



**REQUEST FOR QUOTATION**

Date	:	September 29, 2022
Project Title	:	Supply and Delivery of Three (3) Years Food and Beverages (F&B) for Casino Customers, Guests and Officers of CF-Davao Main
ITB No.	:	FB22-08-006DAVa-09
Approved Budget for the Contract (ABC)	:	The ABC for the project is in the amount of <b>Twenty-Nine Million Two Hundred Thousand Pesos (PhP 29,200,000.00)</b> , VAT Exclusive, Zero-Rated Transaction.
Fee for the Sale of Request for Quotation (RFQ)	:	A complete set of the Request for Quotation (RFQ) may be acquired by interested Bidders upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of <b>Twenty-Five Thousand Pesos (Php 25,000.00)</b> .
Schedule for Negotiations	:	<b>October 7, 2022, Friday at 1:00P.M.</b> <b>Venue:</b> Office of the SBAM, 2 <sup>nd</sup> Floor Casino Filipino Davao, Lanang, Davao City.
Deadline for the Submission and Receipt of the Best Offer/s	:	<b>October 14, 2022, Friday at 2:00P.M. (Sealed Quotation)</b> <b>Venue:</b> Office of the SBAM, 2 <sup>nd</sup> Floor Casino Filipino Davao, Lanang, Davao City.
Opening and Preliminary Examination of the Best Offer/s	:	<b>October 14, 2022, Friday at 2:00P.M. onwards (Sealed Quotation)</b> <b>Venue:</b> Conference Room, 2 <sup>nd</sup> Floor Casino Filipino Davao, Lanang, Davao City.
<p>Please address and submit the envelope containing the accomplished RFQ form and required documents to the <b>Branch Bids and Awards Committee (BBAC) CF-Davao, Casino Filipino Davao, Lanang, Davao City.</b></p> <p>The envelope shall bear the following information in capital letters:</p> <ol style="list-style-type: none"><li>1. Title and reference number of the project; and</li><li>2. Name, address and contact details (telephone/cellphone numbers and/or e-mail address) of the Bidder.</li></ol>		

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest price quotation.

For any inquiries or clarifications, please contact the PS at (082) 234-9398 to 99 local 162 and look for Procurement Officer I Dara Villalobos.

Thank you.

**SGD**  
**REGINA C. LEMANA**  
Chairperson  
BRANCH BIDS AND AWARDS COMMITTEE (BBAC)  
CASINO FILIPINO DAVAO

DAV\_092922

Dear Ms. Lemana:

In accordance with your request, following is our quotation for your requirement:

**I. TECHNICAL SPECIFICATIONS**

<b>Specification</b>	Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification.
<b>Contract Duration:</b> For period of three (3) years or until the contract amount has already been depleted or consumed, whichever comes first.	
<b>Location:</b> Casino Filipino – Davao, km7 Lanang, Davao City	
<b>SCOPE OF SERVICES</b>	
1. The menu price shall be VAT-Exclusive and zero-rated and shall already include all applicable fees and charges.	
2. The SERVICE PROVIDER shall extend to PAGCOR a twenty percent (20%) discount for its Services.	
3. The SERVICE PROVIDER shall not amend the menu without the prior written consent of PAGCOR. The prices herein agreed shall not be subject to any increase or upward adjustment for any reason or cause whatsoever for the duration of the Contract.	
4. The SERVICE PROVIDER shall be responsible for the cleanliness and sanitation of the F&B area.	
5. The Service Provider shall have sufficient manpower to provide the Services and shall own, legally possess and/or have access to all the necessary kitchen and restaurant supplies, utensils, equipment necessary for the delivery of the Service, such as, but not limited to:  i. Spoons, forks, knives and chopping boards; ii. Plates, glasses, cups and saucers; iii. Various cookwares; iv. Various tablecloths and napkins; v. Stoves, ovens, microwave ovens, and vi. Spices and clean containers for the different food ingredients	
6. The SERVICE PROVIDER’s utensils shall be sterilized, kept clean and dried properly.	
7. The SERVICE PROVIDER shall provide the	

