



May 11, 2016

BOC'S TRADING CO., INC.

No.366 San Vicente St.
Binondo, Manila
Tel. No. 241-2976
Fax. No. 241-2977

ATTN: **LESLIE ANG**
President

Madam:

Subject: **NOTICE TO PROCEED**

This refers to the Negotiated Procurement (Small Value) of the **Supply and Delivery of CD and DVD** under **ITB No. COR 16-00018**.


The attached Purchase Order (PO) No. **51569** having been approved, this Notice to Proceed is being issued for you to deliver the goods on the following staggered delivery schedules:

DESCRIPTI ON	TOTAL QTY/UOM	on or before May 25, 2016	Within 60 calendar days upon issuance of Notice to Proceed or upon advice of end-user	Within 120 calendar days upon issuance of Notice to Proceed or upon advice of end- user
CD REWRITABLE	1960 PCS	654	653	653
DVD RECORDAB LE	7550 PCS	2,530	2,510	2,510
DVD RECORDAB LE (2 LAYER 8g)	290 PCS	290	0	0
CD RECORDAB LE	3410 pcs	1,150	1,130	1,130

Kindly acknowledge receipt of this letter and fax it back to us at fax no/s. 404-1411.

Thank you.

Very truly yours,



MARJORIE F. SUAREZ
Senior Manager
Procurement and Property Department
COR 16-00018

Emely Galzote
EMELY GALZOTE

Received by: Name/Position
SALES REPRESENTATIVE

5/12/14

Date