

November 13, 2013

P & K MERCHANDISING CORPORATION
No 1117 Tomas Mapua Street
Sta. Cruz, Manila
Tel. No. 711-1551
Fax. No. 711-7198

ATTN: **DANILO M. MANRIQUE**
Sales Representative

Gentlemen:

Subject: **NOTICE TO PROCEED**

This refers to the Negotiated Procurement (Small Value) for Lot 1 of the Supply & Delivery of **Two (2) Lots Construction Materials** under ITB No. **COR 13-00184**.

The attached Purchase Order (PO) No. 49916 having been approved, this Notice to Proceed is being issued for you to complete the Supply & Delivery of the said items within **seven (7) calendar days** from November 13, 2013.

Kindly acknowledge receipt of this letter and fax it back to us at fax no/s. 404-1411 and 523-2045.

Thank you.

Very truly yours,

[Signature]
MARJORIE F. SUAREZ
Acting Assistant Manager
Procurement Department

dk *CO2*
on *11/14*

DANILO M. MANRIQUE / SALES REPRESENTATIVE
Received by: Name/Position

11-14-13
Date



Nov. 14 2013 09:31

FAX NO. :

FROM :

14 Nov. 2013 8:16AM P3

EVI FAX NO. : 2112198

FROM :