement in accordance with the attached prescribed form:

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.
5. Certificate of Exclusive Distributorship.

NOTES:

1. Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All blank spaces shall be filled in with the correct and accurate information as required.
2. Quotations submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The quotation may be accepted immediately or after some negotiations.
4. The prices quoted are to be paid in Philippine Currency.

Supply and Delivery OF Toners for the Existing Ineo duplicating Machine of CF-Bacolod
Under ITB No. DC22-10-002BAC

FMO EDUARDO B. OLIVARES
END-USER

5. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, and are **VAT-Exclusive, Zero-Rated Transaction**.
6. For the purpose of standardization of quotations, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. The supplier agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the total cost of the unperformed portion for everyday of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Other terms and conditions are stipulated in the attached Purchase Contract.

Very truly yours,

Signature over Printed Name

Date: _____

TIN: _____

Position: _____

Company Represented:

TIN: _____

Address / Tel. No. / Fax No.

Supply and Delivery OF Toners for the Existing Ineo duplicating Machine of CF-Bacolod
Under ITB No. DC22-10-002BAC

FMO EDUARDO B. OLIVARES
END-USER