



REQUEST FOR QUOTATION

Date	:	September 14, 2022																						
Project Title	:	Procurement of Four (4) Lots Catering Services for Various Marketing Events																						
ITB No.	:	FB22-08-001OLOb-09																						
Approved Budget for the Contract (ABC)	:	<p>Six Hundred Fifty-Nine Thousand Eight Hundred Forty-Three Pesos and 60/100 (PhP659,843.60), VAT-Exclusive, Zero-Rated Transaction and divided per lot, detailed as follows:</p> <table border="1"> <thead> <tr> <th>LOT No.</th> <th>DESCRIPTION</th> <th>QUANTITY</th> <th>ABC, VAT-EXCLUSIVE, ZERO-RATED TRANSACTION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Slot Machine Appreciation Nights</td> <td>1 lot</td> <td>One Hundred Ninety-Nine Thousand Four Hundred Eighty-Seven Pesos and 60/100 (PhP199,487.60)</td> </tr> <tr> <td>2</td> <td>Slot Machine Tournaments</td> <td>1 lot</td> <td>Two Hundred Seven Thousand One Hundred Sixty Pesos and 20/100 (PhP207,160.20)</td> </tr> <tr> <td>3</td> <td>TG & SM Christmas Night</td> <td>1 lot</td> <td>One Hundred Fifty-Three Thousand Four Hundred Fifty-Two Pesos (PhP153,452.00)</td> </tr> <tr> <td>4</td> <td>SM Elite Tournament, Premium Super 6 Derby and P2P Super 6 Tournament</td> <td>1 lot</td> <td>Ninety-Nine Thousand Seven Hundred Forty-Three Pesos and 80/100 (PhP99,743.80)</td> </tr> </tbody> </table>			LOT No.	DESCRIPTION	QUANTITY	ABC, VAT-EXCLUSIVE, ZERO-RATED TRANSACTION	1	Slot Machine Appreciation Nights	1 lot	One Hundred Ninety-Nine Thousand Four Hundred Eighty-Seven Pesos and 60/100 (PhP199,487.60)	2	Slot Machine Tournaments	1 lot	Two Hundred Seven Thousand One Hundred Sixty Pesos and 20/100 (PhP207,160.20)	3	TG & SM Christmas Night	1 lot	One Hundred Fifty-Three Thousand Four Hundred Fifty-Two Pesos (PhP153,452.00)	4	SM Elite Tournament, Premium Super 6 Derby and P2P Super 6 Tournament	1 lot	Ninety-Nine Thousand Seven Hundred Forty-Three Pesos and 80/100 (PhP99,743.80)
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Fee for the Sale of Request for Quotation (RFQ)	:	<p>A complete set of the Request for Quotation (RFQ) may be acquired by interested Bidders upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB based on the following schedule;</p> <table border="1"> <thead> <tr> <th>Approved Budget for the Contract</th> <th>Cost of Bidding Documents (in Philippine Pesos)</th> </tr> </thead> <tbody> <tr> <td>500,000 and below</td> <td>500.00</td> </tr> <tr> <td>More than 500,000 up to 1 Million</td> <td>1,000.00</td> </tr> <tr> <td>More than 1 Million up to 5 Million</td> <td>5,000.00</td> </tr> </tbody> </table>			Approved Budget for the Contract	Cost of Bidding Documents (in Philippine Pesos)	500,000 and below	500.00	More than 500,000 up to 1 Million	1,000.00	More than 1 Million up to 5 Million	5,000.00												
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Schedule for Negotiations	:	<p>September 21, 2022 (Thursday), 1:00 P.M. Casino Filipino – Olongapo, 2nd Floor, JB Richwell Corp. Bldg., 580 Rizal Ave., East Tapinac, Olongapo City</p>																						
Deadline for the Submission and Receipt of	:	<p>September 28, 2022 (Wednesday), 2:00 P.M. (Sealed Quotation) Venue: Casino Filipino – Olongapo, 2nd Floor, JB Richwell Corp. Bldg.,</p>																						


the Best Offer/s	580 Rizal Ave., East Tapinac, Olongapo City
Opening and Examination of the Best Offer/s	<p>September 28, 2022 (Wednesday), 2:00 P.M. onwards (Sealed Quotation)</p> <p>Venue: Casino Filipino – Olongapo, 2nd Floor, JB Richwell Corp. Bldg., 580 Rizal Ave., East Tapinac, Olongapo City</p>

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation:

For any inquiries or clarifications, please contact Procurement Section, CF-Olongapo at telephone number (047) 222-4565 to 66 and look for Mr. Allan D. Ocampo, Procurement Officer.

