



September 4, 2013

TANJER ENTERPRISE

Unit 1104 Tower B Antel Seaview
Towers Condominium, Pasay City
Tel. No. 834-7821
Fax. No. 834-7821

ATTN: **MARY ANN TAN**
President

Gentlemen:

Subject: **NOTICE TO PROCEED**


This refers to the Negotiated Procurement (Small Value) for the **Supply & Delivery of Lot 1 (Key Chains) and Lot 2 (Eco Bags)** under ITB No. COR 13-00026.


The attached Purchase Order (PO) No. 49587 having been approved, this Notice to Proceed is being issued for you to complete the supply & delivery of the said items within seven (7) calendar days from September 4, 2013.

Kindly acknowledge receipt of this letter and fax it back to us at fax no/s. 404-1411 and 523-2045.

Thank you.

Very truly yours,


MARJORIE F. SUAREZ
Acting Assistant Manager
Procurement Department


MARY ANN TAN Authorized Representative
Received by: Name/Position

Sept 4, 2013
Date