



May 11, 2023

MR. RICHARD P. DAHILAN
Sales-Marketing Coordinator
DRENCH AUTO WORKS CORP.
201 Biga, Silang, Cavite
Tel. No. (046) 8443-5207
Email Address: chadahilan@yahoo.com

Subject: **NOTICE TO PROCEED**
(Procurement of One (1) Lot Repair Services for Existing Logistics Management Department (LMD) Motor Vehicles under ITB no. FB22-01-003CORb-10)

Dear Mr. Dahilan:

We are pleased to inform you that the Service Contract, that was awarded to you for the above-mentioned project, has been signed by the contracting parties.

Thus, we are issuing this Notice to Proceed for you to commence with the performance of your obligations under contract on the date of receipt of this Notice, for a period of two (2) years or until the contract price is depleted, whichever comes first.

Please be reminded that should you opt to submit a warranty security in a form of Special Bank Guarantee equivalent to at least one percent (1%) of the total Contract Price, it must be submitted on or before the scheduled delivery. Otherwise, PAGCOR shall apply the standard retention money of at least one percent (1%) of every progress payment. The same shall be released after the lapse of three (3) months, provided that the labor and parts/materials supplied are free from patent and latent defects and all the conditions imposed under the Contract have been fully met.

You may coordinate with Sr. Logistics Management Officer, Armando M. Prudencio at telephone no. (02) 8529-8767 loc. 3316/3317 of the Logistics Management Department, for the specific details of their requirements.

We look forward to the completion of this project to our mutual satisfaction.

Kindly acknowledge receipt of this notice and email it to Marvinjay.Hapin@pagcor.ph.

Thank you.

Very truly yours,

Paul Mallillin
VICTOR PAUL E. MALLILLIN
Special Assistant to the President and
Chief Operating Officer

MJC/mrh

cc: AVP, LMD

Received by:

Richard P. Dahilan
Printed Name over Signature

Richard P. Dahilan

Date May 17, 2023