Thank you.



MARY JANE A. MANERA
 CHAIRPERSON
 Branch Bids and Awards Committee (BBAC)
 Casino Filipino – Olongapo

Dear Ms. Manera:


In accordance with your request, following is our quotation for your requirement:

I. TECHNICAL SPECIFICATIONS

Description / Scope of Work		Offered Technical Proposal Please fill up each column with either: "Comply" or "Not Comply and indicate the "brand" to be offered, if item to be offered is branded.
Lot 1 - Slot Machine Appreciation Nights		
Quantity/Unit of Measurement	PARTICULAR	
Total of 520 pax for eight (8) events @65 pax per event	<p>Menu:</p> <ul style="list-style-type: none"> • Two (2) Main Courses with Choices of Beef/Pork & Chicken/Seafood • Side dish • Rice • Pica-pica • Assorted drinks • Dessert 	



Lot 2 - Slot Machine Tournaments		
<p>Total of 540 pax for six (6) events @90 pax per event</p>	<p>Menu:</p> <ul style="list-style-type: none"> • Two (2) Main Courses with Choices of Beef/Pork & Chicken/Seafood • Side dish • Rice • Pica-pica • Assorted drinks • Dessert 	
Lot 3 - TG & SM Christmas Night		
<p>Total of 400 pax for two (2) events @200 pax per event</p>	<p>Menu:</p> <ul style="list-style-type: none"> • Two (2) Main Courses with Choices of Beef/Pork & Chicken/Seafood • Side dish • Rice • Pica-pica • Assorted drinks • Dessert 	
Lot 4 - SM Elite Tournaments, Premium Super 6 Derbies and P2P Super 6 Derbies		
<p>Total of 260 pax for two (2) events @52 pax, one (1) event @156 pax.</p>	<p>Menu:</p> <ul style="list-style-type: none"> • Two (2) Main Courses with Choices of Beef/Pork & Chicken/Seafood • Side dish • Rice • Pica-pica • Assorted drinks • Dessert 	

Additional Terms and Conditions:	Statement of Compliance
Sub-Contracting is not allowed	
The theme of the event shall be followed in the menu preparation as required by the end-user.	
The food shall be delivered two (2) hours before the start of the event with complete set-up (skirting, dinnerware, spoons and forks, glass and balloons).	
<p>Supplier/Provider shall be able to provide an option for food packs and sanitized packs (utensils) to promote safety in the midst of pandemic.</p> 	
Supplier/Provider shall provide four (4) complimentary five (5) gallons of purified drinking water per event.	
Supplier/Provider shall have sufficient manpower/food attendants.	
Food tasting shall be part of the post qualification process to consider the taste, presentation, quality, serving size and packaging.	
Supplier/Provider shall be a legitimate caterer with at least two (2) years in the business	
Date of delivery per event shall be upon the advice of the end-user.	
Bidders must be able to present three (3) sets of menu for each item as may be required by the end-user with options of various international cuisines like Japanese, Chinese, Indian, Korean, American, Italian and Filipino as well.	
In case of stale or spoiled food, Supplier/Provider shall be able to provide an immediate replacement for the spoiled food.	

