



March 01, 2016

ST. GIRARD PRINTERS, INC.
No. 33 President's Avenue, Tahanan Village
Parañaque City
Telephone No. : 772-1515; 809-2551
Fax No. : 807-8272

Attention : **MS. CHRISTINE B. PESQUERA**
Sales Representative

Dear Madam;

Subject : **NOTICE TO PROCEED**

This refers to the Negotiated Procurement (Small Value) for the Supply and Delivery of Meal and Snack Tickets for SOG 1 under ITE No. COR 16-00004.

The attached Purchase Order (PO) No. 51493 having been approved, this Notice to Proceed is being issued for you to complete the Supply and Delivery of the said items, to wit:

- 1st Delivery - Meal and Snack Tickets for the month of March 2016 on or before March 02, 2016 or upon advise by PAGCOR.
- 2nd Delivery - Meal and Snack Tickets for the month of April, May & June 2016 on or before April 15, 2016 or upon advise by PAGCOR.
- 3rd Delivery - Meal and Snack Tickets for the month of July, August & September 2016 on or before June 15, 2016 or upon advise of PAGCOR.
- 4th Delivery - Meal and Snack Tickets for the month of October, November & December 2016 on or before September 15, 2016 or upon advise of PAGCOR.

Kindly acknowledge receipt of this letter and fax it back to us at fax number 404-1411.

Thank you.

Very truly yours,

Marjorie F. Suarez
MARJORIE F. SUAREZ
Senior Manager
Procurement and Property Department

Received:

Christine B. Pesquera
CHRISTINE B. PESQUERA
Printed Name and Signature

March 1, 2016

Date