Services twenty-four (24) hours a day, seven (7) days a week or in accordance with the operations of Casino Filipino Davao.	
8. The goods and services provided by the SERVICE PROVIDER shall comply with PAGCOR's standards and shall always take into consideration the special preferences of PAGCOR, its customers / clientele and / or guests.	
9. The SERVICE PROVIDER shall ensure that its personnel are always well-mannered, courteous, polite, efficient and shall conduct themselves, at all times, in a professional manner towards PAGCOR, its directors, officers, agents, customers and guests.	
10. The SERVICE PROVIDER personnel shall secure from the responsible government agency a health / sanitary permit / clearance and submit the same to PAGCOR. The CONTRACTOR shall not field any of its personnel without the requisite government health / sanitary permit / clearance.	
11. The SERVICE PROVIDER shall ensure that its personnel exercise good personal hygiene, particularly, but not limited to: <ul style="list-style-type: none"> <li>• Regular and proper hand washing;</li> <li>• Clean and well-trimmed fingernails without nail polish;</li> <li>• Hair should be neat and tidy. All personnel shall wear a headdress / hair net; and</li> <li>• Personnel with wounds / sores shall not be allowed to work.</li> </ul>	
12. The SERVICE PROVIDER personnel shall, at all times, wear their prescribed uniform including, but not limited to, aprons, headdress / haircaps / hairnet and gloves, which shall be provided by the CONTRACTOR.	
13. PAGCOR may require the replacement of any of the SERVICE PROVIDER personnel who is not performing his/her duties and responsibilities to PAGCOR's satisfaction. The CONTRACTOR shall not unilaterally pull out any of its personnel without the conformity of PAGCOR.	
<b>QUALIFICATIONS</b>	
1) The Service Provider should have proven	

track record in the restaurant industry for at least five (5) years;	
2) The service provider should be able to serve various local/native and international cuisines (Filipino, American, Chinese, Japanese and Italian cuisine), to cater to different types of nationalities and food preferences including options for healthy meals and beverages.	
3) The Service Provider shall promptly serve / comply all food orders within 15 minutes upon placing of order;	
4) The Service Provider shall provide the food and beverage (F&B) duly approved by PAGCOR or as stated in the Service Contract.	
<b>FOOD HANDLING</b>	
a) Maintain the cleanliness and sanitation of their respective premises, equipment and utensils, most especially on all related permits for the establishment and its manpower component.	
b) Ensure that the quality of food, either raw or processed, complies with all sanitation standards.	
c) Ensure utmost cleanliness and proper hygiene in the preparation, handling and serving of food.	
d) Spoiled food must be replaced immediately by the Service Provider.	
e) For security reasons, fork, knife and other similar utensils must not be served in the gaming / slot machine area.	
f) Meals for dinner/lunch/breakfast must not be served in the gaming/slot machine area. A suitable location for dining within the casino (with tables and chairs) shall be designated for this purpose.	
g) Provide the basic requirements and other supplies necessary for on-site F&B services such as, but not limited to: * Manpower complement * Cooking equipment * Cooking utensils * Liquefied Petroleum Gas or equivalent * Movable serving racks * Serving trays * Food warmer, coffee maker * Utensil steamer * Chafing Dish * Microwave oven	