LOTS	Delivery Schedule:			Offered Technical Proposal Please fill up each column with either: "Comply" or "Not Comply and indicate the "brand" to be offered, if item to be offered is branded.
1	Slot Machine Appreciation Nights	65 pax	October 29, 2022, or upon advice of the end-user	
65 pax		November 5, 2022, or upon advice of the end-user		
65 pax		November 12, 2022, or upon advice of the end-user		
65 pax		November 19, 2022, or upon advice of the end-user		
65 pax		November 26, 2022, or upon advice of the end-user		
65 pax		December 3, 2022, or upon advice of the end-user		
65 pax		December 10, 2022, or upon advice of the end-user		
65 pax		December 17, 2022, or upon advice of the end-user		
2	Slot Machine Tournaments	90 pax	October 24, 2022, or upon advice of the end-user	
90 pax		November 7, 2022, or upon advice of the end-user		
90 pax		November 14, 2022, or upon advice of the end-user		
90 pax		November 21, 2022, or upon advice of the end-user		
90 pax		December 12, 2022, or upon advice of the end-user		
90 pax		December 26, 2022, or upon advice of the end-user		
3	TG & SM Christmas Night	200 pax	December 20, 2022, or upon advice of the end-user	
200 pax		December 22, 2022, or upon advice of the end-user		
4	SM Elite Tournament, Premium Super 6 Derby and P2P	52 pax	November 25, 2022, or upon advice of the end-user (SM Elite)	
52		December 3, 2022, or upon		

	Super 6 Tournament	pax	advice of the end-user (Premium S6 Derby)	
		156 pax	November 12, 2022 , or upon advice of the end-user (Premium S6 Derby)	
Place of Delivery:				
Casino Filipino – Olongapo 2 nd Floor JB Richwell Corporation Bldg., #580 Rizal Avenue, East Tapinac, Olongapo City				

II. FINANCIAL QUOTATION:

Qty	Unit	Description	Unit Cost	Total Cost (VAT-Exclusive, Zero-Rated Transaction)
Lot 1 - Slot Machine Appreciation Nights			ABC = PhP199,487.60	
520	Pax	Menu: <ul style="list-style-type: none"> • Two (2) Main Courses with Choices of Beef/Pork & Chicken/Seafood • Side dish • Rice • Pica-pica • Assorted drinks • Dessert 	PhP _____	PhP _____
Sub-Total				PhP _____
Lot 2 - Slot Machine Tournaments			ABC = PhP207,160.20	
540	Pax	Menu: <ul style="list-style-type: none"> • Two (2) Main Courses with Choices of Beef/Pork & Chicken/Seafood • Side dish • Rice • Pica-pica • Assorted drinks • Dessert 	PhP _____	PhP _____
Sub-Total				PhP _____

NOTES:

1. The quotations (unit and total prices) shall be rounded off up to two (2) decimal places.
2. Quotations must be gross of all applicable taxes and VAT-exclusive, zero-rated transactions.

VALIDITY OF OFFER: Ninety (90) calendar days from the date of opening of quotations

PAYMENT SCHEDULE: Payment shall be made upon issuance of the Certificate of Acceptance.

III. ADDITIONAL REQUIREMENTS:

Upon submission of your best offer, kindly also submit the following:

1. Valid and updated PhilGEPS Certificate of Platinum Registration and

Membership with additional caveat in accordance with Section 8.5.2 of the 2016 Revised IRR of RA 9184 amended through GPPB Resolution No. 15-2021, which certifies that all of the eligibility documents submitted to PhilGEPS are maintained and updated.

2. Omnibus Sworn Statement in accordance with the attached prescribed form.

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g, original copy of a duly notarized Secretary's Certificate (in case corporations, partnership or joint ventures) or a Special Power of Attorney (SPA) (in case of Sole Proprietor) attesting that the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the procurement process.

ADDITIONAL NOTES:

1. Bidders shall provide correct and accurate information required in this form.
2. Offers/quotations submitted exceeding the Approved Budget for the Contract (ABC) shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are INCLUSIVE of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but should be VAT-Exclusive, Zero-Rated.

5. For the purpose of standardization of offer/quotations, this RFQ Form will prevail over all kinds and forms of offer/quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Please be reminded that alternative best offers/quotations/proposals shall not be allowed. Alternative best offers/quotations/proposals are defined as an offer by the prospective supplier in addition or as a substitute to its original quotation. A quotation/best offer with options is also considered as alternative quotation.
7. Award of contract shall be made to the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods and infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
9. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. To guarantee the faithful performance of the winning bidder's obligations, it shall post a Performance Security prior to the signing of the contract, in accordance with any of the following schedule:

Form of Security	Amount in Percentage of Total Contract Price
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)

The Performance Security shall remain valid for the entire contract duration and shall be released only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

11. The winning supplier agrees to pay a penalty of at least equal to one-tenth of one percent (1/10 of 1%) of the cost of the unperformed portion for every day

of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

12. In order to assure that patent or latent defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period of one (1) year for non-expendable supplies or three (3) months for expendable supplies. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total Contract Price. The said amounts shall only be released after the lapse of the warranty period; provided, however, that the Supplies/Equipment delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.
13. Other terms and conditions relative to the project are provided in the attached Purchase/Service Contract.

