



January 04, 2023

**KAITLIANA TRADING CORPORATION**  
Lot 20, Jeomac Subd, Brgy. San Vincente,  
Tarlac City  
E-mail: kaitlianasstrading@yahoo.com  
Cellphone no: 0966-685-5789

**ATTN: MS. JHON ROVELYN D. DACUMOS**  
President -Secretary

Dear Madame:

Subject: **NOTICE TO PROCEED**

We are pleased to inform you that the Purchase Contract for the competitive bidding of Supply and Delivery of Various Printers, Desktop and Laptop Computers under ITB No. CB22-10-006OLO, that was awarded to you has already been formally signed by you and the duly designated PAGCOR official.

We are thus issuing this Notice to Proceed for you to complete with the supply and delivery of printers, desktop and laptop computers within sixty (60) calendar days from the date of receipt of this Notice.

You may coordinate with Mr. Ramon Alberto P. Cruz, Acting IT Officer I, at telephone number (047) 222-4565 to 66 local 4306 or 4343 for specific details of the requirement.

Kindly acknowledge receipt of this letter and e-mail back to us at AnnaMichelle.Africa@pagcor.ph.

Thank you.

Very truly yours,

**JOSE MARCIANO C. BAUTISTA**  
Branch Manager  
CASINO FILIPINO-OLONGAPO

Received by:

Name/Position  
15h3

Date