

# Philippine Amusement and Gaming Corporation

## REQUEST FOR QUOTATION

**PAGCOR**

Date	:	<b>August 11, 2023</b>
Project Title	:	<b>Supply and Delivery of Various Furniture &amp; Fixture for CF-Bacolod and CF-Iloilo</b>
ITB No.	:	<b>SV23-08-009BAC</b>
Approved Budget for the Contract (ABC)	:	<b>Two Hundred Ninety-Four Thousand Six Hundred Ninety Pesos and 03/100 only (PhP294,690.03), VAT Exclusive, Zero-Rated Transaction</b>
Deadline for the Submission and Receipt of Quotations/ Proposals	:	<b>August 18, 2023, Friday, 11:00 a.m. (Sealed Quotation)</b>
Opening and Examination of Quotation(s) / Proposal(s)	:	<b>August 18, 2023, Friday, 11:00 a.m. (onwards)</b>

Please submit and address the envelope containing the accomplished RFQ form and required documents to the Branch Bids and Awards Committee (BBAC) CF-Bacolod through the Procurement Section, Ground Floor L-Fisher Hotel Annex Building 15<sup>th</sup> Corner Aguinaldo Street Bacolod City.

The envelope shall bear the following information in capital letters:

**SUPPLY AND DELIVERY OF VARIOUS FURNITURE AND FIXTURE  
UNDER ITB NO. SV23-08-009BAC**

**Note: Quotation(s)/Proposal(s) submitted after the deadline shall not be accepted.**

**Sir / Madam:**

In accordance with the Technical Specifications and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation:

For any inquiries or clarifications, please contact the Procurement Section at the telephone number (034) 434-8901 local 102 or 110 and look for Procurement Officer I Miss Lilly Ann L. Jelbuena.

Thank you,

**BEN M. POLIDO**  
CHAIRPERSON  
BRANCH BIDS AND AWARDS COMMITTEE (BBAC) CF-Bacolod

Supply and Delivery of Various Furniture & Fixture for  
CF-Bacolod and CF-Iloilo Under ITB No. SV23-08-009BAC

5F New Coast Hotel Manila - 1588 MH Del Pilar cor Pedro Gil Streets, Malate Manila, 1004 Philippines  
(632) 8242-0121 • Website: www.pagcor.ph

LMO: GERMAN DELA CRUZ

Dear Mr. Polido:

In accordance with your request, the following is our quotation for your requirement:

**I. TECHNICAL SPECIFICATIONS AND GENERAL CONDITIONS OF THE PROJECT**

Supply and Delivery of Various Furniture and Fixture for CF-Bacolod and CF- Iloilo under ITB NO. SV23-08-009BAC					
Item No.	Technical Specifications	Qty	UOM	<b>BRAND NAME</b> Please indicate the Brand in the space provided if item to be offered is branded. Otherwise, indicate "UNBRANDED" or "GENERIC"	Offered Technical Proposal Please fill up each column with either: "Comply" or "Not Comply"
1.	<b>Clerical Chair, Swivel with Arm Rest</b> Black Leatherette, Heavy duty twin Caster, Adjustable Gas Lift Type, Chrome Finish Base, Capacity 100 kg	18	unit		
2.	<b>Clerical Chair, Mid back, Swivel with Arm Rest</b> Black Leatherette, Heavy duty twin Caster, Adjustable Gas Lift Type, Chrome Finish Base, Capacity 100 kg	12	unit		
3.	<b>Junior Executive Chair, Swivel with Arm Rest</b> Black Leatherette, High Back Range, Heavy duty twin Caster, Adjustable Gas Lift Type, Chrome Finish Base, Capacity 220-250 lbs	8	unit		
4	<b>Chair, Executive Chair, Swivel with Arm Rest</b> Soft Black Leather Upholstery, Tilt Tension Control Knob, Tilt Lock Mechanism, Pneumatic Seat Height Adjustment, Padded Chrome Finished Loop Arms, Chrome Finish Base, Dual Wheel Casters, Capacity:220-250 lbs	1	unit		
5.	<b>Visitors Chair</b> Dimension:L57 cm xW74 X H95cm, Stainless Steel Frame,	12	unit		

	Black Leather, up to 100 kg seating capacity with arm rest				
6.	<b>Vertical Steel Filing Cabinet without Safe, four (4) drawers</b> LWH 458mmx620mm x 1380mm, All metal construction, file divider, flush handle, central key lock Mechanism, Smooth Finish; color: <b>Moss green</b>	4	unit		
7.	<b>Vertical Steel Filing Cabinet without Safe, three (3) drawers</b> LWH 452mmx620mm x 1031mm, All metal constructio, file divider, flush handle, central key lock Mechanism, Smooth Finish; color: <b>Moss green</b>	1	unit		
8.	<b>Vertical Steel Filing Cabinet with Safe, four (4) drawers</b> Has centralized lock for the three(3) drawers, top portion drawer is safe with manual combination, LWH 45.2cmx62cm x 133.1 cm, All metal construction, file divider, flush handle, , Smooth Finish; color: <b>Moss green</b>	2	unit		
<b>ADDITIONAL TERMS AND CONDITIONS</b>				<b>Statement of Compliance</b>	
The supplier shall provide brochures of the items offered with specification details during the Submission & Opening of the Quotation.					
<b>Replacement of Defective items:</b> Seven (7) calendar days upon receipt of notice.					
<b>Delivery Place:</b> PAGCOR, Casino Filipino- Bacolod, 15 <sup>th</sup> Corner Aguinaldo St., Bacolod City					
<b>Delivery Period:</b> within thirty (30) calendar days					
<b>Warranty:</b> One (1) year warranty of items from the date of acceptance					