PROCEDURES:

1. Prospective bidders may download the Request for Quotations (RFQ) free of charge from the following websites: PAGCOR website (**www.pagcor.ph**) and PhilGEPS website (**www.philgeps.gov.ph**) and may be allowed to submit their best offers/quotations provided that bidders shall pay the fee for the RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotations.
2. Bidders, except those who have previously participated in the last two (2) failed biddings, are required to pay the applicable fee for the sale of RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotation. A copy of the PAGCOR Official Receipt shall be presented as proof of payment.
3. The RFQ must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
4. Any requirements, guidelines, documents, clarifications, or other information relative to the negotiations that are communicated by the BAC to a supplier, contractor, or consultant shall be communicated on an equal basis to all other suppliers, contractors, or consultants engaging in negotiations with the BAC relative to the procurement.
5. The prospective bidders shall be given equal time and opportunity to negotiate and discuss the technical and financial requirements of the project to be able to submit a responsive quotation or proposal.

6. Technical Specifications/Scope of Work and additional Terms and Conditions of the program/project/activity shall be fully discussed during Negotiations. In case there are changes in the requirements and/or technical specifications made after the consultations/negotiations, these shall be communicated on an equal basis.
7. Bidders should be responsible for securing copies of the Supplemental/Bid Bulletins at the websites of PAGCOR and the PhilGEPS.
8. Copies of the Supplemental Bid Bulletins are also sent either through fax or electronic mail to all prospective bidders who purchased the RFQ.
9. Following completion of the negotiations, the BAC shall request all suppliers, contractors, or consultants in the proceedings to submit, on a specified date, time and venue, a best offer based on the final technical and financial requirements.
10. In all cases the best offer should be VAT Exclusive, Zero-Rated Transaction and not exceed the ABC.
11. During the Submission, Receipt, Opening and Preliminary Examination of the Best Offer/s or Proposal/s, the BAC shall check the submitted best offer/s and other required documents using a non-discretionary pass/fail criteria. The BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion. If a bidder submits the required document, it shall be rated "passed" for that particular requirement. In this regard, offer/s or proposal/s that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed". Otherwise, the BAC shall rate the best offer as "Passed".
12. All qualified bidders shall undergo detailed bid evaluation to check the completeness of their best offers/quotations/proposals and consider computational errors. During detailed evaluation of the best offer, PAGCOR shall identify the bidder having the Lowest or Single Calculated Quotation/Best Offer (for goods or infrastructure projects) or Highest or Single Rated Proposal (for consulting services).
13. PAGCOR shall select the successful offer on the basis of the best offer/s submitted by the bidder having the Lowest or Single Calculated Quotation/Best Offer (for goods or infrastructure projects) or Highest or Single Rated Proposal (for consulting services) which complies with PAGCOR's requirements.
14. The BBAC shall recommend award of contract to the Head of the Procuring Entity (HOPE) or its duly authorized representative in favor of the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods or infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services) at the

bidders calculated financial best offer or submitted financial best offer, whichever is lower.

15. In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the BAC shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated and Responsive Offer/Quotation (for goods and infrastructure projects) or Highest Rated and Responsive Proposal (for consulting services) to determine the final bidder having the Lowest Calculated and Responsive Offer/Quotation (for goods and infrastructure projects) or Highest Rated and Responsive Proposal (for consulting services), based on the following procedures:
 - a) In alphabetical order, the bidders shall pick one rolled paper.
 - b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the winning bidder having the LCRB and recommended for award of the contract.
16. PAGCOR reserves the right to accept or reject any offer/quotation, and to annul the procurement process and reject all offers/quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Bids and Awards Committee (BAC), to the provisions of the Purchase/Service Contract and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any offer/quotation it may receive.

Very truly yours,

Signature over Printed Name

TIN: _____

Position:

Company Represented:

TIN: _____

Address / Tel. No. / Fax No.

