

December 17, 2013

MCSA MARKETING
No. 446 Gedisco Bldg., San
Fernando Street, Binondo Manila
Tel. No. 241-4217
Fax. No. 241-6791

ATTN: **TERESA S. AGSALUD**
Manager

Dear Madam:

Subject: **NOTICE TO PROCEED**


This refers to the Negotiated Procurement (Small Value) for the **Supply & Delivery of One (1) Lot Grocery Supplies** under ITB No. COR 13-00267.


The attached Purchase Order (PO) No. 50188 having been approved, this Notice to Proceed is being issued for you to complete the Supply & Delivery of the said items **within seven (7) calendar days from December 17, 2013.**

Kindly acknowledge receipt of this letter and fax it back to us at fax no/s. 404-1411 and 523-2045.

Thank you.

Very truly yours,


MARJORIE F. SUAREZ
Acting Assistant Manager
Procurement Department


Received by: Name/Position

12-18-13
Date

OK
COR
on 12/18