



**CASINO FILIPINO-TAGAYTAY
BRANCH BIDS AND AWARDS COMMITTEE (BBAC)**

PROJECT DETAILS

Invitation to Bid Number	HT22-11-001TAG
Project Title	Procurement of Services of Medical Consultant
Mode of Procurement	Negotiated Procurement (Highly Technical Consultants)
End-user	Health Services and Wellness Section (HSWS)
Approved Budget for Contract	Two Hundred Forty Thousand Pesos (PhP 240,000.00),
Date of APP Approval	May 4, 2022

**RESOLUTION DECLARING THE SINGLE CALCULATED RESPONSIVE PROPOSAL
AND RECOMMENDING APPROVAL BY THE BRANCH MANAGER FOR THE
AWARD OF CONTRACT**

WHEREAS, on October 20, 2022, the Board of Directors approved the Procurement of Services of Medical Consultant, for the hiring of medical consultant for Casino Filipino-Tagaytay which requires highly technical skills and where trust and confidence are the primary consideration in a patient-doctor relationship, with a budget amounting to Forty Thousand Pesos (PhP 20,000.00) per month or a total of Two Hundred Forty Thousand Pesos (PhP 240,000.00), for a period of six (6) months;

WHEREAS, the 2022 Approved Annual Procurement Plan, Copy of Board Approval, Terms of Reference, Justification on the Alternative Mode of Procurement [Negotiated Procurement (Highly Technical Consultants)] and Curriculum Vitae of Dr. Isaac Paul B. Añoc, were received by the Procurement Section (PS), acting as the BBAC Secretariat on October 27, 2022;

WHEREAS, during the Pre-procurement Conference held on November 11, 2022, BBAC reviewed and evaluated the following documents provided by the end-user, HSWS:

- a. Memorandum from HSWS stating the justification for the use of Negotiated Procurement (Highly Technical Consultants) and recommendation for hiring of medical consultant:

XXX XXX XXX

“The Health Service and Wellness Section of CF-Tagaytay would like to recommend the procurement of the services of medical consultants through negotiated procurement because the project requires highly technical skills and where trust and confidence are the primary consideration in a patient-doctor relationship.”

Medical Consultant	No. of duty hours per week	Monthly Salary	Salary for six (6) months
Dr. Isaac Paul B. Añoc	30 hours / week	P40,000.00	P2400,000.00

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b. Terms of Reference for the services of medical consultants:

1. *Basic Qualifications:*

- *Must be a graduate of Doctor of Medicine from a reputable medical schools of the country and must have passed the Professional Regulatory Commission Physicians' Licensure Examination;*
- *Must at least be a bonafide member of the Philippine Medical Association;*
- *Must either be fellow/diplomate of Internal Medicine, if applicable;*
- *Must be physically/mentally fit for the position;*
- *Must be computer literate.*

2. *Basic Competencies:*

- *Preferably with experience/knowledgeable in the field of Occupational Medicine or Public Health.*
- *Willing to carry out and implement PAGCOR guidelines outlined in the Operational Manual of the department including use of all IT solutions of the clinic.*
- *Can consistently work cooperatively with fellow nurses, physicians, employees and their dependents, consultant personnel, and ancillary service providers.*
- *Should personally obtain continuing education relating to the field of medicine*
- *Can observe infection control procedures and is responsible for the safety of his/her colleagues.*
- *Can come to work as scheduled and consistently demonstrate dependability and punctuality and avoid flexi-time without approval from Corporate Office.*
- *Has the ability to accept assigned duties in a cooperative manner and perform other related duties as directed by the Unit Coordinator.*
- *Can contribute to the attainment of the mission and goals of the department through activities of the Corporate Clinic.*

3. *Job Description:*

- *He/she shall handle the following duties and responsibilities pertaining to the medical needs of the employees of PAGCOR and their qualified dependents, as well as the casino customers and guests;*

- a) *Evaluates Annual Medical Examination and pre-employment medical examination results and handles follow-up consultations:*
 - b) *Handles the emergency consultations and treatment of the customers and guests brought to the branch Clinic*
 - c) *Actively participates in the company's health awareness and preventive projects*
 - d) *Submits the required periodic reports to the Health Services Department*
 - e) *Renders the best medical services to all PAGCOR employees*
 - f) *Must comply at least 50points per day from the Scorecard for Retainer Physicians*
 - g) *Does other functions as may be assigned from time to time.*
- *He/she shall carry out functions related to the implementation of the PAGCOR Healthcare Plan; and*
 - *He/she shall submit the requirements of HRDD: accomplishment report prior to deadline.*
- c. Proposal and Curriculum Vitae submitted by Dr. Isaac Paul B. Añoc, MD;

WHEREAS, based on the documents presented by HSWS, BBAC confirmed the mode of procurement through Negotiated Procurement (Highly Technical) in accordance with Section 53.7 of the Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184 which provides:

"In the case of individual consultants hired to do work that is (i) highly technical or proprietary; or (ii) primarily confidential or policy determining, where trust and confidence are the primary consideration for the hiring of the consultant: Provided, however, That the term of the individual consultants shall, at the most, be on a six (6) month basis, renewable at the option of the appointing Head of the Procuring Entity, but in no case shall exceed the term of the latter."

WHEREAS, upon careful examination, validation and verification of all the eligibility, technical and financial requirements of the Consultant having the Single Calculated Proposal, its proposal has been found to be responsive;

NOW, THEREFORE, We, the Members of the Casino Filipino-Tagaytay Branch Bids and Awards Committee (BBAC), hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) To declare Dr. Isaac Paul B. Añoc as the medical consultant having the Single Calculated Responsive Proposal for the Procurement of Retainers under ITB No. HT22-11-001TAG; and
- b) To recommend for approval by the Branch Manager the award of the contract to Dr. Isaac Paul B. Anoc for having submitted the Single Calculated Responsive Proposal in the total amount of Two Hundred Hundred Forty Thousand Pesos (PhP 240,000.00) for a period of six (6) months or Forty Thousand Pesos (PhP 40,000.00) per month .

RESOLVED, at the Pulungan sa Tanza, Third (3rd) Floor, Casino Filipino – Tagaytay, Km. 60, Aguinaldo Highway, Kaybagal South, Tagaytay City, this Eleventh (11th) day of November 2022.



ALEJANDRO NICARLO C. CADAVILLO, JR.
Chairman

Not Present

ELIZA A. DELA CRUZ
Vice Chairperson



ALFREDO P. GALPAO
Member, Sr. Surveillance Officer




ARNEL P. DIMAPILIS
Member, A/ Sr. Security Officer

Not Present

MARIUS ALEXANDER N. AMBION
Member, Sr. Facilities Mgmt. Officer

Not Present

NIÑO GODFREY S. MELO
Member, A/ Finance Officer II



RODANTE P. MARANAN
Alternate Member, Sr. Treasury Officer



JOSELIZ N. ANDRES
End-user, Sr. Nurse

APPROVED BY AUTHORITY OF THE PAGCOR BOARD OF DIRECTORS:



VIDAL T. CABIGON, JR.
Branch Manager II