



September 24, 2013

NEWBURG COMMERCIAL, INC.
No. 224 D. Monte Avenue
Quezon City
Tel. No. 711-0544
Fax No. 711-0588

ATTN: **TERENCE OCAMPO**
Sales Representative

Gentlemen:

Subject: **NOTICE TO PROCEED**

This refers to the Negotiated Procurement (Small Value) for the Supply & Delivery of Female Twist Lock under IIB No. COR 13-00989.

The attached Purchase Order (PO) No. 49655 having been approved, this Notice to Proceed is being issued for you to complete the Supply & Delivery of the said items within seven (7) calendar days from September 24, 2013.

Kindly acknowledge receipt of this letter and fax it back to us at fax no.s. 404-1411 and 523-2045.

Thank you.

Very truly yours,

MARJORIE F. SUAREZ
Acting Assistant Manager
Procurement Department

JONA A. PRECONICILLO / SALES
Receiver by Name/Position

9/25/13
Date