**II. FINANCIAL QUOTATION:**

<b>Supply and Delivery of Various Furniture and Fixture for CF-Bacolod and CF-Iloilo under ITB No. SV23-08-009BAC</b>				
Item No.	Technical Description	Qty/UOM	Unit Cost VAT Exclusive, Zero-Rated Transaction	Total Cost VAT Exclusive, Zero-Rated Transaction
1.	<b>Clerical Chair, Swivel with Arm Rest</b> Black Leatherette, Heavy duty twin Caster, Adjustable Gas Lift Type, Chrome Finish Base, Capacity 100 kg	18 units	PHP _____	PHP _____
2.	<b>Clerical Chair, Mid back, Swivel with Arm Rest</b> Black Leatherette, Heavy duty twin Caster, Adjustable Gas Lift Type, Chrome Finish Base, Capacity 100 kg	12 units	PHP _____	PHP _____
3.	<b>Junior Executive Chair, Swivel with Arm Rest</b> Black Leatherette, High Back Range, Heavy duty twin Caster, Adjustable Gas Lift Type, Chrome Finish Base, Capacity 220-250 lbs	8 units	PHP _____	PHP _____
4	<b>Chair, Executive Chair Swivel with Arm Rest</b> Soft Black Leather Upholstery, Tilt Tension Control Knob, Tilt Lock Mechanism, Pneumatic Seat Height Adjustment, Padded Chrome Finished Loop Arms, Chrome Finish Base, Dual Wheel Casters, Capacity:220-250 lbs	1 unit	PHP _____	PHP _____
5.	<b>Visitors Chair</b> Dimension:L57 cm xW74 X H95cm, Stainless Steel Frame, Black Leather, up to 100 kg seating capacity with arm rest	12 units	PHP _____	PHP _____
6.	<b>Vertical Steel Filing Cabinet without Safe, four (4) drawers</b> LWH 458mmx620mm x 1380mm, All metal	4 units	PHP _____	PHP _____

	construction, file divider, flush handle, central key lock Mechanism, Smooth Finish; color: Moss green			
7.	<b>Vertical Steel Filing Cabinet without Safe, three (3) drawers</b> LWH 452mmx620mm x 1031mm, All metal constructio, file divider, flush handle, central key lock Mechanism, Smooth Finish; color: Moss green	1 unit	PHP _____	PHP _____
8.	<b>Vertical Steel Filing Cabinet with Safe, four (4) drawers</b> Has centralized lock for the three(3) drawers, top portion drawer is safe with manual combination, LWH 45.2cmx62cm x 133.1 cm, All metal construction, file divider, flush handle, , Smooth Finish; color: Moss green	2 units	PHP _____	PHP _____
<b>GRAND TOTAL COST, VAT Exclusive, Zero-Rated Transaction</b>			PHP _____ (Amount in figures)	
			_____	(Amount in words)

**NOTES:**

1. The quotations (unit and total prices) shall be rounded off up to two (2) decimal places.
2. Quotations must be gross of all applicable taxes and VAT-exclusive, zero-rated transactions.

**VALIDITY OF OFFER:**

Ninety (90) calendar days from the date of opening of quotations

**PAYMENT SCHEDULE:**

Payment shall be made upon issuance of the Certificate of Acceptance.

**Additional Requirements:**

As part of the post-qualification process, kindly submit the following documents for compliance within 3 calendar days from receipt of the notice and upon determination of the bidder having the Lowest/Single Calculated Quotation:

1. BIR Certificate of Registration for individuals (*If applicable*);

**OR;**

Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and

Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located or Official Receipt as proof of payment for renewal.

2. Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership; **OR;**

PhilGEPS Registration Number: \_\_\_\_\_;

3. Omnibus Sworn Statement using the form prescribed in Annex A).

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., original copy of a duly notarized Secretary's Certificate (in case of corporations, partnerships or joint ventures) or a Special Power of Attorney (in case of Sole Proprietor) attesting that the signatory is the duly authorized and designated representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the procurement process.

**NOTES:**

1. Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.
2. Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.
5. For the purpose of standardization of quotations/proposals, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.

6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Award of contract shall be made in favor of the supplier having the Single or Lowest Calculated Responsive Quotation for goods with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
9. The supplier agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

**BIDDER'S COMMITMENT:**

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the BAC, to the provisions of the attached Annex A (Terms and Conditions) of the Purchase Order/Service Contract and to the rules and regulations of the Government and PAGCOR.

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name

Date: \_\_\_\_\_

TIN: \_\_\_\_\_

Position: \_\_\_\_\_

\_\_\_\_\_  
Company Represented:

TIN: \_\_\_\_\_

Address / Tel. No. / Fax No. \_\_\_\_\_

\_\_\_\_\_