



January 21, 2015

**E-COPY CORPORATION**  
5637 Zobel Roxas Street  
Palaman, Maked City  
Tel No. 525-9911/525-9860  
Fax No. 525-9870

524-3911 -  
Jefie Ann

**ATTN: MR. RENE LOPEZ**  
Service Manager

Gentlemen:

821-821-1000

**Subject: NOTICE OF AWARD**

This refers to the Direct Contracting for the Supply, Delivery and Repair of PAGCOR's Existing Sharp Copier Machine under ITB No. 11-30-2014.

On January 14, 2015, after a thorough evaluation of your offer, the President and Chief Operating Officer, upon the delegated authority of the Board of Directors, accepted your offer with a contract price in the total amount of Thirty Two Thousand Nine Hundred Forty-Five Pesos (Php32,945.00), VAT Exclusive, Zero-Rated Transaction.

The award of the contract to your company was also approved subject to the terms and conditions provided in the Request for Quotation and Annex A of the Purchase Order.

Please secure and submit within ten (10) calendar days from receipt of this notice, a Performance Security in any form, as follows:

| Forms of Performance Security   | Amount of the Performance Security (Percentage of the Total Contract Price)                  |
|---|--|
| Cash, cashier's/manager's check issued by a Universal or Commercial Bank;<br>Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank, Provided however that if issued by a foreign bank, it shall be duly confirmed by a Universal or Commercial Bank; or | Five Percent (5%)<br><br>One Thousand Six Hundred Forty-Seven Pesos and 25/100 (Php1,647.25) |

|   |   |
|---|---|
| <p>Surety Bond (which is acceptable to PAGCOR) callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security</p> | <p>Thirty Percent (30%)<br/>           Nine Thousand Eight Hundred Eighty-Three Pesos and 50/100<br/>           (PHP9,883.50)</p> |
|---|---|

The Performance Security shall remain valid until issuance of the final Certificate of Acceptance.

Kindly acknowledge receipt of this letter and fax it back to us at fax numbers 523-0577 or 404-1338.

Thank you.

Very truly yours,



**RODERICK R. CONSOLACION**  
 Chairperson  
 BIDS AND AWARDS COMMITTEE (BAC) 1

Cc: BAC 1  
 AVP, GSED  
 AVP, BASD

MMR/ges

Received:

  
 LINDOR SOLTE  
 Printed Name and Signature

JANUARY 22, 2015  
 Date