



September 15, 2022

ECO-HYGIENE INSTITUTIONAL SALES CORPORATION

149-A REV. Aglipay St. Bgy. Old
Zaniga, Madaluyong City
Tel No.329-0348

ATTN: **MR. JOEL J. SALVADOR**
Authorized Representative

Subject: **NOTICE TO PROCEED**

Gentlemen:

We are pleased to inform you that the Purchase Contract for the Public Bidding of the **Lot 2: Tissue for the Supply and Delivery of Three (3) Lots Office Supplies Not Available at PS-DBM under ITB No.: CB22-04-005WIN**, that was awarded to you has already been formally signed by the duly designated PAGCOR official and your representative.

We are, thus, issuing this Notice to Proceed for you to complete the supply and delivery of the items based on the following schedule:

LOT 2: TISSUE

Item	Quantity	Schedule of Staggered Delivery
TISSUE PAPER, JUMBO		
1 st Delivery	1,842 rolls	Within fifteen (15) calendar days from the date of receipt by the winning supplier of the Notice to Proceed or upon advise of the end-user.
2 nd Delivery	1,841 rolls	Within sixty (60) calendar days from the date of receipt by the winning supplier of the Notice to Proceed or upon advise of the end-user.
3 rd Delivery	1,841 rolls	Within one hundred twenty (120) calendar days from the date of receipt by the winning supplier of the Notice to Proceed or upon advise of the end-user.
4 th Delivery	1,841 rolls	Within one hundred eighty (180) calendar days from the date of receipt by the winning supplier of the Notice to Proceed or upon advise of the end-user.

Note: Relative to the Memorandum Order from National Telecommunications Commission, updated contact numbers are (632) 8522-0209 / 8521-0957 / 7755-3100.

5 th Delivery	1,841 rolls	Within two hundred forty (240) calendar days from the date of receipt by the winning supplier of the Notice to Proceed or upon advise of the end-user.
6 th Delivery	1,841 rolls	Within three hundred (300) calendar days from the date of receipt by the winning supplier of the Notice to Proceed or upon advise of the end-user.
Total	11,047 rolls	
TISSUE, FACIAL TISSUE		
72 boxes		Within fifteen (15) calendar days from the date of receipt by the winning supplier of the Notice to Proceed or upon advise of the end-user.

You may coordinate with Ms. Marie Christine D. Torres, Logistics Management Officer II at telephone number 522-6898 Local No.1204 for specific details of the requirement.


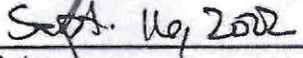
Please acknowledge receipt of this Notice and email it to [Jaclynn. Alvarado@pagcor.ph](mailto:Jaclynn.Alvarado@pagcor.ph).

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,


ANTONIO BENIGNO V. GUTIERREZ
Acting Branch Manager
CASINO FILIPINO-WINFORD

Received By:

Printed Name and Signature

Date