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October 06, 2015

COPYLANDIA OFFICE SYSTEMS CORPORATION
No. 718 Burnside St.,
Mandaluyong City
Tel. No. 595-8333
Fax. No. 747-5212

ATTN: **ROMEO PECHON JR.**
Sales Manager

Subject: **NOTICE OF AWARD**

Dear Sir,

This refers to the Negotiated Procurement (Small Value) for the Supply and Delivery of Shredding Machines under ITB No. COR 14-00111.

On October 02, 2015, after a thorough evaluation of your quotation, the Assistant Vice President (AVP) of the Procurement & Property Department (PPD), upon the delegated authority of the Board of Directors, accepted your submitted proposal in the total amount of One Hundred Eight Thousand Pesos (P108,000.00), VAT Exclusive, Zero-Rated Transaction.

The award of contract to your company was also approved subject to the terms and conditions provided in the Request for Quotation and Annex A (Terms and Conditions) of the Purchase Order, which was furnished to you during the process.

Furthermore, a Purchase Order will be issued in favor of your company which must be signed and faxed back to us within three (3) working days.

Please acknowledge receipt of this letter and fax it back to us at fax number 404-1411 or e-mail at: ppd@arrass@dpwh.gov.ph or ppd@arrass@vaico.com within two (2) working days.

Thank you.

Very truly yours,

Marijorie D. Suarez
MARIJORIE D. SUAREZ
OFFICER-IN-CHARGE,
PROCUREMENT PROPERTY DEPT.

Received: *Romeo Pechon Jr.*
Romeo Pechon Jr.
Printed Name and Signature
October 08, 2015
Date