<p>e) Ensure that all personnel under the employ of the Concessionaire must wear the following:</p> <ul style="list-style-type: none"> <li>* Identification Card issued by PAGCOR</li> <li>* Proper uniform at all times</li> <li>* Appropriate footwear (e.g. closed leather shoes)</li> </ul>	
<b>SPECIAL FOOD REQUIREMENTS (MENU CYCLE)</b>	
<p>1. The meals and/or beverages being offered by the Service Provider/Supplier to the customers/guests and contained in the menu should be mutually agreed upon by PAGCOR and the Service Provider.</p>	
<p>2. All goods /services to be offered must be of highest quality and in accordance with PAGCOR's standards, taking into consideration further the standards and preferences of PAGCOR's customers/clientele and/or guests.</p>	
<p>3. The menu should consist of varied selections from vegetables, fruits, pork, beef, chicken, fish and seafood.</p>	
<p>4. The menu should also include various desserts like fresh fruits and salads.</p>	
<p>5. The menu should include various hot and/or cold beverages whether in glass, bottle or in cans, such as, sodas, juice drinks, wines and/or mineral water.</p>	
<p>6. The menu should offer meals prepared in different flavors and methods of cooking, e.g. broiled, steamed, baked, grilled, sautéed and/or fried.</p>	
<b>ACTUAL FOOD DELIVERY</b>	
<p>1. Hot food should be served hot and cold food should be served cold.</p>	
<p>2. Avoid food contamination and/or food poisoning.</p>	
<p>3. Food arrangement should be attractive and garnished.</p>	
<p>4. Texture and consistency should be observed accordingly.</p>	
<p>Payment shall be based on actual billing and consumption and shall not exceed the total contract price.</p>	
<p>The unit cost per meal shall be based on the unit cost reflected in the menu/price list as mutually agreed upon by both parties. Service Provider/Supplier should attach the latest menu/price list as part of the submittal.</p>	

The establishment should be located within Building Premises but outside of PAGCOR leased areas.	
Winning bidder shall be subject for ocular inspection of the restaurant.  Winning bidder shall provide the latest Sanitary Permit and Bacteriological Water test.	
Contract shall be effective for three (3) years, or automatically terminated if the Contract Price is exhausted before the expiration date.	

**II. FINANCIAL QUOTATION**

Description	<b>BEST OFFER / QUOTATION</b> VAT Exclusive, Zero-Rated Transactions
Supply and Delivery of Three (3) Years Food and Beverages (F&B) for Casino Customers, Guests and Officers of CF-Davao Main	<hr/> <hr/> <hr/> <hr/> <p style="text-align: center;">(PhP _____)</p>

**NOTES:** Price quotation (unit and total prices) shall be rounded off up to two (2) decimal places.

**VALIDITY OF OFFER:** Ninety (90) calendar days from the date of Submission, Receipt, Opening and Preliminary Examination of Best Offer/Quotation

**III. ADDITIONAL REQUIREMENTS:**

Upon submission of your best offer/quotation, kindly also submit the following:

1. Valid and updated PhilGEPS Certificate of Platinum Registration and Membership with additional caveat in accordance with Section 8.5.2 of the 2016 Revised IRR of RA 9184 amended through GPPB Resolution No. 15-2021, provided that all of the following eligibility documents submitted to PhilGEPS are maintained and updated:
  - a. Securities and Exchange Commission (SEC) Registration Certificate for corporations, partnerships and/or joint ventures, Department of Trade and Industry (DTI) Registration Certificate for sole proprietorship, or Cooperative Development Authority (CDA) Registration Certificate for cooperatives;

- b. Valid Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

OR

Recently expired Mayor's/Business Permits together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184;

- c. Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); and
  - d. Audited Financial Statements (AFS), stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Bids.
2. Omnibus Sworn Statement in accordance with the attached prescribed form.

The Omnibus Sworn Statement shall be supported by an attached original document showing proof of authorization, e.g., original duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or an original Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner; and

3. Latest Menu with Price List.

**IV. ADDITIONAL NOTES:**

1. Bidders shall provide correct and accurate information required in this form.
2. Offers/quotations submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are INCLUSIVE of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but should be VAT-Exclusive, Zero-Rated.



5. For the purpose of standardization of offer/quotations, this RFQ Form will prevail over all kinds and forms of offer/quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Award of contract shall be made to the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Offer/Quotation (for goods and infrastructure projects) or Single or Highest Rated and Responsive Offer/Proposal (for consulting services).
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
8. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. To guarantee the faithful performance of the winning bidder's obligations, it shall post a Performance Security prior to the signing of the contract, in accordance with any of the following schedule:

<b>Form of Security</b>	<b>Amount in Percentage of Total Contract Price</b>
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)

The Performance Security shall remain valid for the entire contract duration and shall be release only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

10. The winning supplier agrees to pay a penalty of at least equal to one-tenth of one percent (1/10 of 1%) of the cost of the unperformed portion for every day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

