

PHILIPPINE AMUSEMENT AND GAMING CORPORATION
PAGCOR House, 1330 Roxas Boulevard, Ermita, Metro Manila

PROCUREMENT DEPARTMENT

MEMORANDUM

May 26, 2014

FOR : THE ASSISTANT VICE PRESIDENT
Procurement Department

FROM : THE ASSISTANT MANAGER
PURCHASING UNIT, PD

SUBJECT : CANCELLATION OF ITB NO. COR 14-00062 FOR THE SUPPLY & DELIVERY OF SEVEN
(7) LOTS FOOD REQUIREMENTS FOR BOARD AND EXECUTIVE COMMITTEE
MEETINGS FOR THE MONTH OF JUNE 2014

I. BACKGROUND

This refers to the Negotiated Procurement (Small Value) for the Supply and Delivery of Seven (7) Lots Food Requirements for Board and Executive Committee Meetings for the Month of June 2014 under ITB No. COR 1400062.

The budget for the project amounting to Ninety Nine Thousand Seven Hundred Thirty Nine Pesos (Php99,739.00) was included in the APP 2014 as of May 9, 2014 with Budget Authorization Number (BAN) 14050545.

The Requisition Vouchers (RV) dated March 7, 2014 were received by the Purchasing Unit (PU) on March 26, 2014.

The AVP of the Procurement Department approved the posting of ITB No. COR 14-00062 last April 2, 2014.

Upon coordination with the Property & General Services Department, the Purchasing Unit returned the RVs to the end-user on May 26, 2014 inasmuch as petty cash shall be utilized to procure the same.

II. RECOMMENDATION

In view of the foregoing, the Purchasing Unit respectfully recommends to the Assistant Vice-President of Procurement Department the Cancellation of the Supply and Delivery of Seven (7) Lots Food Requirements for Board and Executive Committee Meetings for the Month of June 2014 under ITB No. COR 1400062 in the total amount of Ninety Nine Thousand Seven Hundred Thirty Nine Pesos (Php99,739.00).

Thank you.


MARJORIE F. SUAREZ
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APPROVED BY:


5/26
MA. REINA G. CARREON
Assistant Vice President, PD