11. Other terms and conditions relative to the project are provided in the attached Purchase Contract.

**V. PROCEDURES:**

1. Prospective bidders may download the Request for Quotations (RFQ) free of charge from the following websites: PAGCOR website ([www.pagcor.ph](http://www.pagcor.ph)) and PhilGEPS website ([www.philgeps.gov.ph](http://www.philgeps.gov.ph)) and may be allowed to submit their offers provided that bidders shall pay the fee for the RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotations.
2. Bidders, except those who have previously participated in any of the last two (2) failed biddings, are required to pay the applicable fee for the sale of RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotations. A copy of the PAGCOR Official Receipt shall be presented as proof of payment.
3. The RFQ must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
4. Any requirements, guidelines, documents, clarifications, or other information relative to the negotiations that are communicated by the BBAC to a supplier, contractor, or consultant shall be communicated on an equal basis to all other suppliers, contractors, or consultants engaging in negotiations with the BAC relative to the procurement.
5. The prospective bidders shall be given equal time and opportunity to negotiate and discuss the technical and financial requirements of the project to be able to submit a responsive quotation or proposal.
6. Technical Specifications/Scope of Work and additional Terms and Conditions of the program/project/activity shall be fully discussed during Negotiations. In case there are changes in the requirements and/or technical specifications made after the consultations/negotiations, these shall be communicated on an equal basis.
7. Bidders should be responsible for securing copies of the Supplemental/Bid Bulletins at the websites of PAGCOR and the PhilGEPS.
8. Copies of the Supplemental Bid Bulletins are also sent either through fax or electronic mail to all prospective bidders who purchased the RFQ.
9. Following completion of the negotiations, the BBAC shall request all suppliers, contractors, or consultants in the proceedings to submit, on a specified date, time and venue, a best offer based on the final technical and financial requirements.
10. In all cases the best offer/quotations should be VAT Exclusive, Zero-Rated Transaction and not exceed the ABC.

11. During the Submission, Receipt, Opening and Preliminary Examination of the Best Offer/s or Quotation/s, the BBAC shall check the submitted best offer/s and other required documents using a non-discretionary pass/fail criteria. The BBAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary “pass/fail” criterion. If a bidder submits the required document, it shall be rated “passed” for that particular requirement. In this regard, offer/s or quotation/s that fail to include any requirement or are incomplete or patently insufficient shall be considered as “failed”. Otherwise, the BBAC shall rate the best offer/quotation as “Passed”.
12. PAGCOR shall select the successful offer on the basis of the best offer/s/quotation/s submitted by the bidders which in no case should comply with PAGCOR’s requirements. The best offer/s submitted by the prospective bidders shall still be subjected to detailed bid evaluation and post-qualification.
13. The BBAC shall recommend award of contract to the Head of the Procuring Entity (HOPE) in favor of the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods or infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).
14. The BBAC shall recommend to the HOPE the award of contract.
15. In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the BBAC shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is “DRAW LOTS,” in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated and Responsive Offer/Quotation (for goods and infrastructure projects) or Highest Rated and Responsive Offer/Proposal (for consulting services) to determine the final bidder having the Lowest Calculated and Responsive Offer/Quotation, based on the following procedures:
  - a) In alphabetical order, the bidders shall pick one rolled paper.
  - b) The lucky bidder who would pick the paper with a “CONGRATULATIONS” remark shall be declared as the winning bidder having the Lowest Calculated and Responsive Offer/Quotation and recommended for award of the contract.
16. PAGCOR reserves the right to accept or reject any offer/quotation, and to annul the procurement process and reject all offers/quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

### **BIDDER’S COMMITMENT:**

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Bids and Awards

Committee (BAC), to the provisions of the Purchase/Service Contract and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any offer/quotation it may receive.

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name

TIN: \_\_\_\_\_

\_\_\_\_\_  
Position

\_\_\_\_\_  
Company Represented

TIN: \_\_\_\_\_

\_\_\_\_\_  
Address / Tel. No. / Fax No.